RANCHO SIMI RECREATION AND PARK DISTRICT

BOARD OF DIRECTORS
BUDGET WORKSHOP

THURSDAY, MAY 25, 2017 – 5:30 P.M.

SYCAMORE DRIVE COMMUNITY CENTER, REC ROOM
1692 SYCAMORE DRIVE, SIMI VALLEY, CALIFORNIA

MINUTES

I. CALL TO ORDER

The meeting was called to order at 5:31 pm by Chair O’Brien. Other Board Members present were Ed Abele, Elaine Freeman, Gene Hostetler and Vice-Chair Mark Johnson. Staff members present were Miguel Chavez, Doug Gale, Wayne Nakaoka, Theresa Pennington, Larry Peterson, Brian Pierik and Brian Reed.

II. PUBLIC DISCUSSION

None.

III. (A) REVIEW AND DISCUSSION OF THE DISTRICT’S ANNUAL MAINTENANCE ASSESSMENT PROCEDURES AND ENGINEER’S REPORT

District Manager stated that the Engineer’s Report will appear on the Board’s regular meeting Agenda on June 1, 2017, and that it will include a request to set the public hearing on the item. Staff also stated that the Report will reflect an increase in the annual assessment of $0.68 for a total annual assessment per single family household in the amount of $35.90.

(B) REVIEW AND DISCUSSION OF THE DISTRICT’S PROPOSED OPERATING BUDGET FOR FISCAL YEAR 2017-18 AND SIGNIFICANT CHANGES FROM PREVIOUS YEAR’S BUDGET

District Manager provided an overview of the substantive and notable changes within the various funds, which included primary revenue assumptions, salary and benefit costs, and large capital project expenditures. Various questions were asked and answered and discussion occurred throughout the presentation.

Board Chair O’Brien called a five minute recess at 6:53 pm

Board Chair O’Brien Reconvened the meeting at 7:00 pm.

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(C) REVIEW AND DISCUSSION OF THE DISTRICT’S PROPOSED MAINTENANCE AND PLANNING PROJECT PRIORITIES FOR FISCAL YEAR 2017-18

Director of Planning and Maintenance reviewed the project priorities and explained the status of projects that are continuing from the current fiscal year and the status of projects being added to the list or modified as a result of cost changes, public input, Board action, safety considerations and/or maintenance requirements. Various questions were asked and answered.

(D) REVIEW AND DISCUSSION REGARDING DISTRICT’S LARGE PROJECTS IN ANTICIPATION OF DEVELOPMENT OF THREE-YEAR PLAN

District Manager and Director of Planning and Maintenance reviewed the projects listed on the the draft 3-year capital projects plan for both Simi Valley and Oak Park.

IV. APPROVAL OF AWARD OF CONTRACT FOR WEED ABATEMENT SERVICES AT VARIOUS DISTRICT PARKS AND OPEN SPACE AREAS

ACTION: Vice-Chair Johnson moved to award a contract for weed abatement services to Oakridge Landscape in the amount of $31,094.00, and to authorize the District Manager to execute the agreement and allow for project contingencies in an amount not to exceed $7,500; Director Hostetler seconded the motion. Motion carried unanimously.

V. ITEMS FROM THE DISTRICT MANAGER (INFORMATIONAL ONLY)

There were no items by the District Manager.

VI. ITEMS FROM THE BOARD OF DIRECTORS (INFORMATIONAL ONLY)

Director Abele attended the Street Fair and was impressed with the set-up for the event. He also attended a Policy Committee meeting which included a discussion regarding interim positions and stated that he thought the minutes should be amended to include the Committee’s opinion that long-term absences should result in a change in pay for employees that assume the more responsible role as a result of the absence.

Director Freeman attended the Street Fair, stated that it went great and extended her compliments to Recreation Coordinator Jeannie Liss for organizing the effort. She attended the CSDA Legislative Days event and met with Senator Stern. She also said speaker Pedro Nava was very good, and reminded those present that he is the head of the Little Hoover Commission. Director Freeman stated SB5 went to Committee today after being amended with an additional $40 million per capita. She also stated that the recent location of the CARPD Conference, Santa Cruz, was too remote.

Vice-Chair Johnson attended the Street Fair, CARPD Conference, and the Santa Monica Mountains Conservancy meeting, and noted there were many items dealing with Los Angeles because it has so many park poor areas.
Director Hostetler attended the Street Fair and the CARPD Conference.

Chair O'Brien attended the Street Fair and noted how much everyone enjoyed spinning the wheel. She also attended the CARPD Conference and the CSDA Legislative Days and liked Assembly Member Ed Hernandez.

VII. ADJOURNMENT

Director Hostetler moved to adjourn the meeting at 8:28 pm; Vice-Chair Johnson seconded the motion. Motion passed unanimously.

Larry Peterson, District Clerk