MINUTES
RANCHO SIMI RECREATION AND PARK DISTRICT
REGULAR MEETING, BOARD OF DIRECTORS
1692 SYCAMORE DRIVE, SIMI VALLEY, CA 93065
JUNE 2, 2016, 6:30 P.M.

AGENDA ITEM

I. CALLED TO ORDER: 6:30 p.m.

PLEDGE OF ALLEGIANCE: Led by Brian Reed

II. ROLL CALL: Present: Directors Cavanaugh, Freeman, Johnson, Vice Chair O’Brien, Chair Hostetler

Staff: Jackie Cochran, Doug Gale, Wayne Nakaoka, Carol Odenberg, Theresa Pennington, Larry Peterson, Brian Pierik, Esq., Brian Reed

Guests: Mike Evans, Jeff Jones, Dan Mason, Danny Sison, Deborah Tapia

III. PUBLIC DISCUSSION (ITEMS NOT ON THE AGENDA):

Dan Mason, representing AYSO, asked the Board to consider expediting the installation of the lights at Rancho Simi Community Park. He stated there is a safety issue at the Park and having the lights installed will help secure the area. Lighting the fields will also relieve some of the pressure on other soccer fields where players go to practice.

A Simi Valley police officer also spoke on the safety issue at the Park and the benefits of adding the lights. He said they regularly receive calls, day and night, for police service in the surrounding areas of the Park. The installation of lights will benefit that area as a whole, and provide added security for those using the fields in the evenings at the Park.

Danny Sison, representing S.V. Soccer Foundation, said that Rancho Simi Park is a great facility in the daytime, but the area is a challenge at night. He asked the District to move the lighting project forward as installing the lights at the Park will benefit all those attending soccer practices at the Park, and also help secure that area at night.

Deborah Tapia, representing AYSO, asked the Board to accelerate the lighting project at Rancho Simi Park as installing lights there will help ensure the safety of those using the facility.

IV. APPROVAL OF MINUTES:

(A) Approval of Minutes of the Regular Meeting – May 5, 2016

ACTION: Director Freeman moved to Approve the Minutes of the Regular Meeting of May 5, 2016; Vice Chair O’Brien seconded the motion. Motion carried with a unanimous vote.
(B) Approval of Minutes of the Budget Workshop – May 27, 2016

ACTION: Director Cavanaugh moved to Approve the Minutes of the Budget Workshop of May 27, 2016; Director Johnson seconded the motion. Motion carried with a unanimous vote.

V. SCHEDULED ITEMS AND PUBLIC HEARINGS:

(A) Presentation of the Full-time Employee of the Month for April 2016 to Jackie Cochran 35-16-1

Director of Administration reviewed the nomination, followed by Chair Hostetler’s presentation of the Employee of the Month award to Jackie Cochran. Jackie thanked everyone for the award. Golf Course Manager Reed stated that she does a terrific job at the Golf Course. She has an unbelievable workload and operates with class and efficiency. He thanked Jackie for all her work. On behalf of the entire Board, Chair Hostetler also expressed their appreciation for everything that Jackie does at the Simi Hills Golf Course.

VI. CONSENT AGENDA:

(A) Approval of Check Registers: 4/15/16, 4/29/16 (payroll); 4/30/16, 5/16/16 (payables)

ACTION: Director Johnson moved to Approve Item A; Vice Chair O’Brien seconded the motion. Motion carried with a unanimous vote.

VII. CONTINUED BUSINESS:

None.

VIII. NEW BUSINESS:

Director of Administration introduced Jeff Jones, MRCA’s Assistant Financial Officer. Mr. Jones explained the purpose of having a preliminary budget, and noted some material changes from this year’s to last year’s budget. He then invited questions from the Board. A question was raised regarding the elimination of nine positions at MRCA. He said attrition was the reason for three terminations, and they are hopeful the other six will be absorbed into other positions.

(A) Approval of Mountains Recreation and Conservation Authority Preliminary Budget for Fiscal Year 2016-2017 131-16-b

ACTION: Director Johnson moved to Approve Mountains Recreation and Conservation Authority Preliminary Budget for Fiscal Year 2016-2017; Vice Chair O’Brien seconded the motion. Motion carried with a unanimous vote.

(B) Approval of Resolution of the Intention to Levy Assessments for Fiscal Year 2016-17, Preliminarily Approving Engineer’s Report and Providing for Notice of Hearing 179-16-b

ACTION: Director Freeman moved to Approve Resolution No. 1919 of the Intention to Levy Assessments for Fiscal Year 2016-17, Preliminarily Approving Engineer’s Report and Providing for Notice of Hearing; Director Cavanaugh seconded the motion. Motion carried with the following roll-call vote:
Ayes: Directors Johnson, Freeman, Cavanaugh, O’Brien, Hostetler
Noes: None
Absent: None
Abstain: None

(C) Adoption of Preliminary District Operating and Capital Improvement Budget for Fiscal Year 2016-17 124-16-a

ACTION: Director Freeman moved to Approve Adoption of Preliminary District Operating and Capital Improvement Budget for Fiscal Year 2016-17; Director Cavanaugh seconded the motion. Motion carried with a unanimous vote.

(D) Approval for Publication of Legal Notice Allowing for Public Inspection of Preliminary Budget and Specifying Date and Time of Public Hearings on District’s Final Budget for Fiscal Year 2016-17 124-16-b

ACTION: Director Cavanaugh moved to Approve Publication of Legal Notice Allowing for Public Inspection of Preliminary Budget and Specifying Date and Time of Public Hearings on District’s Final Budget for Fiscal Year 2016-17; Vice Chair O’Brien seconded the motion. Motion carried with a unanimous vote.

(E) Receive and File Proposition 4 – Appropriations Limitation 33-16-a

Proposition 4 – Appropriations Limitation was received and filed. No action was taken by the Board.

(F) Approval for Publication of Legal Notice Concerning Proposition 4 Appropriations Limitation Amount 33-16-b

ACTION: Director Johnson moved to Approve Publication of Legal Notice Concerning Proposition 4 Appropriations Limitation Amount; Director Cavanaugh seconded the motion. Motion carried with a unanimous vote.

(G) Approval of Personnel Changes: (1) Creation of Full-time Recreation Specialist; (2) Creation of Full-time Groundskeeper I Position; (3) Reclassification of Part-time Site Director at Strathearn Historical Park to Full-time Historical Park Specialist; (4) Reclassification of Part-time Mechanic V to Full-time Mechanic – Golf Courses; (5) Reclassification of Part-time Recreation Specialist III to Full-time Recreation Assistant 35-16-m

ACTION: Director Freeman moved to Approve Personnel Changes: (1) Creation of Full-time Recreation Specialist; (2) Creation of Full-time Groundskeeper I Position; (3) Reclassification of Part-time Site Director at Strathearn Historical Park to Full-time Historical Park Specialist; (4) Reclassification of Part-time Mechanic V to Full-time Mechanic – Golf Courses; (5) Reclassification of Part-time Recreation Specialist III to Full-time Recreation Assistant; Director Johnson seconded the motion. Motion carried with a unanimous vote.

(H) Approval of California Special District Association (“CSDA”) Bylaws Amendments 23-16-c

ACTION: Director Freeman moved to Approve California Special District Association (“CSDA”) Bylaws Amendments; Director Cavanaugh seconded the motion. Motion carried with a unanimous vote.
(I) Resolution Calling Regular General District Election for November 8, 2016 and Requesting Consolidation of the Regular General District Election with the Statewide General Election 36-16-a

ACTION: Director Cavanaugh moved to Approve Resolution No. 1920 Calling Regular General District Election for November 8, 2016 and Requesting Consolidation of the Regular General District Election with the Statewide General Election; Director seconded the motion. Motion carried with the following roll-call vote:

Ayes: Directors Johnson, Freeman, Cavanaugh, O’Brien, Hostetler
Nose: None
Absent: None
Abstain: None

(J) Approval of Agreement with Envenom Corporation for the Preparation of Biological Reports and Studies for Lost Canyons Park 189-16-b

ACTION: Director Johnson moved to Approve Agreement with Envenom Corporation for the Preparation of Biological Reports and Studies for Lost Canyons Park in the amount of $34,120.00; Director O’Brien seconded the motion. Motion carried with a unanimous vote.

IX. WRITTEN COMMUNICATIONS OF NOTE:
None.

X. REPORTS BY BOARD MEMBERS:

Director Cavanaugh did not have any items to report on since the Budget Workshop.

Director Freeman attended the Employee Appreciation function and thought it was great fun.

Vice Chair O’Brien did not have any items to report.

Director Johnson did not have any items to report.

Chair Hostetler attended the Employee Appreciation function along with Director Freeman. They thanked the Director of Administration and the other employees who worked on the event, and said they did an outstanding job.

XI. REPORT BY DISTRICT MANAGER:

The District Manager and Director of Recreation attended a California State Parks Grant workshop to learn about soccer grant opportunities. He said the source is unexpended Prop. 40 funds in the amount of $16 million. They are looking for agencies to apply that have projects which will involve community engagement and expand access to youth activities, such as artificial turf or lights. The deadline to apply for the grant is November 1, 2016, and July 2017 is when the awards will be announced.

The District Manager attended the 2016 CARPD Conference.

The District Manager attended an MRCA Special Meeting and a Regular Meeting.

The District Manager attended the Employee Appreciation picnic.
The Golf Course Manager invited the Board to attend the City Championship being held at the Simi Hills Golf Course over the following weekend, and noted that the awards presentations will take place on Sunday afternoon. He also provided some information about the closure of the Lost Canyons Golf Course, and then gave an update on the remodeling of the golf shop at Sinaloa Golf Course.

The Chair called a Closed Session at 7:15 p.m.

The Chair reconvened the meeting at 8:16 p.m.

XII. **CLOSED SESSION:**

(A) Closed Session Pursuant to Government Code Section 54957.6

Conference with Labor Negotiator:
Agency Negotiators: District Manager and Director of Administration
Employee Organization: Rancho Simi Recreation and Park District Middle Management Association

(B) Closed Session Pursuant to Government Code Section 54957.6

Conference with Labor Negotiator:
Agency Negotiators: District Manager and Director of Administration
Employee Organization: Rancho Simi Recreation and Park District Employees Association ("Bargaining Unit")

(C) Closed Session Pursuant to Government Code Section 54957.6

Conference with Labor Negotiator:
Agency Negotiator: District Manager and Director of Administration
Employee Organization: Unrepresented Employees

(D) Closed Session Pursuant to Government Code Section 54956.8

Conference with Real Property Negotiator

Re: Land Disposition: Property Located in Ventura County at 1692 Sycamore Drive, Simi Valley, Ca
Assessor Parcel Numbers: 642-0-231-285
642-0-231-295
642-0-280-075
642-0-280-085
642-0-280-095

Agency Negotiators: District Manager, Director of Planning and Maintenance and Legal Counsel
Negotiating Parties: Area Housing Authority/USA Properties
Under Negotiation: Price and Terms of Payment
(E)  Closed Session Pursuant to Government Code Section 54956.8

Conference with Real Property Negotiator

Re:  Land Acquisition:  Property Located in Ventura County Commonly
Referred to as Alamos Canyon Located West
Adjacent to the Simi Valley Landfill and
Recycling Center

Assessor Parcel Numbers:

615-0-150-37  615-0-150-35
615-0-150-32 (portion)  615-0-150-28
615-0-150-14  615-0-150-13
615-0-110-13 (portion)  500-0-292-26
500-0-292-25  500-0-292-24
500-0-292-23  500-0-292-18
500-0-292-17 (portion)  500-0-292-15
500-0-292-10  500-0-291-32
500-0-291-28  500-0-291-26
Which together total approximately 326 acres

Agency Negotiators:  District Manager, Director of Planning and
Maintenance and Legal Counsel

Negotiating Parties:  The Nature Conservancy and Waste Management

Under Negotiation:  Price and Terms of Payment

The Chair stated there were no reportable actions taken on Items XII. (A) through (E).

XIII.  ADJOURNMENT:  Director Johnson moved to adjourn the meeting at 8:22 p.m.; Vice Chair
O’Brien seconded the motion.  Motion carried with a unanimous vote.

Larry Peterson, District Clerk