1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE – The meeting was called to order at 6:30pm by Chair Johnson. The Pledge of Allegiance was led by Brian Reed.

2. ROLL CALL – Directors Abele, Hostetler, O’Brien, Vice-Chair Freeman, and Chair Johnson were in attendance. Staff in attendance included Miguel Chavez, Tracy Engel, Legal Counsel Brian Hamblin, Greg Laranjo, Wayne Nakaoka, Theresa Pennington, Brian Reed, and Gina Viecco. Guests in attendance included Basem Mosaad and Sheryl Lewanda representing MRCA, Moises Gonzales and family, Dan Paranick, and John Watts.

3. PUBLIC STATEMENTS (ITEMS NOT ON THE AGENDA) – NONE

4. APPROVAL OF MINUTES
   a. Regular Meeting – August 2, 2018 – Director Freeman moved to approve the Minutes as written. Director Abele seconded the motion. The motion carried with a unanimous vote.

5. SCHEDULED ITEMS AND PUBLIC HEARINGS
   a. Presentation of the Full-Time Employee of the month for July 2018 to Moises Gonzales – Director of Administration Theresa Pennington presented Mr. Gonzales with his plaque and he will receive a day off with pay. Mr. Gonzales thanked Wayne Nakaoka, Robert Mendez and Larry Peterson for giving him the opportunity to work here. He acknowledged his co-workers for helping him get this award. He loves working here and wants to retire with the District. Nakaoka commented that Mr. Gonzales has worked in all divisions of Planning and Maintenance and worked his way up. He has many valuable skills and we’re lucky to have him here.

6. CONSENT AGENDA (Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion by one motion approving the Consent Agenda. If discussion is desired the item may be removed from the Consent Agenda upon a Director’s request.)
a. 7/20/18 and 8/3/18 Payroll Check registers; 7/31/18 Accounts Payable Check Register – Director of Administration Theresa Pennington answered questions from the Board. Director O’Brien moved to approve the Consent Agenda. Director Abele seconded the motion. The motion carried with a unanimous vote.

b. Public Hearing on the Rancho Simi Recreation and Park District Annual Budget, Planning and Maintenance Projects and Three-Year Project Plan for Fiscal Year 2018-2019 – The staff report was presented by Director of Administration Theresa Pennington. There have been no material changes since the Board approved the Preliminary Budget on June 7, 2018. Director Freeman questioned when we would have the final assessed property value from the County. Pennington responded the District should have it anytime now and it will be included in the final budget. Chair Johnson opened the meeting to Public Comments at 6:39pm. There were no comments made and Chair Johnson closed the meeting to Public Comments at 6:40pm. No further action is required of the Board at this time.

7. CONTINUED BUSINESS

a. Receive and File Governmental Accounting Standard Board (GASB) 75 Actuarial Valuation for the District’s Retiree Health Insurance Program as of July 1, 2017 – The staff report was presented by Director of Administration Theresa Pennington. The firm Dempsey, Filliger & Associates has prepared reports for the District every 3 years since 2008, they have provided an addendum to address specific questions from the Board regarding the 2017 fiscal year end report. Directors Freeman and O’Brien were both satisfied with the additional information provided and have no other questions at this time. No further action is required of the Board at this time.

8. NEW BUSINESS

a. Approval of Mountains Recreation and Conservation Authority Final Budget for Fiscal Year 2018-2019 – Director of Administration Theresa Pennington introduced Basem Mosaad, Deputy Financial Officer from MRCA. Mr. Mosaad is attending the meeting to present the final Budget and answer questions from the Board. Mr. Mosaad explained that there are two large land acquisition projects that would explain the $40 million increase in budget, as well as rising employee expenses in the coming year. Mosaad also stated this is a balanced budget, which they accomplished by utilizing some other funds. Director Freeman asked if the licensing fees are new. Mosaad answered that this a new agreement with a private party giving them the right to operate a commercial parking lot. There is also a new charge to operators of tour buses for using the outlook. Director Hostetler moved to approve the final budget. Director Freeman seconded the motion. The motion carried with a unanimous vote.
b. Authorization to Solicit Bids for the Irvine Road Bridge Replacement Project –

The staff report was presented by Director of Planning and Maintenance/Interim District Manager Wayne Nakaoka along with a visual PowerPoint presentation. Due to the inadequacy of the bridge effecting several residences within the Sinaloa Lake HOA it will need to be replaced. It was determined that the District as the owner of the land is responsible for the replacement of the bridge. Funding has already been earmarked in the Capital Outlay fund in the Preliminary Budget for FY 2018-19. The Fire Department equipment requires a heavier load bearing capacity bridge. Nakaoka stated that funding for the bridge has been in the budget for 7 years. He also stated that it does not appear to be a safety hazard at this time, but this project will need to be completed for safety purposes. Director Freeman recommended that the District get bids now, then we will know what we are dealing with. She is concerned that we may be responsible if something happens with the bridge. Chair Johnson feels the liability is too great to leave it as is and agrees the District should move forward getting bids now. Johnson also commented that the Board will need to decide what projects to prioritize once the sale proceeds are received from the Sycamore Drive building. Director Freeman moved to direct staff to solicit bids for the project. Director Hostetler seconded the motion. The motion carried with a unanimous vote.

c. Approval and First Amendment to Agreement between Rancho Simi Recreation and Park District and Envicom Corporation for the Proposed BMX Raceway on City-Owned Property – The staff report was presented by Director of Planning and Maintenance/Interim District Manager Wayne Nakaoka. After meeting with representatives from the City of Simi Valley it was determined that the Park District will now be required to submit a complete Environmental Assessment Report, previously it was thought that the City would handle this. Envicom Corp is requesting additional funds to perform the additional services. Director Freeman inquired who requested this. Nakaoka responded the City Planner requested it. They want to also be sure that this property is not in a wildlife corridor. The District will need to file notice with Fish and Wildlife. Nakaoka added that he only has 6 months left to move the BMX track from the Sycamore Drive property. Director O'Brien asked if we are still within Budget. Nakaoka responded, yes, the project is under budget. The BMX people can volunteer to build the track, Nakaoka will only provide a flat pad for them. The highest cost with the project is the lighting for the track. Director Abele moved to approve the First Amendment. Director Freeman seconded the motion. The motion carried with a unanimous vote.

d. Approval of Resolution Nominating Candidate to Serve as a Regular and/or Alternate Special District Member of the Ventura Local Agency Formation Commission for the Term Beginning January 1, 2019 – The terms of the current members, Ms. Elaine Freeman and Mr. Andy Waters will expire on Jan 1, 2019. It is recommended that the Board nominate a candidate for the upcoming election to serve as a regular or alternate member. Director Freeman volunteered to be the Candidate and continue as a regular Special District member. Director Abele
moved to approve resolution 1961 with the nomination of Elaine Freeman. Director O’Brien seconded the motion. The motion carried with the following roll call vote:

Ayes: Directors Abele, Freeman, Hostetler, Johnson and O’Brien

Noes:

Absent:

Abstain:

9. WRITTEN COMMUNICATIONS OF NOTE – Wayne Nakaoka notified the Board that the AWA meeting this year will be held on Thurs. Sept 20, 2018, the same day as a regularly scheduled Board Meeting. The Board would like the meeting date for that week changed to Wed. Sept. 19, 2018 so they will be able to attend the AWA meeting. Nakaoka will take care of the arrangements.

10. REPORTS BY BOARD MEMBERS

Director Abele had no meetings or events to report.

Director Hostetler had no meetings or events to report.

Director O’Brien was in Sacramento for CSDA, it went well. She attended the Historical Society meeting and the VCSDA meeting held here at the Guardian Building. She enjoyed the grant writing seminar and found it to be very informative. This Saturday the Community Action of Ventura County Retreat will be held here at the Guardian Building. O’Brien attended a performance by the Merry Wives of Windsor in Encino, they were fun and it was a great time. She suggested that we may want to schedule something with them here. Tracy Engel took the information and will follow up.

Director Freeman attended the Historical Society meeting. The architect on the Powell Colony House project was there and discussed the approach of refurbishing the house. The idea is to show the home as originally constructed, then the progression of the house over the years. Freeman felt that it would be more educational with this format and the guests can learn from it. Freeman stated that everyone was impressed with the new Guardian building during the VCSDA meeting held here. She thanked Theresa Pennington and Wayne Nakaoka for their assistance. She attended the CARPD meeting this morning and they covered many bills. The big discussion was why there have been no Prop 68 workshops down here. Chair Johnson added, up to this point they have all been held up North but the workshops should be held up and down the entire State. Freeman suggested we go to the State Parks website to see where they are at right now so the District could apply for funds. Nakaoka said that he will check the website. There is a Bill on the Governor’s desk that would change amounts that are required for open bids, this would save us money by allowing more projects to be done in house. Next year we will see redevelopment brought back.

Chair Johnson was also on CARPD conference meeting. He attended the Soccer Foundation meeting with Tracy Engel, they are doing OK. They are a bit disappointed
that the lights won’t be ready by October. He was at the Guardian building while the Busy Hands Gardening club ladies were here. They were so appreciative to have the Oak Tree planted here in their honor. They donated $1,000 to the District so Nakaoka put together an impromptu celebration to thank them. They were very appreciative of this gesture and all of the staff were so kind to them.

11. REPORT BY DISTRICT MANAGER – Director of Planning and Maintenance/Interim District Manager Wayne Nakaoka had no items to report. Director Freeman asked how the meeting with USA Properties went. Nakaoka feels that they worked everything out, the District will perform certain functions to maintain the property. He will be turning over several buildings to them next week. One tree needs to be removed, it was dedicated to Sharon Wolford’s husband. Nakaoka is having the tree taken out, the School District has a Mill and they agreed to saw it into usable wood and have it delivered to her.

Director Freeman also asked about the District Garage Sale. Tracy Engel said it was successful and we made about $1000. There is still some office furniture left such as desks. Theresa Pennington added that it made a lot of people very happy with the good deals they received plus being out in the Community was great for outreach. Also, we were able to keep material out of the landfill.

12. CLOSED SESSION – NONE

13. ADJOURNMENT – Director Hostetter moved to adjourn the meeting at 7:30pm. Director O’Brien seconded the motion. The motion carried with a unanimous vote.