MINUTES
RANCHO SIMI RECREATION AND PARK DISTRICT
REGULAR MEETING, BOARD OF DIRECTORS
1692 SYCAMORE DRIVE, SIMI VALLEY, CA 93065
July 7, 2016, 6:30 P.M.

AGENDA
ITEM

I. CALLED TO ORDER: 6:30 p.m.

PLEDGE OF ALLEGIANCE: Led by Doug Gale

II. ROLL CALL: Present: Directors Cavanaugh, Freeman, Johnson, Vice Chair O’Brien, Chair Hostetler

Staff: Debbi Clarke, Doug Gale, Jeannie Liss, Carol Odenberg, Theresa Pennington, Larry Peterson, Brian Pierik, Esq., Brian Reed, Steven Van Keulen, Sr., Suzan Van Keulen, Emily Yates

Guests: John Clarke, Theresa Clarke; Isaiah, Elizabeth and Ian Jackman; Kathy, Stevie and James Sharp

III. PUBLIC DISCUSSION (ITEMS NOT ON THE AGENDA):

None

IV. APPROVAL OF MINUTES:

(A) Approval of Minutes of the Regular Meeting – June 16, 2016

ACTION: Director Johnson moved to Approve the Minutes of the Regular Meeting of June 16, 2016 as amended; Director Cavanaugh seconded the motion. Motion carried with a unanimous vote.

V. SCHEDULED ITEMS AND PUBLIC HEARINGS:

(A) Presentation of the Full-time Employee of the Month for May 2016 to Debbi Clarke and Suzan Van Keulen 35-16-p

Director of Administration reviewed the nomination followed by Chair Hostetler’s presentation of the Employee of the Month awards to Debbi Clarke and Suzan Van Keulen. Debbi said it has been an honor and a privilege to have worked for the District. She loved working with all the people and will miss it, but is looking forward to her retirement. Suzan said she has felt very blessed to have gotten the job 22 years ago and will miss the camaraderie. Chair Hostetler said they have both been the sweetest persons to have answered the District phones. District Manager stated the District has felt very fortunate to have had them working here. Both have done a great job and are irreplaceable. Their level of service to the community has been so high and the District has appreciated it. Director of Recreation thanked them for their good work. He said they saw what needed to be done in many different areas, and just did it. Debbi said their replacements, Nikki Collier and Terrie Ogarkow, will do an excellent job in the position. They
are very well-trained and adept at working with Max Galaxy. Director of Administration said it has been a pleasure working with Debbi and Suzan; they have been a wealth of knowledge and have inspired her every day.

(B) Presentation of the Part-time Employee of the Month for May 2016 to Emily Yates 35-16-q

Director of Administration reviewed the nomination and Chair Hostetler presented the Employee of the Month award to Emily Yates. Emily thanked the District for this honor and said she has enjoyed working with all the children. During her career with the District she created Cross-Town Camp. She enjoys seeing the children become leaders and independent, and coaches them to become professional members in society and their communities. She is proud of the fact that the staff under her supervision have all gone on to college. Director of Recreation said the District is fortunate to have employees like Emily having long careers with the District. Debbi Clarke said that people are pleased to hear their children will be in the program with Emily who has such lengthy experience. District Manager thanked Emily for all her work and said she has made a great difference in the lives of so many. Recreation Coordinator Liss said Emily has done an amazing job all these years and that her own children loved being in the program under her supervision. The Board of Directors thanked Emily and offered their congratulations.

VI. CONSENT AGENDA:

(A) Approval of Check Registers: 5/13/16, 5/27/16, 6/10/16, 6/24/16 (payroll); 6/15/16 (payables)

(B) Approval and Adoption of Full-time Employee Classification Schedule by Rancho Simi Recreation and Park District Board of Directors 35-16-r

ACTION: Director Johnson moved to Approve Items A-B; Vice Chair O’Brien seconded the motion. Motion carried with a unanimous vote.

VII. CONTINUED BUSINESS:

None.

VIII. NEW BUSINESS:

(A) Approval of Resolution Establishing the 2016-17 Appropriations Limitation in Accordance with Article XIII B of the Constitution of the State of California 33-16-c

ACTION: Director Freeman moved to Approve Resolution No. 1923 Establishing the 2016-17 Appropriations Limitation in Accordance with Article XIII B of the Constitution of the State of California; Vice Chair O’Brien seconded the motion. Motion carried with the following roll-call vote:

Ayes: Directors Johnson, Freeman, Cavanaugh, O’Brien, Hostetler
Noes: None
Absent: None
Abstain: None

(B) Approval of Rancho Simi Recreation and Park District 2016 Conflict of Interest Code Requiring No Amendment 108-16-a

ACTION: Director Johnson moved to Approve Rancho Simi Recreation and Park District 2016 Conflict of Interest Code Requiring No Amendment; Vice Chair O’Brien seconded the motion. Motion carried with a unanimous vote.
(C) Approval of Resolution Modifying District Policy Manual, Chapter 2 Personnel Regarding Full-time Employee Pension Obligation and Increase in Flexible Benefit Payment; and Chapter 12 Facility Use, Fees and Conditions, Regarding Employee Program Discounts 84-16-g

ACTION: Director Johnson moved to Approve Resolution No. 1924 Modifying District Policy Manual, Chapter 2 Personnel Regarding Full-time Employee Pension Obligation and Increase in Flexible Benefit Payment; and Chapter 12 Facility Use, Fees and Conditions, Regarding Employee Program Discounts; Vice Chair O’Brien seconded the motion. Motion carried with the following roll-call vote:

Ayes: Directors Johnson, Freeman, Cavanaugh, O’Brien, Hostetler
Noes: None
Absent: None
Abstain: None

IX. WRITTEN COMMUNICATIONS OF NOTE:

None.

X. REPORTS BY BOARD MEMBERS:

Director Cavanaugh attended the 4th of July event, and thought everything went very well.

Director Freeman attended the History Days event at Strathearn Historical Park on June 25th. She noted it was a beautiful day and lots of people attended. They had a surprise visit from a person riding a tame Brahma Bull, who posed for pictures with attendees.

Director Freeman attended Recreation Supervisor II Dale Long’s retirement party.

Director Freeman attended the 4th of July fireworks show and said it was great fun.

Director Freeman said some public comments have been brought to her attention that promote the feeding of ducks at Rancho Simi Park. She reviewed the District’s policy on this subject with staff. The District discourages feeding wildlife at its parks and has posted signs regarding this for example at the Veterans Plaza. The District has also started a pilot program at Simi Hills Neighborhood Park. A feed dispenser containing food pellets that are safe for wildlife has been installed to discourage the feeding of bread and other products that are harmful to wildlife.

Director Johnson attended the 4th of July function and enjoyed it.

Director Johnson attended a Santa Monica Mountains Conservancy meeting. He noted the Conservancy authorized a $475,000 grant for the District’s purchase of the 371 acres in the Simi Hills next to Sage Ranch.

Vice Chair O’Brien attended Dale Long’s retirement party and had a good time.

Vice Chair O’Brien attended the 4th of July fireworks and thought it was great.

Vice Chair O’Brien said she will not be able to attend the next Board meeting.

Chair Hostetler did not have any items to report as he had been out of the country.
XI. REPORT BY DISTRICT MANAGER:

District Manager said the Board had previously approved the submission of a grant application to the Conservancy for the potential acquisition of 371 acres of Simi Hills property near Sage Ranch, which is in the Rim of the Valley trail corridor zone.

The Chair called a Closed Session at 7:05 p.m.

The Chair reconvened the meeting at 7:26 p.m.

XII. CLOSED SESSION:

(A) Closed Session Pursuant to Government Code Section 54956.8

Conference with Real Property Negotiator

Re: Land Disposition: Property Located in Ventura County at 1692 Sycamore Drive, Simi Valley, Ca

Assessor Parcel Numbers:

642-0-231-285
642-0-231-295
642-0-280-075
642-0-280-085
642-0-280-095

Agency Negotiators: District Manager, Director of Planning and Maintenance and Legal Counsel

Negotiating Parties: Area Housing Authority/USA Properties

Under Negotiation: Price and Terms of Payment

(B) Closed Session Pursuant to Government Code Section 54956.8

Conference with Real Property Negotiator

Re: Land Acquisition: Property Located in Ventura County Commonly Referred to as Alamos Canyon Located West Adjacent to the Simi Valley Landfill and Recycling Center

Assessor Parcel Numbers:

615-0-150-37
615-0-150-32 (portion)
615-0-150-14
615-0-110-13 (portion)
500-0-292-25
500-0-292-23
500-0-292-17 (portion)
500-0-292-10
500-0-291-28

Which together total approximately 326 acres
Agency Negotiators: District Manager, Director of Planning and Maintenance and Legal Counsel

Negotiating Parties: The Nature Conservancy and Waste Management

Under Negotiation: Price and Terms of Payment

The Chair stated there were no reportable actions taken on Items XII. (A) through (B).

XIII. **ADJOURNMENT:** Director Johnson moved to adjourn the meeting at 7:27 p.m.; Vice Chair O'Brien seconded the motion. Motion carried with a unanimous vote.

[Signature]
Larry Peterson, District Clerk