Rancho Simi Recreation and Park District Board of Directors Meeting

MINUTES

May 4, 2017, 6:30 p.m.
Rec Room, Sycamore Drive Community Center
1692 Sycamore Drive, Simi Valley, CA 93065
(805) 584-4400; www.rsrdp.org

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE – The meeting was called to order at 6:30 p.m. by Chair O’Brien. The pledge of allegiance was led by Brittany Lopez.

2. ROLL CALL – Directors Abele, Freeman, Hostetler and O’Brien were present; Director Johnson was absent. The following staff members were in attendance; Nikki Collier, Nancy Curiel, Brittany Lopez, Wayne Nakaoaka, Theresa Pennington, Larry Peterson, Brian Pierik, Brian Reed and Emily Yates. Guests Francisco Behr and Donald Waite were also in attendance.

3. PUBLIC STATEMENTS (ITEMS NOT ON THE AGENDA) - None

4. APPROVAL OF MINUTES

Regular Meeting – April 20, 2017 - Director Abele stated the word “core” needed to be corrected to “court”; Chair O’Brien requested Ms. Sinclair’s name be corrected to include her first name, Cinder Sinclair; Director Freeman moved to approved the minutes of the Regular Meeting of April 20, 2017 as amended; Director Abele seconded the motion. The motion carried with Director Hostetler abstaining.

5. SCHEDULED ITEMS AND PUBLIC HEARINGS

a. Presentation of the Full-Time Employee of the Month for April 2017 to Brittany Lopez – Director of Administration Pennington read the staff report honoring Brittany Lopez as the Full-time Employee of the Month. Chair O’Brien presented the plaque to Brittany. District Manager Peterson thanked Brittany for her efforts and stated she has been successful in streamlining procedures and appreciates her positive attitude, efficiency and work ethic.

b. Presentation of the Part-Time Employee of the Month for April 2017 to Nancy Curiel – Director of Administration Pennington read the staff report honoring Nancy Curiel as the Part-time Employee of the Month. Chair O’Brien presented the plaque and check to Nancy. Emily Yates acknowledged Nancy and said she does a
great job; District Manager Peterson stated the After School Club staff play an important role at RSRPD and he thanked her for her efforts. Nancy stated how much she enjoys working at the After School Club.

6. CONSENT AGENDA

a. Approval of Check Registers: 4/14/17 (payroll); 4/15/17 (accounts payable)


Staff responded to questions regarding the A/P check register; District Manager Peterson provided an update on the Utility Cost Management program. Director Hostetter moved to approve the Consent Agenda; Director Abele seconded the motion. The motion carried with a unanimous vote.

7. CONTINUED BUSINESS - none

8. NEW BUSINESS

a. Approval of Changes to Board of Directors Standing Committee List – District Manager Peterson provided an update on the Safety Committee stating that he has increased the members to include the Director of Administration and a Recreation Supervisor. The additional staff members will allow for an increased focus on safety, they will evaluate potential risks and help with OSHA requirements. To elevate the importance of safety and allow the Board to participate in the decision of safety related matters, he proposed the addition of a board committee. In addition, District Manager Peterson recommended the removal of the word “Society” from the Historical Society Committee name to allow the Santa Susana Depot to be included in the committee’s agendas. District Manager Peterson also recommended the cancellation of the Rancho Simi Foundation Committee as unnecessary. Director Abele moved to approve the changes to the Board of Directors Standing Committee List; Director Freeman seconded the motion. The motion carried with a unanimous vote.

b. Review and Approval of the Revised Preliminary Design for the Mae Boyer Recreation Building Replacement Project – Director of Planning and Maintenance Nakaoka reviewed the staff report; Francisco Behr provided an oral presentation. Director Abele stated the design was excellent and Mr. Behr handled the crowd at the Oak Park Committee meeting well; Director Abele stated he applauds Mr. Behr. Director Freeman asked if that was the end of input from the committee; District Manager Peterson responded indicating the committee wants to provide additional input related to the finish items. Director Freeman moved to approve the Revised Preliminary Design for the Mae Boyer Recreation Building Replacement Project; Director Abele seconded the motion. The motion carried with a unanimous vote.
9. WRITTEN COMMUNICATIONS OF NOTE

a. County of Ventura 2017 Earth Day Award for Excellence in Environmental Stewardship to Rancho Simi Recreation and Park District

b. Board of Supervisors County of Ventura Recognition of Rancho Simi Recreation and Park District for Participation in Unity in the Community Event

The written communication matters were presented by District Manager Peterson.

10. REPORTS BY BOARD MEMBERS

Director Abele stated he had no committee meetings; he did one park site visit to Rancho Tapo Community Park. He stated he loves the park and is always moved by the Veteran’s Plaza. He stated the following matter goes back to the discussion of pickle ball courts and mentioned the tennis courts do not get a lot of use; he said this is coming from someone who played three years of varsity tennis in high school and even with his love for the game, he suggests considering maximizing the use of the courts for other purposes. He said it seems to be a re-occurring theme and suggested to keep it in mind as it would be worthwhile for everyone involved.

Director Freeman attended the Historical Society meeting with Chair O’Brien. She stated they are a really ambitious group. They are working on high speed internet, they want a security screen for the back door and they expect the last Colony House move to occur on or before April 2018. There is a program scheduled on November 18, 2017 called Fires of Creation which is being put together by Nancy Kidd who is a board member and is retired from NASA; there will be guest speakers to include Mr. Frank Winters from the National Air and Space Museum as well as Dr. Edwin Krupp, the Director of the Griffith Park Observatory. There will be a list of memorabilia and photos from Rockedrned. Freeman stated it should be a really great program and it will include students from local high schools as well as Moorpark College. She also reported June 24 is History Day at Strathearn Historical Park. Freeman provided an update on USA properties and stated their project will be before the City’s DAC in 2 weeks, which will result in a letter from the City about 30 days later which will identify items for USA to respond to as it re-submits. She speculated that the hearing on the project will likely take place in 2018.

Director Hostetler stated he had no meetings, he was vacationing in Hawaii.

Chair O’Brien stated she attended the Historical Society meeting with Director Freeman and stated the Fires of Creation event looks like lots of fun. She attended the Hats Off to Women event and the Spot Light Awards. She attended the State of the City luncheon which she reported was excellent and that the City is in good shape. Chair O’Brien also went to the indoor shooting range with the rangers to qualify. She reviewed a letter from Caltrans thanking RSRPD for comments about mountain lions and the support of fencing along the 118 freeway.

11. REPORT BY DISTRICT MANAGER – District Manager Peterson reminded the Board there was a closed session.
The Chair called a closed session at 7:26 p.m.

The Chair reconvened the meeting at 8:43 p.m.

12. CLOSED SESSION

a. Conference with Labor Negotiator:
Agency Negotiators: District Manager and Director of Administration
Employee Organization: Rancho Simi Recreation and Park District Middle
Management Association

b. Conference with Labor Negotiator:
Agency Negotiators: District Manager and Director of Administration
Employee Organization: Rancho Simi Recreation and Park District Employees
Association (“Bargaining Unit”)

c. Conference with Labor Negotiator:
Agency Negotiator: District Manager and Director of Administration
Employee Organization: Unrepresented Employees

Staff was directed to respond to staff

d. Closed Session Pursuant to Government Code Section 54956.8

Conference with Real Property Negotiated or

Re: Land Disposition: Property Located in Ventura County East and North East
Adjacent to Sage Ranch

Assessor Parcel Numbers: 646-0-170-040
                        649-0-010-415

Agency Negotiators: District Manager, Director of Planning and Maintenance
and Legal Counsel

Negotiating Parties: Mark Joncich

Under Negotiation: Price and Terms of Payment

e. Closed Session Pursuant to Government Code Section 54956.9

Conference with Legal Counsel – Initiation of Litigation Pursuant to Subdivision
(c) of Section 54956.9: One Case

f. Closed Session Pursuant to Government Code Section 54956.9
Conference with Legal Counsel - Anticipated Litigation Significant Exposure to Litigation Pursuant to Subdivision (b) of Section 54956.9: One Case

g. Closed Session Pursuant to Government Code Section 54956.8

Conference with Real Property Negotiator

Re: Land Acquisition: Property Located in Ventura County Northeast of the Intersection of Tapo Canyon Road and Bennett Road in Simi Valley, Ca

Assessor Parcel Numbers: 620-0-320-095

Negotiating Parties: District Manager, Director of Planning and Maintenance and Legal Counsel

Chair O’Brien stated there was no reportable action to Closed Session Items a. through g.

13. ADJOURNMENT – Director Hostetler moved to adjourn the meeting at 8:45 pm; Chair O’Brien seconded the motion. The motion passed unanimously.

[Signature]
Larry Peterson, District Clerk