1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE:** The meeting was called to order at 6:32 p.m., with Doug Gale leading the Pledge of Allegiance.

2. **ROLL CALL:** In attendance were RSRPD Director Gene Hostetler, Director Elaine Freeman, Director Ed Abele, Vice Chair Mark Johnson, Chair Kate O'Brien, and the following RSRPD staff: Douglas Duran, Eric Erazo, Doug Gale, Barbara Meinel, Wayne Nakaoka, Theresa Pennington, Larry Peterson, and Brian Pierik. Also in attendance were guests: Rich Carillo, Brian Carroll, Greg Goulart, Laurie Hanna, Matt Kerny, Marcus Lockwood, Jeff Melnick, Zachary Passieri, Tamara Smith-Washburn, John Van Diepen, and Denise Wall.

3. **PUBLIC STATEMENTS (ITEMS NOT ON THE AGENDA):** None

4. **APPROVAL OF MINUTES:**

   a. **Regular Meeting – January 19, 2017:** Director Freeman moved to approve the minutes of the Regular Meeting of January 19, 2017; Vice Chair Johnson seconded the motion. Motion carried with Director Abele abstaining.

   b. **Special Meeting – January 24, 2017:** Director Hostetler moved to approve the minutes of the Special Meeting of January 24, 2017; Director Freeman seconded the motion. Motion carried with Director Abele abstaining.

   c. **Special Meeting – January 25, 2017:** Director Hostetler moved to approve the minutes of the Special Meeting of January 25, 2017; Vice Chair Johnson seconded the motion. Motion carried with Director Abele abstaining.

5. **SCHEDULED ITEMS AND PUBLIC HEARINGS**

   a. **Administer Oath of Office to Park District Board Member Appointed by Rancho Simi Recreation and Park District Board of Directors:** District Manager Peterson administered the Oath of Office to Ed Abele, who responded affirmatively to the Oath of Office.
b. **Presentation of the Part-Time Employee of the Month for January 2017 to Eric Erazo:** Director of Administration Theresa Pennington announced that Eric Erazo had been chosen as Part-Time Employee of the Month for January 2017.

Director of Administration stated that Eric is a Part-Time Maintenance Worker IV in the Planning and Maintenance Department, and this is his first award for employee of the month. Eric has been working for the District since January 2016, and he has worked on a variety of crews. He is currently working on the Far West Crew, where his experience has been a great asset. Eric is a hard worker, accepts all tasks and assignments without complaining, and gets along well with all crew members and the public.

Chair O’Brien presented Eric with his award and thanked him for his good work.

Director of Planning & Maintenance Wayne Nakaoka added that Eric really deserves this award. He is a very hard worker and is great with the children in the park. He mentioned that Eric is working double duty this week, and he is an outstanding employee.

Eric thanked everyone for giving him the opportunity to be part of this team.

Landscape Designer Douglas Duran stated that Eric is a great person and fun to work with.

District Manager Peterson thanked Eric for his good work.

6. **CONSENT AGENDA** (Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion by one motion approving the Consent Agenda. If discussion is desired the item may be removed from the Consent Agenda upon a Director’s request.)

   a. **Approval of Check Registers:** 1/20/17 (payroll); 1/15/17 (payables): Director Hostetler moved to approve Consent Agenda Item a; Vice Chair Johnson seconded the motion. Motion carried with a unanimous vote.

7. **CONTINUED BUSINESS:** None

8. **NEW BUSINESS**

   a. **Update Regarding Approved Permit Allowing Limited Use of Houghton Park Baseball Fields by Simi Youth Baseball League:** Representatives of Simi Youth Baseball League and Santa Susana Baseball League addressed the Board regarding various field usage issues. At a previous Board meeting, it was determined that the ballfields at
Houghton Park were to be shared this year between Simi Youth Baseball and Santa Susana Baseball. This decision was made due to the large number of participants in Simi Youth Baseball. Santa Susana Baseball was to have use of the fields at Houghton from Thursday – Sunday, and Simi Youth Baseball, in addition to their home at the Sinaloa Ballfields, was to have use of the Houghton Ballfields on Monday, Tuesday, and Wednesdays. Representatives of Santa Susana Baseball asked the Board for additional field use at Knolls and Santa Susana Park to replace the days they gave up to Simi Youth Baseball. Santa Susana Baseball also wanted to trade one of their days at Houghton for one of Simi Youth’s days due to restrictions on how many times pitchers can pitch. Also mentioned was Simi Youth’s idea to join the two leagues together, which has not been met with approval by Santa Susana Baseball. Some parents prefer the philosophy of Santa Susana Baseball, while others prefer Simi Youth Baseball. Representatives from both leagues tentatively agreed to a change in the sharing of the fields at Houghton and also at Knolls and Santa Susana Park.

The Board instructed Director of Recreation, Doug Gale, to work with the two leagues to resolve their issues and report back to the Board.

b. Approval of Resolution Directing Preparation of the Engineer’s Report for the Continuation of the Parks, Recreation and Open Space Maintenance and Improvement District of the Rancho Simi Recreation and Park District:

ACTION: Vice Chair Johnson moved to approve Resolution No. 1930 Directing Preparation of the Engineer’s Report for the Continuation of the Parks, Recreation and Open Space Maintenance and Improvement District of the Rancho Simi Recreation and Park District; Director Hostetler seconded the motion. Motion carried with the following roll-call vote:

- Ayes: Directors Hostetler, Freeman, Abele, Johnson, O’Brien
- Noes: None
- Absent: None
- Abstain: None

c. Approval of Resolution Approving Modifications to District’s Adopted Annual Budget for Fiscal Year 2016-17:

ACTION: Director Freeman moved to approve Resolution No. 1931 Approving Modifications to District’s Adopted Annual Budget for Fiscal Year 2016-17; Director Hostetler seconded the motion. Motion carried with the following roll-call vote:

- Ayes: Directors Hostetler, Freeman, Abele, Johnson, O’Brien
- Noes: None
- Absent: None
- Abstain: None
d. **Approval of Second Amendment to Agreement between the Rancho Simi Recreation and Park District and Behr-Browers Architects, Incorporated for the Mae Boyar Recreation Building Replacement Project:** Director Hostetler moved to approve the Second Amendment to Agreement between the Rancho Simi Recreation and Park District and Behr-Browers Architects, Incorporated for the Mae Boyar Recreation Building Replacement Project; Director Freeman seconded the motion. Motion carried with a unanimous vote.

e. **Approval of Change Order No. 2 and Notice of Completion and Final Acceptance for the Arroyo Simi Greenway – Phase 2 Construction Project:** Vice Chair Johnson moved to approve Change Order No. 2 and Notice of Completion and Final Acceptance for the Arroyo Simi Greenway – Phase 2 Construction Project; Director Abele seconded the motion. Motion carried with a unanimous vote.

9. **WRITTEN COMMUNICATIONS OF NOTE:** None

10. **REPORTS BY BOARD MEMBERS**

Director Abele stated that he had nothing to report and thanked the Board for having him on-board.

Director Freeman reported that per the State Report on the Redevelopment Agency Redistribution, Special Districts statewide should be receiving a significant return of tax revenues.

Director Freeman stated that the Huck Finn Fishing Derby will be held on April 29, 2017. Director Freeman made one presentation about the Huck Finn Fishing Derby last week and will be making another one next week. Director Freeman also requested that if anyone has any spare fishing equipment, would they please give it to Recreation Coordinator Jeannie Liss.

Director Freeman attended a Heroin Task Force meeting along with Chair O’Brien. There was a presentation by Simi Valley Journey, an organization that provides safe haven, counseling, and a place to go a few nights a week. Mr. Robert Clark, a retired FBI agent, is the Executive Director of Simi Valley Journey. Doug Gale, Director of Recreation, gave a power point presentation on behalf of the Park District, and the School District, City, and Police Department also gave updates. There have been fewer arrests in Simi Valley lately, but the fear is that heroin is being supplied through the San Fernando Valley and users are going there.

Director Freeman reported that a piece of legislation has been proposed that would require heroin education statewide.
Director Freeman sat in on a CARPD Legislative Committee conference call, and provided a brief update on the Park Bond.

Director Freeman also attended a webinar for the CSDA Legislative Committee.

Director Freeman reported that she attended a Chamber luncheon along with Chair O’Brien and other staff members. She said it was a very nice event, and various awards were given out, including a Legacy Award which was presented to Past City Council Member Steve Sojka.

Director Freeman also attended a Simi Valley Chamber Legislative Committee meeting, and indicated she thought it would be a good idea to invite our state legislators to some of our events.

Director Freeman indicated workers compensation in California is twice the national average.

Director Hostetler stated that he had no Committee meetings to report. He stated that he enjoyed the interviews and believes the Board picked the right person to fill Dee Dee Cavanaugh’s vacancy.

Vice Chair Johnson attended a Santa Monica Mountains Conservancy meeting, during which time a presentation was made on the property and trails acquired.

Vice Chair Johnson stated that he visited Chumash Park to see how it was coming along.

Vice Chair Johnson also visited Runkle Ranch, and said it is very beautiful there.

Vice Chair Johnson mentioned that CARPD is interested in receiving feedback as to the retention of a Legislative Advocate for the Park Bond.

Chair O’Brien reported that she attended the Heroin Task Force meeting with Director Freeman, and she was very impressed with Simi Valley Journey.

Chair O’Brien also attended the Chamber lunch, where 5, 25 and 50 year Chamber members were honored. The Park District received a plaque for being a 50 year member.

11. **REPORT BY DISTRICT MANAGER**

District Manager announced that the tentative date for the dedication of Chumash Park will be Monday, February 27, 2017 at 3:30 p.m.
The Chair called a closed session at 8:22 p.m.

The Chair reconvened the meeting at 9:27 p.m.

12. **CLOSED SESSION**

   a. Closed Session Pursuant to Government Code Section 54956.9

      Conference with Legal Counsel – Anticipated Litigation

      Significant Exposure to Litigation Pursuant to Subdivision (b) of Section 54956.9: One Case

      The Chair reported that there was no reportable action on this item.

   b. Closed Session Pursuant to Government Code Section 54956.9

      Conference with Legal Counsel – Initiation of Litigation

      Pursuant to Subdivision (c) of Section 54956.9: One Case

      The Chair reported that there was no reportable action on this item.

13. **ADJOURNMENT**: Vice Chair Johnson moved to adjourn the meeting at 9:31 p.m.; Director Hostetler seconded the motion. Motion carried with a unanimous vote.

   \[Signature\]

   Larry Beterson, District Clerk