Rancho Simi Recreation and Park District
Board of Directors Meeting

M I N U T E S

August 1, 2019 6:30 p.m.
Rancho Simi Recreation and Park District
4201 Guardian Street, Activity Room 3
Simi Valley, CA 93063
(805) 584-4400; www.rsrd.org

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE – Chair Freeman called the meeting to order at 6:30pm. The Pledge of Allegiance was led by Mark Johnson.

2. ROLL CALL – Directors Dennert, Johnson, O’Brien, Vice Chair Abele, and Chair Freeman were in attendance. Staff in Attendance included: Tracy Engel, Dan Paranick, Wayne Nakaoka, Legal Counsel Brian Hamblet, Brian Reed, and Gina Viecco. Guests included Alex Walker from the Historical Society Board of Directors.

3. AGENDA REVIEW – NONE

4. PUBLIC STATEMENTS (ITEMS NOT ON THE AGENDA) – NONE

5. APPROVAL OF MINUTES

   a. Regular Meeting July 18, 2019 – The following changes were requested:
      Director O’Brien requested an addition to her comments regarding the event for Betty Eskey “feels Evelyn and Tony are doing a great job with the Birdie Bar, great choice by Brian Reed.”
      Director Abele requested a correction to the spelling of his name on Page 4 and a change to his comments on Page 8 from “during the last meeting” to “at a previous meeting.”
      District Manager Dan Paranick requested a change noting that guests in attendance were “Board Members” not “Docents” from the Historical Society.

      Motion: Vice Chair Abele moved to approve the Minutes as amended. Director Johnson seconded the motion. The motion carried with a unanimous vote.

6. SCHEDULED ITEMS AND PUBLIC HEARINGS - NONE

7. CONSENT AGENDA (Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion by one motion approving the Consent Agenda. If discussion is desired the item may be removed from the Consent Agenda upon a Director’s request.)

   a. 6/30/2019 and 7/15/2019 Accounts Payable Check Registers, 7/5/19 and 7/19/19 Payroll Check Registers – Staff responded to questions from the Board.
Motion: Director Johnson moved to approved the Consent Agenda. Vice Chair Abele seconded the motion. The motion carried with a unanimous vote.

8. CONTINUED BUSINESS - NONE

9. NEW BUSINESS

a. Approval of Award of Contract for the Printz Colony House Reconstruction Project at R.P. Strathearn Historical Park and Museum – The staff report was presented by Wayne Nakaoka, Director of Planning and Maintenance. This Project was implemented using four separate phases of development. The first three phases have been completed and with an award for this contract, the District can begin the final phase which includes the construction and renovation of the structure. The lowest apparent bidder is Ardalan Construction Co. of Thousand Oaks who have successfully completed previous projects for the District. In order to keep the cost of this project closer to budget, Staff has identified that the scope-of-work could be changed to eliminate all interior improvements and painting to keep the project within budget. This is a $166,000 reduction to the overall cost. Staff has presented the Board with 4 different alternatives for their consideration. Staff does recommend Alternative No. 1, awarding the Contract to Ardalan Construction with the modification to the scope of work to reduce the overall cost of the project.

Director Dennert inquired if the Community would lose out in any way. Nakaoka responded the inside of the Colony House will not be finished and improved, but the public could still enter and view the structure.

Director O’Brien stated she is leaning towards Alternative No. 1. They will address some fundraising options at the next Historical Society Committee Meeting. Nakaoka is hoping the Historical Society will be able to raise funds, it is possible to improve one room at a time as opposed to the entire inside. There is also the possibility of funds becoming available in the future.

Chair Freeman is concerned if the Colony House sits too long exposed to the elements, it will be ruined beyond repair.

Vice Chair Abele is concerned the costs will continue to rise on this project, which is especially concerning as it is already over budget.

Chair Johnson asked if this is the last building or structure to be added to Strathearn Historical Park. Nakaoka responded this will be the last one.

Motion: Director Johnson moved to approve the Staff recommendation of Alternative No. 1, awarding the Contract to Ardalan Construction Co, authorizing the District Manager to amend the Agreement for contingencies if needed (not to exceed $31,825), and authorize the District Manager to execute Change Order No. 1 to modify the project’s scope of work. Director O’Brien seconded the motion. The motion carried with a unanimous vote.

b. Approval of Award of Contract for the Rancho Santa Susana Community Park (RSSCP) Phase One Parking Lot Renovation Project – The staff report was
presented by Wayne Nakaoka, Director of Planning and Maintenance. During the May 16, 2019 Meeting, the Board of Directors authorized Staff to solicit bids for this project. The lowest apparent bidder is Universal Asphalt Co., Inc. of Santa Fe Springs, they have completed several successful projects for the District in the past.

Chair Freeman asked when the work will be scheduled with all the ongoing activities at the Center. Nakaoka responded it is scheduled for the first 2 weeks in December.

Director Johnson added this project is needed badly; the parking lot needs to be fixed.

Motion: Vice Chair Abele moved to approve the award of the Contract to Universal Asphalt Co., Inc. Director O’Brien seconded the motion. The motion carried with a unanimous vote.

c. Election of Candidate to Serve as California Special Districts Association (CSDA) Board of Director’s Representative, Coastal Network (Seat B) – The staff report was presented by Dan Paranick, District Manager. CSDA has distributed a ballot with two candidates nominated to serve on their Board of Directors. Staff recommends the Board Members select the candidate they would like, the vote is due by August 8, 2019. The Board Members discussed the two different Candidates and decided who they would like to vote for.

Motion: Director Johnson moved to submit a vote for their selected Candidate Jeff Hodge. Director O’Brien seconded the motion. The motion carried with a unanimous vote.

10. WRITTEN COMMUNICATIONS OF NOTE – NONE

11. REPORTS BY BOARD MEMBERS

Director Dennert attended the Disc Golf tournament, they are all happy with the brush clearance at the park. Nakaoka added the rest of the weeds will be gone by next week. They are still collecting Discs to donate to Garden Grove School. Dennert suggested the District should work with the School District to possibly lower internet expenses. He also suggested communicating to parents that the Middle School After School Program is not just childcare, it provides age appropriate programming. He is planning to visit the After-School Clubs once school is back in session. Vice Chair Abele added he is interested in joining Dennert. Dennert suggested the Historical Society invite teachers to sit on their board, possibly one from 3rd, 8th and 11th grade. He will be so excited if they read the Emancipation Proclamation during the Civil War Days Event. He also suggested providing tickets to the Día de Los Muertos event that can be given to Art students. Lastly, he suggested the next Music in the Park Concert could be a good time to bring out the Gaga Ball game.

Director O’Brien had no meetings to report. She viewed the Reagan Library DaVinci exhibit, it was quite impressive. Current Rotary President informed O’Brien the basketball courts at Rancho Madera need sweeping. She will be returning from Sacramento on August 15th and may be late to the Board Meeting being held in Oak Park on that day.
Vice Chair Abele attended the Music in the Park Concert and felt the band Fast Times was entertaining. He commended Director of Recreation Tracy Engel for securing them as a last-minute replacement. He visited the Birdie Bar at the Golf Course on Saturday; they now offer entertainment. Tony, the owner of the Birdie Bar is still interested in a bigger kitchen. Abele also saw the movie “Once Upon a Time in Hollywood”, Corriganville Park is in a pivotal part of the movie. Abele indicated he is interested in visiting the After-School Clubs with Dennert.

Director Johnson had no meetings to report. He inquired about the cost of water for all 5 sports fields for the year. Johnson suggested the District post signs stating the amount of money spent on water to keep the fields looking good. Possibly just during events, not at all times but when there is a large crowd. Paranick responded he does not know the figure offhand but can find the answer. He also added this information will be included in the upcoming Fee Analysis for the District.

Chair Freeman had no meetings to report. She did attend the City Council meeting on Monday. She did not stay the entire time; it was very long and tense. There were several Police Officers in attendance to keep the peace.

12. REPORT BY DISTRICT MANAGER – Comments were provided by Dan Paranick. There will be a presentation from the After-School Clubs during a Board Meeting in September. August 6th is the second round of interviews for the Executive Assistant and Aug. 8th will be Recreation Supervisor interviews. He spoke with two reporters regarding the Board action with the rodenticides. Paranick met with Oak Park to discuss options for the Lagoon, possibly allowing more of a natural setting for the waterway. At this point some residents would like it restored to previous standards and some would like to see more of a natural waterway. There is a possibility this topic will come up at the August 15th Board Meeting. He will be meeting with the City of Simi Valley regarding the BMX track per the Board’s request. He will also be meeting with the School District to update the Pool agreement with the High School. Active Shooter Training will be held at the Activity Center on August 13th at 8:30am, After School Club and Activity Center employees will be invited, any Board Member is welcome to attend. The Oak Park wildlife rescue went well, 32 Turtles have been captured so far, they are a bit difficult to catch. There will be another attempt this Sunday to capture additional turtles. Christy Smith’s representative Ryan Valencia will be hosting a meeting to discuss options for more Veterans services in the Community and requested a representative from the District attend, Paranick will be in attendance. The Glow event, a fundraiser led by Debbie Thomas, will be held on August 24th at RSSCC.

Upcoming District events include: Fairytales in the Park on August 3rd and a Dive in Movie on August 10th.

Future Meeting Agenda Items: August 15th Board Meeting will be held in Oak Park: Budget and a Fire Update will be included.

Committee Meetings: Historical Society will meet on August 5th. Topics include change of the Officers, School Involvement, Caretakers Agreement, and the Colony House. Paranick would like to have a Special Events Committee meeting, he is looking for input on several event requests.
Chair Freeman added there was a donation bin at the free 4th of July Event. She suggested this idea at all free District events.

13. CLOSED SESSION – NONE

14. ADJOURNMENT – Director Johnson moved to adjourn the meeting. Director O’Brien seconded the motion. The motion carried with a unanimous vote. Chair Freeman adjourned the meeting at 7:21pm.

[Signature]
Dan Paranick, District Clerk