RANCHO SIMI RECREATION AND PARK DISTRICT

BOARD OF DIRECTORS
BUDGET WORKSHOP

THURSDAY, MAY 26, 2016 – 5:30 P.M.

SYCAMORE DRIVE COMMUNITY CENTER, REC ROOM
1692 SYCAMORE DRIVE, SIMI VALLEY, CALIFORNIA

MINUTES

I. CALL TO ORDER

The meeting was called to order at 5:40 pm by Chair Hostetter. Other Board Members present were Dee Dee Cavanaugh, Elaine Freeman, Mark Johnson and Kate O’Brien. Staff members present were Miguel Chavez, Doug Gale, Wayne Nakaoka, Theresa Pennington, Larry Peterson, Brian Pierik, Brian Reed and Robin Walker.

II. PUBLIC DISCUSSION

None.

III. (A) REVIEW AND DISCUSSION OF THE DISTRICT’S ANNUAL MAINTENANCE ASSESSMENT PROCEDURES AND ENGINEER’S REPORT

District Manager stated that the Engineer’s Report will appear on the Board’s regular meeting Agenda on June 2, 2016, and that it will include a request to set the public hearing on the item. Staff also stated that the Report will reflect an increase in the annual assessment of $0.70 for a total annual assessment per single family household in the amount of $35.22.

(B) REVIEW AND DISCUSSION OF THE DISTRICT’S PROPOSED OPERATING BUDGET FOR FISCAL YEAR 2016-17 AND SIGNIFICANT CHANGES FROM PREVIOUS YEAR’S BUDGET

District Manager provided an overview of the various funds, which included primary revenue assumptions and large expenditures. District Manager then presented personnel recommendations that have been incorporated into the District’s Preliminary Budget. The personnel recommendations included the reclassification of three existing part-time employees to full-time status, and the creation of two full-time positions – a Recreation Specialist and a Groundskeeper I. A discussion occurred and staff indicated the recommendation would appear on the Board’s June 2nd agenda for further consideration.
(C) REVIEW AND DISCUSSION OF THE DISTRICT’S PROPOSED MAINTENANCE AND PLANNING PROJECT PRIORITIES FOR FISCAL YEAR 2016-17

Director of Planning and Maintenance reviewed the project priorities and explained the status of projects that are continuing from the current fiscal year and the status of projects being added to the list or modified as a result of cost changes, public input, Board action, safety considerations or maintenance requirements. Various questions were asked and answered.

Chair Hostetler requested staff install a sound system in the Strathearn Barn.

Staff explained the success of the LED lighting installed in Deerhill Park and suggested it may be possible to light the Big Sky Dog Park in the same manner fairly inexpensively.

Staff explained the next phase of the Arroyo Trail improvements will be placed onto the Board’s June 16 Agenda.

Director Johnson expressed concerns about the District’s construction of the BMX Park for non-residents of Simi Valley, and questioned how and who would operate it. District Manager stated the District was in the process of relocating an existing amenity that had been in place and enjoyed and used by many residents of Simi Valley, as well as non-residents, over its 30 years in existence. Staff also explained that management of the new facility may occur by District staff, but that decision and whether or not access to the facility would be restricted as it currently is, or open to the public during park hours, would be made at a future date.

Director Cavanaugh re-stated her position that the tennis courts at Rancho Simi Community Park should be lined for pickleball too, given the popularity of that activity and the apparent declining use of the courts by tennis players.

(D) REVIEW AND DISCUSSION REGARDING DISTRICT’S LARGE PROJECTS IN ANTICIPATION OF DEVELOPMENT OF THREE-YEAR PLAN

District Manager reviewed the draft 3-year capital projects plan for both Simi Valley and Oak Park.

IV. APPROVAL OF AWARD OF CONTRACT FOR WEED ABATEMENT SERVICES AT VARIOUS DISTRICT PARKS AND OPEN SPACE AREAS

ACTION: Director Freeman moved to award a contract for weed abatement services to Oakridge Landscape in the amount of $31,891.39, and to authorize the District Manager to execute the agreement and allow for project contingencies in an amount not to exceed $7,500; Director O’Brien seconded the motion. Motion carried unanimously.
V. APPROVAL OF A RESOLUTION AUTHORIZING SUBMISSION OF A PROPOSITION 1 GRANT APPLICATION TO THE SANTA MONICA MOUNTAINS CONSERVANCY FOR THE ACQUISITION OF THE 371-ACRE JONCICH SIMI HILLS PROPERTY AND ENTERING INTO A GRANT AGREEMENT WITH THE CONSERVANCY

Senior Management Analyst explained the value of the proposed property acquisition in regards to plant and animal preservation and migration, and the rim of the valley trail. Staff also explained the intent to acquire the property with grant funds, and that the subject application is intended to secure matching funds for a future grant application with the California Department of Fish and Wildlife.

ACTION: Director Freeman moved to approve Resolution No. 1918 Authorizing Submission of a Proposition 1 Grant Application to the Santa Monica Mountains Conservancy for the Acquisition of the 371-acre Joncich Simi Hills Property and Entering into a Grant Agreement with the Conservancy; Director Cavanaugh seconded the motion. Motion carried with the following roll call vote:

Ayes: Director Cavanaugh, Freeman, Johnson, Vice-Chair O’Brien and and Chair Hostetler

Noes: None

Absent: None

Abstain: None

VI. APPROVAL OF PURCHASE AGREEMENT FOR MADERA BEFORE AND AFTER SCHOOL CLUB PORTABLE BUILDING REPLACEMENT

Director of Recreation reviewed the District’s use of portable buildings for its Before and After School Club program, and the fact that some of the buildings are leased and some of the buildings are owned by the District. The reason for the variance has been the changing costs at different times. Under the current pricing circumstances staff is recommending the Board approve the purchase of a used portable building.

ACTION: Director Freeman moved to approve the purchase and installation of Mobile Modular Sale Agreement 220022080.1, the installation of the foundation and the removal of the old building at Madera Elementary School; Director Cavanaugh seconded the motion. Motion carried unanimously.

VII. ITEMS FROM THE DISTRICT MANAGER (INFORMATIONAL ONLY)

There were no items by the District Manager.
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MOUNTAINS CONSERVANCY FOR THE ACQUISITION OF THE 371-ACRE
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Ayes: Director Cavanaugh, Freeman, Johnson, Vice-Chair O'Brien and and Chair Hostetler
Noes: None
Absent: None
Abstain: None

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VII. ITEMS FROM THE DISTRICT MANAGER (INFORMATIONAL ONLY)

There were no items by the District Manager.
VIII. ITEMS FROM THE BOARD OF DIRECTORS (INFORMATIONAL ONLY)

Director Johnson attended a Santa Monica Mountains Conservancy meeting and explained the coming separation of the Interpretative Division from that agency.

Director Johnson attended the CARPD conference and stated that it was a good conference.

Vice Chair O’Brien attended CSDA Legislative Days and stated that the conference was informative.

Vice Chair O’Brien attended the CARPD Conference.

Vice Chair O’Brien attended the Simi Valley Street Fair.

Director Cavanaugh reported that she attended no meetings this period.

Director Freeman attended the CSDA Legislative Days and stated that speakers and networking opportunities were again very good.

Director Freeman attended the CARPD Conference and noted that one of the educational sessions she attended covered the various costs that will increase as a result of the minimum wage changes.

Chair Hostetler attended the CARPD Conference.

The Chair called a break at 8:15 pm

The Chair reconvened the meeting and called Closed Session at 8:25 pm.

The Chair returned the meeting from Closed Session at approximately 9:45 pm.

IX. CLOSED SESSION

(A) CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.8

CONFERENCE WITH REAL PROPERTY NEGOTIATOR

RE: LAND DISPOSITION: PROPERTY LOCATED IN VENTURA COUNTY AT 1692 SYCAMORE DRIVE, SIMI VALLEY, CA

ASSessor PARCEL NUMBERS:
642-0-231-285 642-0-280-085
642-0-231-295 642-0-280-095
642-0-280-075
AGENCY NEGOTIATORS: DISTRICT MANAGER, DIRECTOR OF PLANNING AND MAINTENANCE AND LEGAL COUNSEL

NEGOTIATING PARTIES: AREA HOUSING AUTHORITY/USA PROPERTIES

UNDER NEGOTIATION: PRICE AND TERMS OF PAYMENT

(B) CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.8

CONFERENCE WITH REAL PROPERTY NEGOTIATOR

RE: LAND ACQUISITION: PROPERTY LOCATED IN VENTURA COUNTY COMMONLY REFERRED TO AS ALAMOS CANYON LOCATED WEST ADJACENT TO THE SIMI VALLEY LANDFILL AND RECYCLING CENTER

ASSESSOR PARCEL NUMBERS:
615-0-150-37 615-0-150-35
615-0-150-32 (portion) 615-0-150-28
615-0-150-14 615-0-150-13
615-0-110-13 (portion) 500-0-292-26
500-0-292-25 500-0-292-24
500-0-292-23 500-0-292-18
500-0-292-17 (portion) 500-0-292-15
500-0-292-10 500-0-291-32
500-0-291-28 500-0-291-26
Which together total approximately 326 acres

AGENCY NEGOTIATORS: DISTRICT MANAGER, DIRECTOR OF PLANNING AND MAINTENANCE AND LEGAL COUNSEL

NEGOTIATING PARTIES: THE NATURE CONSERVANCY AND WASTE MANAGEMENT

UNDER NEGOTIATION: PRICE AND TERMS OF PAYMENT

Chair Hostetler stated that no reportable action was taken by the Board on items IX. (a) or (B)

X. ADJOURNMENT

Director Cavanaugh moved to adjourn the meeting at 9:45 pm; Director Johnson seconded the motion. Motion passed unanimously.

[Signature]
Larry Peterson, District Manager