MINUTES
RANCHO SIMI RECREATION AND PARK DISTRICT
REGULAR MEETING, BOARD OF DIRECTORS
1692 SYCAMORE DRIVE, SIMI VALLEY, CA 93065
NOVEMBER 3, 2016, 6:30 P.M.

AGENDA ITEM

I. CALLED TO ORDER: 6:30 p.m.
PLEDGE OF ALLEGIANCE: Led by Brian Reed

II. ROLL CALL: Present:
Directors Johnson, Freeman, Cavanaugh, Vice Chair O’Brien, Chair Hostetler

Staff: Doug Gale, Wayne Nakaoka, Carol Odenberg, Theresa Penington, Larry Peterson, Brian Pierik, Esq., Brian Reed

Guests: Ed Blalock, Family of Fidencio Ceja, Ken Gill, Summer Purvis, Nathan Sadowsky, John Van Diepen, Don Waite

III. PUBLIC DISCUSSION (ITEMS NOT ON THE AGENDA):
None

IV. APPROVAL OF MINUTES:

(A) Approval of Minutes of the Special Meeting – October 20, 2016, 5:30 p.m.

ACTION: Vice Chair O’Brien moved to Approve Minutes of the Special Meeting of October 20, 2016, 5:30 p.m.; Director Freeman seconded the motion. Motion carried with a unanimous vote.

(B) Approval of Minutes of the Regular Meeting – October 20, 2016, 6:30 p.m.

ACTION: Director Cavanaugh moved to Approve Minutes of the Regular Meeting of October 20, 2016, 6:30 p.m.; Director Freeman seconded the motion. Motion carried with a unanimous vote.

V. SCHEDULED ITEMS AND PUBLIC HEARINGS:

(A) Presentation of the Full-time Employee of the Month for October 2016 to Fidencio Ceja 35-16-bb

Director of Administration reviewed the nomination. Chair Hostetler presented the Employee of the Month award to Fidencio and congratulated him on behalf of the Board. Fidencio said he appreciates the support and thanked everyone for the award. He also introduced his family, Maria, Jonathan, Jacob and Julian. Director of Planning & Maintenance said Fidencio started his employment with the District in Oak Park working part-time; he then was promoted into the full-time position. He said Fidencio is a hard worker and that he is glad he is with the Park District.
VI. CONSENT AGENDA:

(A) Approval of Check Registers: 10/14/16 (payroll); 10/15/16 (payables)

(B) Receive and File Letter from County of Ventura County Clerk and Recorder Regarding District Election 36-16-b

ACTION: Vice Chair O'Brien moved to Approve Items A and B; Director Cavanaugh seconded the motion. Motion carried with a unanimous vote.

VII. CONTINUED BUSINESS:
None.

VIII. NEW BUSINESS:

(A) Discussion and Direction Regarding Michael Clark Memorial Plaque and Bench Condition and Relocation 63-16-b

District Manager referenced the photos included in the report and said that the District had dedicated the current Michael Clark memorial in 2004. Unfortunately, the memorial has been susceptible to vandalism as a result of its remote location, and it is now in a state of disrepair. The proposal is to relocate it to Rancho Tapo Community Park where it will be overlooking the reflecting pond at the Veterans Memorial. He noted that Officer Clark was also a veteran, having served in the Marine Corp., and that this information will be added to the memorial plaque. The Board discussed the item. They felt that it is important to move the memorial from its current location to a new one and that the proposed new site at Rancho Tapo Community Park is a great location and very appropriate.

ACTION: Director Freeman moved to Authorize the Purchase and Installation of a Michael Clark Memorial Bench and Plaque on the Southern Border of the Reflective Pond at Rancho Tapo Community Park; Director Cavanaugh seconded the motion. Motion carried with a unanimous vote.

(B) Review and Approval of Conceptual Design for the Mae Boyar Recreation Building Replacement Project 68-16-c

Director of Planning & Maintenance introduced Francisco Behr, the Architect of the Mae Boyar Recreation Building.

District Manager Peterson said he wanted to clarify that five (5) committee members were present at the O.P. Committee meeting when this item was presented and that there was a 5/0 vote in favor of the conceptual design. Two (2) members were absent from that meeting – Janna Orkney and Shanna Carter. District Manager said he learned on November 3rd that Janna was not at that committee meeting because she said that she did not know of the meeting. He explained that the committee meeting information and the schedule of committee meetings were posted on the District’s website and were reviewed at the committee member’s orientation. The meeting agenda and materials were also available for pick up at the Oak Park Community Center. District Manager said he has verified that the District now has Ms. Orkney’s correct email address on file and that he also invited her to attend this Board meeting so that she may express her opinion on the conceptual design during Public Discussion or under the item. She informed the District Manager that she could not attend as she is working on her election for Calleguas, but that she would contact the District Manager on November 4th to express her opinion about the progressive attributes of the building.
Francisco Behr went on to present the conceptual design plans. He reviewed the processes and considerations involved with planning the structure and the parking area, including the traffic flow, landscape, value to the neighborhood, and other related items. He said the format involved with the building’s exterior and interior designs was to be sensitive to the neighborhood and to have an energy efficient building with a better connection to the park. He went over its structural design, materials and equipment, the interior rooms and outside areas. He pointed out the advantages in their functionality, durability, practicality, accessibility, safety and security, efficiency and cost-effectiveness. He also introduced Don Waite, Civil Engineer, who worked on the site plan. The Board Members further discussed the project and asked questions regarding certain aspects of the conceptual design plans.

ACTION: Director Freeman moved to Authorize Staff to Proceed with the Mae Boyar Recreation Building Replacement Project Based on the Conceptual Design Plans prepared by Behr-Browsers Architects, Inc.; Director Cavanaugh seconded the motion. Motion carried with a unanimous vote.

(C) Approval of Permit Agreements for Use of Recreational Facilities by Santa Susana Baseball League and Simi Valley Youth Baseball League 186-16-a

Summer Purvis, a parent with a child in the Santa Susana Baseball League, does not think allowing Simi Youth Baseball the use of their neighborhood fields benefits the SSBL children. The kids love playing in neighborhood fields with neighborhood friends, and she would like their fields to remain neighborhood fields. She said the parents help maintain their fields, which are immaculate; they do not believe others from across town will have the same pride as SSBL participants. She prefers kids and families have a choice to participate in either the Simi Youth Baseball league using their fields, or Santa Susana Baseball League using their neighborhood fields.

Ed Blalock has been with Santa Susana Baseball 14 years, and has been on the Board and has been a Past-President. He said there is a different environment with the two leagues. There exists some animosity and the two do not seem to get together. He does not think it is in the best interest of their league to give up 42% of their fields’ use to SYB to lessen the cost. He asked the Board to reconsider this proposed agreement.

John Van Diepen stated he was withdrawing his request to speak before the Board.

Nathan Sadowsky, representing Santa Susana Baseball, has been V.P. of a League division for 8 years. He feels Simi Youth Baseball is trying to take over more fields. The SSBL people are at the meeting in support of their nostalgic S.V. league. The majority playing in their fields are from Simi Valley and the local schools; their league prides itself on this. He said the leagues do not see eye to eye. SSBL takes pride in their fields. They do not believe the same care would be taken by the other league. He requested that the Board take this into consideration when making its decision. He said it will have a huge impact on this town. He pointed out that S.V. Little League in Knolls failed; it was overtaken by Simi Youth Baseball.

Director Freeman thanked the leagues’ representatives for attending the Board meeting. She said it is complicated with lots of people involved and with the limited amount of fields.

Director of Recreation said he met with Santa Susana Baseball League, and they indicated they could handle this agreement with Simi Youth Baseball. He said it would be on a trial basis for a year. The spring league is the primary league, and in six months there will be a mandatory review.
Director Johnson said the Knolls baseball fields were abandoned and the District asked the leagues if they would like to use them. The Park District offered to make those fields playable. The SSBL group wanted to know if they will have those fields. He discussed rescheduling of groups/timeslots and use of the fields. There are five clubs in the community now; local children are first and foremost and there must be 75% from Simi Valley. He reiterated that this is a temporary change for now. We will see how this facility sharing works out. The arrangement will be reviewed after registrations are known, and adjustments may be made by the District to make it as fair as possible for both groups.

Director Cavanaugh thanked the representatives for coming to the meeting and said she understands their heart is in this. She said the District examines the numbers. If one entity needs more use and the other entity has more fields than their registrations require, that must be taken into consideration. The rosters will be reviewed. The playing times allotted will be a reasonable percentage. If there is an issue with maintenance, the head of both leagues will need to work together on that. The District’s goal is to distribute the fields. Director Cavanaugh said she is for this Agreement so that the kids will have fields to play on.

Simi Youth Baseball representatives said the Agreement is fine with their League. They said they have been trying to get both leagues together for the youth but were unsuccessful, and that they do understand SSBL’s passion and its history. They came to the Park District with the issue of having a certain number of registrants in their league but not enough fields.

Chair Hostetler asked some questions regarding their registration numbers. He was informed they are still taking registrants up to January 31, 2017. They had 632 last spring in their league.

Director Freeman also asked some questions on the registration numbers and asked SYB if they could provide a numbers report back sooner. SYB representatives said they would provide numbers before their opening day in February 2017. Director Freeman suggested the Board approve the agreement with the stipulation that the Agreement will be adjusted based on the league’s number of registrants.

Summer Purvis stated that this will be the demise of Santa Susana Baseball.

**ACTION:** Director Freeman moved to Approve Permit Agreements for Use of Recreational Facilities by Santa Susana Baseball League and Simi Valley Youth Baseball League and Require the District to Review How it is Working and League Registrations and to Make any Necessary Adjustments at the Board’s First Meeting in February 2017; Vice Chair O’Brien seconded the motion. Motion carried with the following roll-call vote:

(D) **Approval and Adoption of Part-time Employee Pay Schedule by Rancho Simi Recreation and Park District Board of Directors with Effective Date of January 1, 2017 35-16-cc**

**ACTION:** Director Cavanaugh moved to Approve and Adopt Part-time Employee Pay Schedule by Rancho Simi Recreation and Park District Board of Directors with Effective Date of January 1, 2017; Director Freeman seconded the motion. Motion carried with a unanimous vote.

(E) **Selection of Candidate in Runoff Election for Ventura LAFCo Independent Special District Alternate Member 46-16-c**

**ACTION:** Vice Chair O’Brien moved to Select Al Fox as Candidate in the Runoff Election for Ventura LAFCo Independent Special District Alternate Member; Director Johnson seconded the motion. Motion carried with a unanimous vote.
Approval of Amendment to Exclusive Listing Agreement Between District and CBRE to Extend Term to December 31, 2017

ACTION: Director Johnson moved to Approve Amendment to Exclusive Listing Agreement Between District and CBRE to Extend Term to December 31, 2017; Vice Chair O’Brien seconded the motion. Motion carried with a unanimous vote.

WRITTEN COMMUNICATIONS OF NOTE:

(A) Letter from Kiwanis Club of Simi Valley Thanking District for Allowing Use of Strathearn Historical Park for the Cowboys & Cabernet Event 73-16-b

Letter was received and filed.

(B) Letter from Leadership Simi Valley Steering Committee Thanking District for its Participation and Hosting of the 2016-17 Leadership Class at Strathearn Historical Park and Santa Susana Depot 73-16-c

Letter was received and filed.

REPORTS BY BOARD MEMBERS:

Director Johnson attended a Personnel Committee meeting.

Director Johnson attended a Santa Monica Mountains Conservancy meeting.

Vice Chair O’Brien did not have any committee meetings this period.

Vice Chair O’Brien stated that she will be attending the active shooter workshop in Camarillo. She also inquired when the next qualifying session will take place for District Park Rangers. Staff stated they will check into this and provide Vice Chair O’Brien with the date and details.

Director Cavanaugh attended a Youth Activities Committee meeting, and said the items were previously covered.

Director Freeman attended a CALAFCO conference. She said the conference was quite good, and also conveyed that the incumbent was re-elected to the CALAFCO board.

Director Freeman asked about the tenant improvements at the Guardian Building and was provided an update from staff. She also asked if the Development Advisory Committee (DAC) had considered USA’s plans to develop Sycamore Drive Community Center. Staff responded that it did not receive notice that the meeting has occurred.

Director Freeman attended a Chamber legislative meeting. She notified staff that their new manager would like to have a tour of the District’s parks. District Manager will coordinate a meeting and tour with the Chamber CEO and Director Freeman.

Director Freeman stated that trees have been planted in memory of individuals as part of prior Arbor Day events. She suggested that the District may want to have the names of those individuals represented on the plot sites entered on the District’s website.
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Director Freeman inquired about the turf condition at Runkle Canyon.

Chair Hostetler attended the Personnel Committee meeting.

XI. REPORT BY DISTRICT MANAGER:

District Manager did not have any additional items to report.

XII. CLOSED SESSION:

None.

XIII. ADJOURNMENT: Director Cavanaugh moved to adjourn the meeting at 8:31 p.m.; Vice Chair O'Brien seconded the motion. Motion carried with a unanimous vote.

[Signature]
Larry Peterson, District Clerk