1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE – The meeting was called to order by Chair O’Brien at 6:30 p.m. The pledge of allegiance was led by Brian Reed.

2. ROLL CALL: Directors Abele, Freeman, Hostetler, Johnson and O’Brien were present; the following staff members were also in attendance: Doug Gale, Wayne Nakaoka, Renee Peace, Theresa Pennington, Larry Peterson, Douglas Duran, Brian Reed and Brian Pierik. The following guests attended the meeting: Carolyn Cass-Barton, Bob Coutts, James Ebert, Janna Orkney and John Watts.

3. PUBLIC STATEMENTS

Bob Coutts posed the following three questions about the wildlife guzzler and indicated an e-mail response would be fine. Is the guzzler at the Palo Comado trailhead in working order? Are there other guzzlers in Rancho Simi open space around Oak Park and are they working? How many animals and what species are using it?

4. APPROVAL OF MINUTES

a. Regular Meeting – July 6, 2017

   Director Freeman moved to approve the Regular Meeting Minutes of July 6, 2017 as amended, Director Hostetler seconded the motion. The motion carried with a unanimous vote.

5. SCHEDULED ITEMS AND PUBLIC HEARINGS

a. Public Hearing on the Rancho Simi Recreation and Park District Annual Budget, Planning and Maintenance Projects, and Three Year Project Plan for FY 2017-18 – the staff report was presented by District Manager Peterson.

   Chair O’Brien opened the public hearing.
   Janna Orkney stated that she wants to make sure there is enough maintenance staff in Oak Park to address issues that arise.
Chair O’Brien closed the closed public hearing.

b. Presentation of the Part-Time Employee of the Month for June 2017 to Steve Jacinto – Steve was unable to attend the meeting, his plaque and check will be delivered to him.

6. CONSENT AGENDA

a. Approval of Check Registers: 6/23/17 and 7/7/17 (payroll); and 6/29/17 (accounts payable)

Director Hostetler moved to approve the consent agenda; Vice Chair Johnson seconded the motion. The motion carried with a unanimous vote.

7. CONTINUED BUSINESS

8. NEW BUSINESS

a. Approval of Mountains Recreation and Conservation Authority Final Budget for Fiscal Year 2017-2018 - Director of Administration Pennington introduced Mr. Mosaad, Deputy Financial Officer from MRCA, who presented the highlights of the final budget. Vice Chair Johnson moved to approve the Mountains Recreation and Conservation Authority Final Budget for 2017-2018; Director Freeman seconded the motion. The motion carried with a unanimous vote.

b. Report on the Oak Park Recreation Programs - Recreation Supervisor Peace presented the staff report and responded to questions from the Board.


Janna Orkney – wanted the Board to be aware of the maintenance issues regarding the lagoon. There is wood in it, invasive plant growth, wood debris that could be a fire hazard and the recirculating pump is broken. She suggested an aerator. She is hearing about it from the community. In regards to the new Mae Boyer building she asked if staff can check acoustics before it is built. Director Freeman asked if Nakaoka was aware of the maintenance concerns. He confirmed that the District Manager updated him on the concerns after the Oak Park Committee meeting. He will address the lagoon and he will have an acoustics engineer look at the Mae Boyer building. Director Johnson asked if the existing docks would be removed until replaced. Nakaoka stated they were closed off until they can be repaired. Carolyn Cass-Barton asked what is happening in regards to the parking requirements at Mae Boyer. Nakaoka responded he will not know the County’s position until August and plans to report the results at the next Oak Park Committee meeting in October.
d. Approval of Third Amendment to Agreement between the Rancho Simi Recreation and Park District and Behr-Browers Architects, Incorporated for the Director of Planning and Maintenance presented the staff report and responded to questions from the Board. Director Freeman moved to approve the Third Amendment to the Agreement between Rancho Simi Recreation and Park District and Behr-Browers Architects, Incorporated; Director Abele seconded the motion. The motion carried with a unanimous vote.

e. Award of Contract for the Fenced-in Play Area at Big Sky Park – Director of Planning and Maintenance Nakaoka presented the staff report and responded to questions from the Board. The project is due to be completed in September. Director Freeman asked what are we giving up from the budget, Nakaoka said nothing will be given up. District Manager Peterson stated the funds will not come from the building maintenance account, it is on the Project Priority List. Vice Chair Johnson moved to approve the award of contract for the fenced in play area; Director Abele seconded the motion. The motion carried with a unanimous vote.

f. Approval of Award of Contract for the Guardian Building Phase 1 – Office Improvement Construction Project – this item was pulled from the Agenda and will appear on the next meeting Agenda.

g. Report on Status of Financial Matters in Oak Park Area – District Manager Peterson present the staff report to the Board. Vice Chair Johnson asked when staff anticipates funds will be received for the Mae Boyer building. Staff responded indicating construction is estimated to occur in 2018-2019 and the project list assumes a portion of the building costs will be paid for with proceeds from the sale of Sycamore Drive Community Center.

9. WRITTEN COMMUNICATIONS OF NOTE - none

10. REPORTS BY BOARD MEMBERS

Director Hostetler stated he attended the Oak Park Committee Meeting last Thursday. The main topic was the lake and the committee’s concern to clean it up and manicure it.

Vice Chair Johnson participated in the CARPD via conference call due to his flight being canceled. The main topic was the conference for next year. They will decide at the October meeting where the conference will be next year. Some did not feel the Santa Cruz location was safe to walk at night and there was nothing for the spouses to do.

Director Abele attended two committee meetings. The Special Events Committee reviewed the request from the Simi Sunset Rotary which would like to host a beer festival event in August or September 2018 (rather than October) at Rancho Simi Community Park. They would like to start small, and if it seems promising add to the event over time. He stated that the Oak Park Committee is an involved group with informed and diverse opinions, and
complimented staff on their efforts to prioritize tasks and responses to the various items raised.

Director Freeman stated she had no meetings. She attended the recent Music in the Park event and stated it was a great event with good music and everyone in attendance seemed happy.

Chair O’Brien stated she had no meetings and was sorry she would miss the event at the Depot.

Director Freeman provided an update on the USA properties. The revised soil report is due in a couple of days. They needed additional borings. They have an arborist to assist with the relocation of the trees. The project is moving forward.

11. REPORT BY DISTRICT MANAGER – District Manager Peterson reported the CAPRI Risk Manager, Rick Richards, performed an inspection of District procedures as well as a site visit to include the Rancho Simi Pool, Chumash and Runkle Canyon Parks. The District made a change a year and a half ago to train Recreation staff on the mechanics and minor maintenance aspects of the pool which now allow it to be monitored and maintained seven days a week.

12. CLOSED SESSION – Pulled from the Agenda

   a. Closed Session Pursuant to Government Code Section 54956.9

      Conference with Legal Counsel - Anticipated Litigation Significant Exposure to Litigation Pursuant to Subdivision (b) of Section 54956.9: One Case

13. ADJOURNMENT – Vice Chair Johnson moved to adjourn the meeting at 7:26 pm. Director Hostetler seconded the motion. The motion carried with a unanimous vote.

   Larry Peterson, District Clerk