CITY OF SUTHERLIN
Job description
FIRE CAPTAIN - CLASSIFIED POSITION

NATURE OF WORK:
This is supervisory and skilled firefighting, fire prevention and emergency medical service position. Works a variety of shifts assignments, supervising the activities of all Fire Department personnel at the station(s) and on the scene of emergencies.

Work involves responsibility for supervising all volunteer personnel and Fire Science/Paramedic Students in station(s) and on scene of emergencies. Routine duties are performed with considerable degree of independence within established Fire Department and City of Sutherlin policies, procedures, and SOGs, but under the general direction of the Battalion Chiefs. Work is reviewed by observation of work in progress and results obtained, as well as inspections of station(s), apparatus, equipment and records.

EXAMPLES OF WORK PERFORMED:
Responds to alarms and is in charge of company or multi–company operations and places incident command system into effect. Directs firefighting and emergency medical service activities under routine and emergency conditions and determines work assignments. Decides best methods to use in placing personnel and equipment in order to save lives, extinguish fires, and save property. Shall direct company fire ground tactics or accident scene operations effectively until relieved of command by a superior officer.

Provide on the job training to firefighting personnel with emphasis on functional aspects of firefighting. Meets with the Battalion Chiefs to determine needs and hours achieved and required for accreditation and new methods and techniques in fire science technology.

Participated in continuing training and instruction programs by individual study of technical matter and attendance at scheduled drill and classes.

Frequently inspects Fire Department buildings, grounds, quarters, equipment and supplies of the station and requisitions necessary repairs and replacement as needed. Inspects personnel, receives communication, and transmits orders and information to crew.

May be in charge of assigned shift in the absence of the Battalion Chief.

Performs fire prevention duties such as giving demonstrations, explaining use of various firefighting equipment, fire prevention week, promotional efforts, and conduct fire prevention inspections.

May assign or be assigned various areas of responsibilities including, but not limited to the following:

   EMS Training
   Fire Training
Building and Grounds Maintenance
EMS Equipment
Communications
Fire Cause and Origin Investigation
Pre – Fire Planning/ Inspections
Various Department Record Keeping

Shall submit written recommendations for improving the Fire Department efficiency and/or SOGs regarding his or her area of responsibilities.

Performs related work as required.

This listing of ‘Examples as of work performed” is intended to describe the principal function of the job description. The listing of examples shall not be construed as a complete listing of the miscellaneous, incidental, or substantively similar duties that may be assigned during the normal operation of the Fire Department.

**JOB QUALIFICATIONS:**

- 3 years as a firefighter
- NFPA Firefighter II
- NFPA Hazmat Operations
- NFPA Apparatus Equipped w/Fire Pump
- NFPA Apparatus Equipped w/Ladder
- NFPA Mobile Water Supply Officer
- NFPA Wildland Apparatus Operator
- Wildland Engine Boss
- 45 college credits towards Fire Science or Paramedic AAS degree.
- NIMS 100, 200 and 700
- EMT Basic

**PREFERRED QUALIFICATIONS:**

- Associates Degree in Fire Science / Associates Degree in Paramedic
- Fire Officer I
- Instructor I
- EMT Intermediate or Paramedic

Shall hold a current valid Oregon driver’s license.

Must be High School Graduate or possess a GED.

Considerable knowledge of the principles and practices of firefighting and fire prevention work.

Considerable Knowledge of the Department policies, rules, and regulations.

Considerable knowledge of the location of streets, fire hydrants, principal buildings, and of the general type of building construction and use in the city.
Considerable knowledge of the Department apparatus, tools and equipment and their proper use.

Ability to evaluate fires, recognize danger, and take immediate action necessary for the protection of life and property.

Ability to inspect buildings, recognize and determine fire or other hazardous conditions, and to make written and oral reports of such conditions and recommendations for their correction.

Ability to establish and maintain effective working relationships with other employees and the general public contacted in the course of the work.

Ability to prepare and effectively conduct fire and EMS training classes for employees, volunteers and students.

Ability to understand and effectively carry out oral and written instruction and to react quickly and calmly under emergency conditions and to display judgement in making working decisions.

Ability to express ideas clearly and precisely, orally and in writing, to groups and to individuals.

Regularly respond to call back requests while off duty.

**ESSENTIAL PHYSICAL AND MENTAL FUNCTIONS OF POSITION:**

In addition to those physical and mental functions required to perform the duties set forth above, this position requires the following:

1. Ability to carry a ladder weighing approximately 75 pounds, to raise and extend the ladder, to assist victims down ladders, and to carry fire hose and other heavy equipment up and down ladders or stairs.
2. Ability to move and advance a charge hose line, weighing approximately 179 pounds into a burning building, while standing or crawling on the floor. Ability to hold flowing hose lines for long periods and to shut off a flowing line while maintaining control of the hose line.
3. Ability to enter a building under adverse fire conditions which might include smoke, extreme heat, and no visibility, in full protective clothing, including air pack with face piece. Ability to search for fire victims (sometimes searching by feel only), while walking or crawling, and if victim is found, to drag or carry the victim to safety.
4. Ability to work in high, open places and confined spaces.
5. Ability to operate a power saw in awkward positions, such as overhead cutting, cutting on a sloping roof, and cutting from a ladder.
6. Ability to use a variety of tools to remove walls and ceilings, requiring pulling and pushing motions with arms extending overhead for long periods of time, or to force entry into a building.
7. Ability to perform firefighting and rescue duties while exposed to extreme cold and/or wet environmental elements.
8. Ability to operate power extrication equipment to assist in patient removals from motor vehicles. The ability to lift and carry patients over rough or uneven terrain for considerable distances. Ability to bend, strain, stretch, contort, push, pull, twist, carry,
walk with weight, or lift to remove a victim from a motor vehicle and place the victim on a stretcher.

9. Ability to drive a large fire apparatus during both the day and night, using depth perception and peripheral vision in emergency situation involving speeds in excess of posted limits, in congested traffic and in unsafe road conditions caused by factors such as fog, smoke, rain, ice, and snow.

10. Ability to complete firefighter and emergency rescue functions and tasks which are physically demanding over a period of time, without breaks; recovering quickly when given a short break.

11. Ability to respond to an alarm, wake and go from sound sleep to full activity and exertion within a matter of minutes.

12. Ability to hear and orally respond to verbal orders, calls for assistance, and radio communications, as well as the ability to hear, identify, and appropriately respond to various sounds in an environment of substantial background noises, such as sounds produced by structural collapse, back-drafts, breaking glass, fire, other freighters, sirens, traffic, and victims. Ability to shout orders, warnings, and responses when necessary.

13. Ability to identify hazardous materials codes by color.

14. Ability to communicate with diverse range of people and deal with verbal and physical confrontations.

15. Ability to interview people and to gather information on their medical history or circumstances surrounding an incident.

16. Ability to prepare incident reports, inspection reports, and medical reports, either by hand or computer, using proper detailed description and appropriate grammar.

COMPENSATION TYPE: Salary
JOB GRADE: Entry level through Step 4