1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE – The meeting was called to order at 6:30pm by Chair Johnson. The Pledge of Allegiance was led by Chair Johnson.

2. ROLL CALL – Director Abele, Director Hostetler, Director O’Brien, Vice Chair Freeman, and Chair Johnson were in attendance. The following staff were in attendance: Julian Almaraz, Larry Dolley, Tracy Engel, Ron Goldberg, Dan Paranick, Theresa Pennington, Legal Counsel Brian Hamblet, Brian Reed, Cyndi Richards, Jim Rosales and Gina Viecco. Guests in attendance included Brian Dennert.

District Manager Dan Paranick requested the addition of an emergency item to the agenda due to a significant incident. Staff is requesting Resolution 1965 be added as item 8.c. Vice Chair Freeman moved ‘to add this item to the Agenda. Director O’Brien seconded the motion. The motion carried with a unanimous vote.

3. PUBLIC STATEMENTS (ITEMS NOT ON THE AGENDA) – Cyndi Richards addressed the Board to comment on the Veteran’s Day Celebration held on Sunday November 11, 2018. It was a great event, thank you to District staff and the Board for hosting a great Veteran’s Day memorial. Ms. Richards pointed out the hard work of Volunteer Coordinator Jemmie Liss, Carolyn Valdez and the Maintenance staff, they all did an excellent job.

4. APPROVAL OF MINUTES

   a. Regular Meeting – November 1, 2018 – Director O’Brien moved to approve the Minutes as written. Director Hostetler seconded the motion. The motion carried with a unanimous vote.

5. SCHEDULED ITEMS AND PUBLIC HEARINGS

   a. Presentation of the Part-time Employee of the Month for October 2018 to Julian Almaraz – Director of Administration Theresa Pennington presented Mr. Almaraz with his plaque and check. The Ranger Program has been in a transitional period and Mr. Almaraz has really stepped up and assisted wherever needed. Mr. Almaraz thanked the Board and his co-workers. Ranger Jim Rosales commended Almaraz for a job well done.
6. CONSENT AGENDA (Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion by one motion approving the Consent Agenda. If discussion is desired the item may be removed from the Consent Agenda upon a Director’s request.)

   a. 10/26/18 Payroll Check Register; 10/31/2018 Accounts Payable Check Register – The Board had no questions for staff. Director Hostetler moved to approve the Consent Agenda. Vice Chair Freeman seconded the motion. The motion carried with a unanimous vote.

7. CONTINUED BUSINESS

   a. Consideration of Letter of Support Relating to the Federal Land and Water Conservation Fund - The staff report was presented by District Manager Dan Paranick. Board members requested additional information before approving this item. Paranick provided information regarding specific projects and the funding received by the District from this Fund. Director O’Brien asked what happens if funds are not disbursed. Vice Chair Freeman answered that it then gets directed to a different fund. O’Brien requested that additional text be added to the letter requesting any funds received by the District be used for maintenance of existing resources as opposed to new acquisitions. Chair Johnson felt this would be a good idea and agreed with the addition to the letter. Director Abele commented he is intending to vote no. He feels this is not the best use of federal funds and the District has not received any money from this fund since 2004. Abele also requests it be noted in the letter this was not a unanimous vote by the Board. Freeman thanked staff for the time and research in gathering additional information. Director Hostetler moved to approve the letter with the requested additional text added. Vice Chair Freeman seconded the motion. The motion carried with a 4 to 1 vote as follows:
   Abstain:
   Ayes: Directors Freeman, Hostetler, Johnson and O’Brien
   Noes: Director Abele
   Absent:

8. NEW BUSINESS

   a. Selection of Candidates to Serve as Special District Regular Member and Special District Alternate Member to the Ventura Local Agency Formation Commission (“LAFCO”) – The staff report was presented by District Manager Dan Paranick. Staff is requesting the Board to select one candidate for a Regular Member and Alternative member. After a brief discussion the Board made their selections for the vote.

   Director Hostetler moved to select Elaine Freeman as the Regular Member. Director Abele seconded the motion. The motion carried with a unanimous vote.

   Vice Chair Freeman moved to vote for Jack Curtis as the Alternate Member. Chair Johnson seconded the motion. The motion carried with a 4 to 1 with Director Abele voting for Andy Waters.
b. Rejection of All Bids Received for the Tree Trimming and Pruning Services at Various District Parks Project and Authorization to Resolicit Bids for the Project in the month of March 2019 - The staff report was presented by District Manager Dan Paranick. The lowest bid received this year is 41% higher than last year’s bid even though the scope of the work has been reduced. Staff would like authorization to reject all current bids and resolicit bids for this project. Director O’Brien and Vice Chair Freeman both inquired if there were any trees presenting a current hazard. Paranick responded there are no hazardous items the District is aware of at this time. Director Hostetler moved to authorize the rejection of the current bids and allow staff to resolicit. Director O’Brien seconded the motion. The motion carried with a unanimous vote.

c. Adoption of Resolution 1965 declaring a Local State of Emergency and Authorizing Emergency Related Procedures in Response to the Woolsey Fire and Related Incidents – The staff report was presented by District Manager Dan Paranick. The District already has crews doing cleanup work, and staff is assessing damages in Oak Park and Simi Valley. So far there is $1.7 million in estimated damages in Oak Park and $30,000 for Simi Valley. Staff is also working on debris flow mitigation. The District is in the process of completing a professional cleaning of the Oak Park Community Center before reopening to the public. Vice Chair Freeman inquired into lost vehicles and structures. Paranick provided details on District property that was lost in the fire. Director Abele commended Paranick and District staff for the efficient response to this emergency. Director Abele moved to approve Resolution 1965. Director O’Brien seconded the motion. The motion carried with the following roll call vote:

Abstain:  
Ayes: Directors Abele, Freeman, Hostetler, Johnson and O’Brien  
Noes:  
Absent:  

9. WRITTEN COMMUNICATIONS OF NOTE – NONE

10. REPORTS BY BOARD MEMBERS

Director Hostetler attended the Veteran’s Day event, he felt it was nice but possibly a bit long. He commended the staff on their great work with this event.

Director O’Brien attended the Veteran’s Day event, agreed it was a little long but an awesome event. It is one of her favorite District events and staff was great. She also attended the Historical Society Meeting which went well. In addition, she went to lunch with the District Manager and CAPRI staff.

Director Abele stated it has been an unbelievable week for our community and commended all of the first responders. It has been a terrible time starting with the shooting at Borderline immediately followed by the fires. Sadly, his family also suffered a personal loss as his sister-in-law passed away just before the Veteran’s event. He thanked everyone for their thoughts and support.
Vice Chair Freeman attended the Veteran’s Day event. She also attended the Historical Society dinner and commented that the Halloween event and Día de Los Muertos Celebrations were well attended events. Freeman provided her fellow Board Members with an update on CSDA Bills. She commented that it will be a busy upcoming year for legislation.

Chair Johnson had no meetings to report on. He commented on the fast-moving fire up north, sadly, mostly everything up in Paradise is gone. The fire was so fast moving, there was not much the firefighters could do. Unfortunately, this will affect the insurance rates for CA, the District should start to prepare for that.

11. REPORT BY DISTRICT MANAGER – Comments were provided by District Manager Dan Paranick. There is an upcoming meeting scheduled for November 28, 2018 in Oak Park; they will postpone the discussion regarding Pickleball and the time will be used to provide updates and information on the Woolsey Fire instead. During the December 6, 2018 Board of Directors meeting we will be transitioning an outgoing member and welcoming an incoming member. The selection of the Chair and Vice-Chair for 2019 will also be made during this meeting. Paranick felt the Veteran’s Day event was really well done and a very special event, he commended staff for the excellent work.

12. CLOSED SESSION – NONE

13. ADJOURNMENT – Director Hostetler moved to adjourn the meeting. Vice Chair Freeman seconded the motion. The motion carried with a unanimous vote, Chair Johnson adjourned the meeting at 7:09pm.

Dan Paranick, District Clerk