MINUTES
RANCHO SIMI RECREATION AND PARK DISTRICT
REGULAR MEETING, BOARD OF DIRECTORS
1692 SYCAMORE DRIVE, SIMI VALLEY, CA 93065
June 16, 2016, 6:30 P.M.

AGENDA
ITEM

I. CALLED TO ORDER: 6:30 p.m.

PLEDGE OF ALLEGIANCE: Led by Brian Reed

II. ROLL CALL: Present: Directors Cavanaugh, Freeman, Johnson, Vice Chair O’Brien

Staff: Nikki Davy, Tom Evans, Wayne Nakaoka, Larry Peterson, Brian Pierik, Brian Reed

Guests: Susan Barnes

III. PUBLIC DISCUSSION (ITEMS NOT ON THE AGENDA):
None.

IV. APPROVAL OF MINUTES:

(A) Approval of Minutes of the Regular Meeting – June 2, 2016

ACTION: Director Freeman moved to approve the Minutes of the Regular Meeting of June 2, 2016; Director Johnson seconded the motion. Motion carried with a unanimous vote.

V. SCHEDULED ITEMS AND PUBLIC HEARINGS:

(A) Public Hearing and Approval of Resolution Approving Engineer’s Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2016-17 179-16-c

District Manager outlined the Engineer’s Report and stated that if approved, annual assessment for a single family household will now be $35.22, an increase of $0.70 per year. District Manager also introduced Susan Barnes from SCI and indicated she was available for any questions.

The Chair opened the public discussion at 6.34 p.m. No comments were received. The Chair closed the public hearing at 6.35 p.m.
ACTION: Director Cavanaugh moved to approve Resolution No. 1921 Approving Engineer’s Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2016-17; Director Freeman seconded the motion. Motion carried with the following roll-call vote:

Ayes: Directors Cavanaugh, Freeman, Johnson
Noes: Vice Chair O’Brien
Absent: Chair Hostetler
Abstain: None

VI. CONSENT AGENDA:

(A) Approval of Check Registers: 5/31/16 (payables)

(B) Approval of Agreement Providing Authority for Rancho Simi Recreation and Park District to Utilize the School Bus Services of Simi Valley Unified School District 14-16-a

(C) Approval and Adoption of Full-time Employee Classification Schedule by Rancho Simi Recreation and Park District Board of Directors 35-16-n

ACTION: Director Johnson moved to Approve Consent Agenda Items A; B and C; Vice Chair O’Brien seconded the motion. Motion carried with a unanimous vote.

VII. CONTINUED BUSINESS:

None.

VIII. NEW BUSINESS:

(A) Tour of Runkle Canyon Park

Members of the Board and staff exited the building and traveled to the District’s newest park in Simi Valley, Runkle Canyon Park.

(B) Authorization to Solicit Bids for the Arroyo Simi Greenway Phase 2 Construction Project 176-16-a

Director of Planning and Maintenance stated Phase II of the Arroyo Simi Greenway was ready to be started since approval for the plans were given by the City of Simi Valley and Ventura County Watershed Protection District in May 2016. In addition to the funds already allocated from the District’s 2016-17 budget, California River Parkways Grants has awarded the Park District $888,642, in addition to the City of Simi Valley’s $150,000 for three signalized trail/street crossings.

ACTION: Director Johnson moved to approve the Authorization to Solicit Bids for the Arroyo Simi Greenway Phase 2 Construction Project; Director Cavanaugh seconded the motion. Motion carried with a unanimous vote.
C) Resolution Authorizing Execution of a Fuel Modification Zone Easement and Maintenance Agreement Granting to Pinehurst, LLC, a California Limited Liability Company, a Non-Exclusive Easement In, On, Over, Under, Along and Across a Portion of Property Known as Hummingbird Ranch Open Space 193-16-a

Director of Planning and Maintenance outlined the history of the residential development in the northeast corner of the 118 Freeway and Kuehner Drive and Pinehurst, LLC and the current development that is now taking place over 24 recorded lots. District Legal Counsel recommended the Resolution be approved with some minor changes to include insurance requirements of Pinehurst, LLC.

ACTION: Director Freeman moved to approve as modified Resolution No. 1922 Authorizing Execution of a Fuel Modification Zone Easement and Maintenance Agreement Granting to Pinehurst, LLC, A California Limited Liability Company, a Non-Exclusive Easement In, On, Over, Under, Along and Across a Portion of Property Known as Hummingbird Ranch Open Space; Director Johnson seconded the motion. Motion carried with the following roll-call vote:

Ayes: Directors Cavanaugh, Freeman, Johnson and Vice Chair O’Brien
Noes: None
Absent: Chair Hostetler
Abstain: None

D) Authorization to Issue a Request for Bids for an Irrigation Control System for Simi Hills Golf Course 120-16-b

Golf Course Manager outlined the next phase of improvements for Simi Hills Golf Course which includes replacement of the Irrigation Control System. The proposed system will be forward compatible. Golf Course Manager also indicated the bidding timeline indicated in the report was an estimate and subject to some change.

Director Johnson asked the price range for Irrigation Control System. Staff stated the costs are projected to be between $125,000 and $150,000.

ACTION: Director Cavanaugh moved to Approve Authorization to Issue a Request for Bids for an Irrigation Control System for Simi Hills Golf Course, Director Freeman seconded the motion. Motion carried with a unanimous vote.

E) Selection of Candidate for Seat B of the CSDA Board of Directors Election 2016 23-16-d

ACTION: Director Johnson moved to approve the selection of Candidate Sharon Rose for Seat B of the CSDA Board of Directors Election 2016, Director Cavanaugh seconded the motion. Motion carried with a unanimous vote.

F) Approval of Resolution Nominating Candidate to Serve as the Alternative Special District Member of the Ventura Local Agency Formation Commission for Term Beginning January 1, 2017 46-16-a

No action was taken by the Board.
(G) Approval of Pay and Benefit Changes for: (1) Rancho Simi Recreation and Park District Middle Management Association, (2) Rancho Simi Recreation and Park District Employee Association (Bargaining Unit), and (3) Unrepresented District Employees

District Manager stated that negotiations for the year have concluded and a tentative agreement has been reached and is now recommended for approval by the Board.

ACTION: Director Freeman moved to Approve the Pay and Benefit Changes for (1) Rancho Simi Recreation and Park District Middle Management Association, (2) Rancho Simi Recreation and Park District Employee Association (Bargaining Unit), and (3) Unrepresented District Employees, Director Cavanaugh seconded the motion. Motion carried with a unanimous vote.

IX. WRITTEN COMMUNICATIONS OF NOTE:

None.

X. REPORTS BY BOARD MEMBERS:

Director Cavanaugh attended the Youth Activities Committee meeting and discussed limiting soccer groups to one tournament per year.

Director Cavanaugh also stated that the Simi Valley Little League is being dissolved and the fields used by that group are now available for use. Two groups have an apparent need for additional fields. District staff will request use proposals from the various groups that may be interested in using the fields.

Director Cavanaugh also noted that the Oak Park Unified School District will be putting a $60 million school bond on the ballot in November.

Director Freeman and Director Johnson attended an ad hoc meeting on the Guardian Street building improvements and authorized staff to proceed with the retention of an architect to draft plans for the permitting and construction of the office and maintenance area improvements. Director Freeman also indicated the plan is to move existing furniture and replace it at a later date.

Director Johnson indicated his request that the District prioritize the soccer field lighting project at Rancho Simi Community Park in the fiscal year 2016-17, and suggested a change to the Preliminary Budget be placed before the Board. Staff indicated it would do so, and suggested the project may be undertaken at the same time as the replacement of the tennis court lights at that park.

Vice Chair O’Brien attended the Historical Society meeting where they learned that the Tiara Party was canceled due to lack of ticket sales.

Vice Chair O’Brien also stated she is no longer Treasurer of VSCDA.

Vice Chair O’Brien attended Harry Conkey’s retirement party.
XI. **REPORT BY DISTRICT MANAGER:**

District Manager had no items to report and indicated that Agenda Items XII (A), (B) and (C) from the Closed Session can be removed from the Agenda.

The Chair called a Closed Session at 7:52 p.m.

The Chair reconvened the meeting at 8:12 p.m.

XII. **CLOSED SESSION:**

(A) **Closed Session Pursuant to Government Code Section 54957.6**

Conference with Labor Negotiator:

Agency Negotiators: District Manager and Director of Administration

Employee Organization: Rancho Simi Recreation and Park District Middle Management Association

(B) **Closed Session Pursuant to Government Code Section 54957.6**

Conference with Labor Negotiator:

Agency Negotiators: District Manager and Director of Administration

Employee Organization: Rancho Simi Recreation and Park District Employees Association (“Bargaining Unit”)

(C) **Closed Session Pursuant to Government Code Section 54957.6**

Conference with Labor Negotiator:

Agency Negotiators: District Manager and Director of Administration

Employee Organization: Unrepresented Employees

(D) **Closed Session Pursuant to Government Code Section 54956.8**

Conference with Real Property Negotiator:

Re: Land Disposition: Property Located in Ventura County at 1692 Sycamore Drive, Simi Valley, CA

Assessor Parcel Numbers: 642-0-231-285
642-0-231-295
642-0-280-075
642-0-280-085
642-0-280-095
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Agency Negotiators: District Manager, Director of Planning and Maintenance and Legal Counsel

Negotiating Parties: Area Housing Authority/USA Properties

Under Negotiation: Price and Terms of Payment

(E) Closed Session Pursuant to Government Code Section 54956.8

Conference with Real Property Negotiator:

Re: Land Disposition: Property Located in Ventura County Commonly Referred to as Alamos Canyon Located West Adjacent to the Simi Valley Landfill and Recycling Center

Assessor Parcel Numbers:
615-0-150-37                     615-0-150-35
615-0-150-32 (portion)           615-0-150-28
615-0-150-14                     615-0-150-13
615-0-110-13 (portion)           500-0-292-26
500-0-292-25                     500-0-292-24
500-0-292-23                     500-0-292-18
500-0-292-17 (portion)           500-0-292-15
500-0-292-10                     500-0-291-32
500-0-291-28                     500-0-291-26
Which together total approximately 326 acres

Agency Negotiators: District Manager, Director of Planning and Maintenance and Legal Counsel

Negotiating Parties: The Nature Conservancy and Waste Management

Under Negotiation: Price and Terms of Payment

Vice Chair O’Brien stated there were no reportable actions taken on Items XII. D and E.

XIII. ADJOURNMENT: Director Johnson moved to adjourn the meeting at 8:15 p.m.; Director Freeman seconded the motion. Motion carried with a unanimous vote.

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Larry Peterson, District Clerk