Rancho Simi Recreation and Park District
Board of Directors Meeting

MINUTES
February 16, 2017, 6:30 p.m.
Rec Room, Sycamore Drive Community Center
1692 Sycamore Drive, Simi Valley, CA 93065
(805) 584-4400; www.rsrpd.org

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE - The meeting was called to order by Chair O’Brien at 6:30 pm. The pledge of allegiance was led by Wayne Nakaoka.

2 ROLL CALL - In attendance were Director Abele, Director Freeman, Director Hostetler, Vice Chair Johnson, Chair O’Brien and the following RSRPD staff members: Rudy Cardenas, Doug Gale, Wayne Nakaoka, Theresa Pennington, Larry Peterson and Brian Pierik; Guests in attendance: Cardenas family members, Joe Wade and Mr. and Mrs. Tarasar.

3 PUBLIC STATEMENTS (ITEMS NOT ON THE AGENDA)
Mrs. Tarasar commented that she is unhappy with the maintenance employees working at Rancho Madera Community Park. She said they are not respectful to park patrons. She indicated the crew was much more pleasant in the past and she also stated the electricity has been turned off. Director Freeman and Chair O’Brien thanked her for her input.

4 APPROVAL OF MINUTES
a. Regular Meeting – February 2, 2017 - Director Freeman moved to approve the minutes of the Regular meeting of February 2, 2017; Director Hostetler seconded the motion. Motion carried with a unanimous vote.

5 SCHEDULED ITEMS AND PUBLIC HEARINGS
a. Presentation of the Full-Time Employee of the Month for January 2017 to Rudy Cardenas - Director of Administration, Pennington read the Employee of the Month Staff Report honoring Rudy Cardenas as Full-time employee of the month and Chair O’Brien presented Rudy with the plaque and thanked him for his efforts. Rudy stated he loves working for the District, he takes pride in his work and is motivated to move up in the District. He thanked the Board for the award and said it means a lot to him. Director of Planning and Maintenance stated Rudy works on the utility crew and does a wide variety of tasks, he has a great sense of humor and does a great job. District Manager Peterson thanked Rudy for doing a good job.
b. Presentation of Simi Valley Historical Society Annual Report - The President of the Historical Society, Joe Wade presented an update of the Historical Society including accomplishments in 2016 and future plans. Director Freeman thanked Mr. Wade for his 4 years serving as President.

6 CONSENT AGENDA

a. Approval of Check Registers: 2/3/17 (payroll); 1/31/17 (payables)

Chair O’Brien asked a question regarding a purchase related to the roof replacement at RSSCC; Director Nakaoka provided a response.

b. Receive and File California Special Districts Association’s “Highlights of 2016”

Vice Chair Johnson moved to approve the Consent Agenda; Director Hostetler seconded the motion. Motion carried with a unanimous vote.

7 CONTINUED BUSINESS – None

8 NEW BUSINESS

a. Approval of Resolution Modifying District Policy Manual, Chapter 2 Personnel: Section 1304 Regarding the Uniform Allowance - The staff report was presented by Director of Administration, Pennington. District Manager Peterson stated the benefit will be extended to 25 maintenance workers at the golf courses. Director Hostetler moved to approve Resolution 1932; Vice Chair Johnson seconded the motion. Motion carried with the following roll-call vote:

   Ayes: Directors Abele, Freeman, Hostetler, Johnson, O’Brien
   Noes: None
   Absent: None
   Abstain: None

b. Approval of Letter in Support of the Installation by Caltrans of Wildlife Proof Fencing Along the Northerly Edge of the 118 Freeway between Topanga Canyon and Kuehner Drive – Director Freeman moved to approve the issuance of the letter; Director Abele seconded the motion. The motion carried with a unanimous vote.

c. Approval of Caretaker Rental Agreement for Robert P. Strathearn Historical Park - Director Freeman moved to approve the agreement; Director Abele seconded the motion. Motion carried with a unanimous vote.

d. Approval of First Amendment to Option and Land Lease Agreement Between Los Angeles SMSA Limited Partnership, DBA Verizon Wireless, and Rancho Simi Recreation and Park District for a Wireless Telecommunications Site at Sinaloa Golf Course - Chair O’Brien recused herself from the meeting due to a potential
conflict as she works for several cell phone companies; Director Hostetler moved to approve the agreement; Director Abele seconded the motion. Motion carried with Directors Abele, Freeman, Hostetler and Vice Chair Johnson voting in favor and Chair O’Brien abstaining.

9 WRITTEN COMMUNICATIONS OF NOTE – None

10 REPORTS BY BOARD MEMBERS

Director Abele stated he had no committee meetings. He found out about the Soccer Foundation meeting but did not have enough notice to attend. He attended the Police Foundation dinner as well as the Leadership Social. He plans to visit a park site each month and recently stopped by to see the Houghton and Santa Susana baseball fields. He stated the baseball group made good points, he saw plaques that were like a hall of fame; his take away was they care about tradition, which he stated he understood. He also visited the Chumash Park, stated it was a nice park with a beautiful view. He suggested the District review the Mission Statement. District Manager reported the Mission Statement was drafted for a grant application and agreed the Mission Statement could be updated.

Director Freeman stated she attended the VCSDA awards dinner with Chair O’Brien and reported George Lang received the Shirley Turner award. She stated Shirley Turner is a former RSRPD Board Member and was instrumental in forming VCSDA. Freeman reported that County Supervisor Kelly Long did a great job speaking at the event. Freeman also attended the Historical Society meeting with Chair O’Brien and indicated the Historical Society will be updating their appraisals of artifacts. She mentioned the renewal of the Caretaker agreement which was presented this evening. She stated there was discussion regarding Depot museum and Strathearn Historical Park groups working together more in the future.

Director Hostetler reported he participated in a CARPD conference call regarding the conference which will take place in Santa Cruz from May 18 – 20. District Manager Peterson confirmed he sent the information to the Board regarding the conference. Hostetler attended the Civil War event at Strathearn Historical Park and walked through the Strathearn house which he found interesting. He notified Nakaoka of a leak and mentioned he met with Ruby, the site caretaker.

Vice Chair Johnson also participated in the CARPD conference call. In addition, he attended the Soccer Foundation meeting. The soccer group requested an update on the RSSCP master plan and the lights at RSCP. Director of Planning and Maintenance Nakaoka responded indicating the plan for the new lights at RSCP will be submitted to the City of Simi Valley next Friday and the master plan for RSSCC was resubmitted to the City on February 15, 2017. Director Johnson said he spoke to Building Maintenance Supervisor Mendez who informed him the soccer signs will go up next week. Johnson said he checked out the new roof at the RSSCC and suggested the District look into fixing the dance room floor in the future. He mentioned there was a water stain in the back of the dance room. Nakaoka confirmed there is no leak.
Chair O’Brien attended the VCSDA awards dinner and stated she was disappointed with the low turnout of guests. She also attended the Historical Society meeting which was already reported. In addition, she attended the Community Action of Ventura County meeting; they discussed limited resources. O’Brien stated she would like the District to help with the Veterans of Foreign War cause in some supportive way. She asked if the District has a location they could utilize. District Manager Peterson stated their club house location suits them well and hopefully they will remain in that location.

11 REPORT BY DISTRICT MANAGER - District Manager Peterson stated the CARPD registration form was sent and asked the Board to return it to his attention if they are attending.

The Chair called a closed session at 7:18 pm

The Chair reconvened the meeting at 8:08

12 CLOSED SESSION

a. Closed Session Pursuant to Government Code Section 54956.9

Conference with Legal Counsel – Anticipated Litigation
Significant Exposure to Litigation Pursuant to Subdivision (b) of Section 54956.9: One Case

The Chair stated there was no reportable action.

b. Closed Session Pursuant to Government Code Section 54956.9

Conference with Legal Counsel – Initiation of Litigation
Pursuant to Subdivision (c) of Section 54956.9: One Case

The Chair stated there was no reportable action.

c. Closed Session Pursuant to Government Code Section 54956.8

Conference with Real Property Negotiator

Re: Land Disposition: Property Located in Ventura County at 1692 Sycamore Drive, Simi Valley, Ca

Assessor Parcel Numbers: 642-0-231-285
                         642-0-231-295
                         642-0-280-075
                         642-0-280-085
                         642-0-280-095
Agency Negotiators: District Manager, Director of Planning and Maintenance and Legal Counsel

Negotiating Parties: Area Housing Authority/USA Properties
Under Negotiation: Price and Terms of Payment

The Chair stated there was no reportable action.

d. Closed Session Pursuant to Government Code Section 54956.95

Claimant: Law Office of R. Alexander Comley
on behalf of Jane Greene

Agency Claimed Against: Rancho Simi Recreation and Park District

Director Freeman moved to reject the claim and tender it to Environmental Construction; the motion was seconded by Vice Chair Johnson; the motion carried with all in favor

13 ADJOURNMENT – The meeting was adjourned by Chair O’Brien at 8:10 p.m. in memory of Doug Cross.

Larry Peterson, District Clerk