MINUTES
RANCHO SIMI RECREATION AND PARK DISTRICT
REGULAR MEETING, BOARD OF DIRECTORS
1000 N. KANAN ROAD, OAK PARK, CA 91377
JANUARY 16, 2014, 6:30 P.M.

AGENDA ITEM

I. CALLED TO ORDER: 6:30 p.m.

PLEDGE OF ALLEGIANCE: Led by Doug Gale

II. ROLL CALL: Present: Directors O’Brien, Hostetler, Cavanaugh, Vice Chair Freeman, Chair Johnson

Staff: Jessica DePew, Doug Gale, Colleen Janssen, Richard Lemmo, Wayne Nakaoka, Carol Odenberg, Renee Peace, Theresa Pennington, Larry Peterson, Brian Pierik, Esq., Robin Walker

Guests: Wendi Bani, DePew Family, David Ross

III. PUBLIC DISCUSSION (ITEMS NOT ON THE AGENDA):

Chair Johnson asked David Ross if he would like to speak on any matter. David Ross indicated that he was attending the meeting for information only, and also to see everyone since it had been some time since he last attended a meeting.

IV. APPROVAL OF MINUTES:

(A) Approval of Minutes of the Regular Meeting – December 19, 2013

ACTION: Director O’Brien moved to Approve the Minutes of the Regular Meeting of December 19, 2013; Vice Chair Freeman seconded the motion. Motion carried with a unanimous vote.

Chair Johnson asked Legal Counsel to clarify if a Board Member may vote on the Unapproved Minutes if they had not been present at that Board Meeting but had read the Minutes. Legal Counsel stated that if the Board Member had not been present at the Board Meeting, they should not vote on the Unapproved Minutes unless they had listened to the tape recording of that Meeting.

V. SCHEDULED ITEMS AND PUBLIC HEARINGS:

(A) Presentation of the Full-time Employee of the Month for December 2013 to Greg Laranjo 35-14-a

Marketing & Community Outreach Specialist stated that Greg Laranjo sent his regrets that he could not be present at the Board Meeting as he had his son’s soccer game and a school activity to attend. Greg will be presented with his award at the office.
Chair Johnson presented Jessica DePew with the Part-time Employee of the Month Award and congratulated her on behalf of the Board. Director of Recreation Gale stated that Jessica commands the respect of everyone around her. She is accomplished and makes the District look so good, and she has utilized her skills to help analyze and stabilize the purchasing of supplies for the Before and After School Club Program. Jessica thanked the Board and staff for the award, and then introduced her husband and daughter.

VI. CONSENT AGENDA:

(A) Approval of Check Registers: 12/27/13 (payroll); 12/15/13, 12/31/13 (payables)

(B) Receive and File Report on Schedule of Events for February 2014 _39-14-a

ACTION: Director O’Brien moved to Approve Consent Agenda Items (A) and (B); Director Hostetler seconded the motion. Motion carried with a unanimous vote.

VII. CONTINUED BUSINESS:

None

VIII. NEW BUSINESS:

(A) Report on the Oak Park Recreation Programs _51K-14-a

This was an informational item only. No action was taken by the Board.

(B) Report on Planning and Development Issues in Oak Park _51K-14-b

This was an informational item only. No action was taken by the Board.

Director of Recreation gave an update on the fire inspection for the new Medea Creek Before and After School Club facility, and provided a tentative date scheduled for the facility’s open house. The Board will be notified when the open house plans and date are finalized.

(C) Authorization to Purchase Replacement Light Fixtures for the Rancho Santa Susana Community Center Gymnasium _116-14-a

After reviewing the report, staff introduced Daniel Grumney from Greentech who described the numerous benefits of replacing the outdated lighting fixtures at the Rancho Santa Susana Community Center’s Gymnasium with the Everlast Huron High Bay induction lighting fixtures. He also showed the proposed light fixture that he brought to the Board Meeting, explained its components, and responded to questions from the Board and others.

ACTION: Director Cavanaugh moved to Approve Staff’s Request to Waive Formal Competitive Bidding Requirements and Authorize the District Manager to Issue a Park District Purchase Order for the Procurement of the Everlast Huron High Bay Induction Light Fixtures for the Rancho Santa Susana Community Center Gymnasium Through a Local Sole Source Supplier, and Authorize the District Manager to Make the Identified Adjustments to the District Budget to Cover the Cost of the Light Fixture Replacement for the Rancho Santa Susana Community Center Gymnasium in the Amount of $41,000.00; Vice Chair Freeman seconded the motion. Motion carried with a unanimous vote.
IX. **WRITTEN COMMUNICATIONS:**

None.

X. **REPORTS BY BOARD MEMBERS:**

Director Cavanaugh attended the Oak Park Recreation & Park Planning Committee Meeting with Director Hostetler. She said the main topic of discussion was whether to extend the Committee Members’ terms from two to four years. The Committee voted unanimously to leave it at two years and not request an extension to four. Director Cavanaugh also recognized Wendi Bani from the Oak Park Recreation & Park Planning Committee, who was in attendance at this meeting.

Director Cavanaugh attended a Special Events Committee Meeting with Director Hostetler. They reviewed various aspects of the Nottingham Festival (2013 / 2014), the 2014 Arbor Day event, and an update on the Challenger Field opening ceremony, which is tentatively set for March 22nd. They also discussed plans for the Vietnam Veteran’s Memorial Wall display in May 2014 at Rancho Tapo Community Park.

Director Hostetler attended two Resource Efficiency Committee Meetings along with Director O’Brien. They discussed the lighting conditions and fixtures for the Gym at Rancho Santa Susana Community Center. They also discussed the lighting condition and fixtures for the tennis courts at Rancho Simi Community Park, which will be decided upon at a later time.

Director Hostetler attended a CARPD meeting in Sacramento on January 15th. They reviewed the Executive Director’s evaluation and the 2014 CARPD Conference. They plan to have Conference information available for everyone in early February.

Director O’Brien attended the Resource Efficiency Committee meetings. She added that one of the meetings included a site visit at CSUN’s gym to view their installed induction lighting fixtures.

Director O’Brien attended the Joint Park District / Historical Society Committee meeting. Among items discussed, they reviewed the proposals received for the Strathearn Park Caretaker position. She noted that final interviews for the position will be conducted on January 28th.

Director O’Brien asked that the Board adjourn the meeting in honor of Mike Antoun who recently passed away. She said he had been a long-time dedicated member of the community.

Vice Chair Freeman attended the Historical Society meeting. She reported that they are gearing up for the Third Annual Civil War Encampment event on Presidents’ Day weekend, and that Strathearn’s Mt. McCoy Cross has been painted. She also announced that Joe Wade is the Historical Society’s new President.

Vice Chair Freeman and Chair Johnson, together with the District’s Director of Planning & Maintenance and Administrative Analyst, attended a meeting at the City to present to Mayor Huber, Council Member Mashburn and City Manager Levitt on the Arroyo Simi project.

Vice Chair Freeman attended an Advance Planning Committee meeting with Chair Johnson. Vice Chair Freeman stated that they reviewed a presentation on Chumash Park, which they plan to give to the Neighborhood Council at their meeting on January 21st. Vice Chair Freeman and Chair Johnson said they plan to attend that Council meeting. The Committee also discussed the proposed cellular telecommunication sites. The District Manager indicated that he is in the process of scheduling a meeting to discuss one of the requested locations with the Oak Park
Committee. The Committee also reviewed conceptual development plans for Rancho Santa Susana Community Park, the Challenger Field construction status and the monument plaque, the domestic waterline installation for Viking Field, and alternatives to renovate the Rancho Simi lagoon.

Vice Chair Freeman provided an update on LAFCo and the recruitment to fill the Executive Officer position. Current Executive Officer, Kim Uhlich, will be retiring at the end of January.

Chair Johnson stated that the committee meetings he attended were previously discussed.

Chair Johnson stated that Dan Gesell, Soccer Foundation President, will be attending his last Committee meeting on February 12th. He noted that Dan has been affiliated with the Soccer Foundation for 24 years, and it will be a big loss to the organization when he leaves.

XI.

REPORT BY DISTRICT MANAGER:

District Manager passed around photos of some damage that occurred at Darrah Park by a truck delivering brick dust. The damage to the grounds was significant and hazardous and will require resources to repair it.

District Manager reported that the Director of Planning & Acting Director of Maintenance passed his probationary period and has earned the new title of Director of Planning & Maintenance.

The Chair called a Closed Session at 7:47 p.m.

The Chair reconvened the meeting at 7:53 p.m.

XII.

CLOSED SESSION:

(A) Closed Session Pursuant to Government Code Section 54956.95
Claimant: JML Law on behalf of Delio Antonio Jaramillo
Agency Claimed Against: Rancho Simi Recreation and Park District

(B) Closed Session Pursuant to Government Code Section 54956.95
Claimant: JML Law on behalf of Delio Marcel Jaramillo
Agency Claimed Against: Rancho Simi Recreation and Park District

(C) Closed Session Pursuant to Government Code Section 54956.95
Claimant: Law Offices of Jilber S. Jamgochyan on behalf of Tiffany Eckmann
Agency Claimed Against: Rancho Simi Recreation and Park District

(D) Closed Session Pursuant to Government Code Section 54956.95
Claimant: Law Offices of Louis B. Robman on behalf of Adalynn Barshaw
Agency Claimed Against: Rancho Simi Recreation and Park District
(E) Closed Session Pursuant to Government Code Section 54956.95
Claimant: Law Offices of Louis B. Robman on behalf of Justin Barshaw
Agency Claimed Against: Rancho Simi Recreation and Park District

(F) Closed Session Pursuant to Government Code Section 54956.95
Claimant: Law Offices of Louis B. Robman on behalf of Charlotte Cosio
Agency Claimed Against: Rancho Simi Recreation and Park District

(G) Closed Session Pursuant to Government Code Section 54956.95
Claimant: Law Offices of Louis B. Robman on behalf of Jesse Cosio
Agency Claimed Against: Rancho Simi Recreation and Park District

(H) Closed Session Pursuant to Government Code Section 54956.95
Claimant: Law Offices of Louis B. Robman on behalf of Kelli Cosio
Agency Claimed Against: Rancho Simi Recreation and Park District

(I) Closed Session Pursuant to Government Code Section 54956.95
Claimant: Law Offices of Louis B. Robman on behalf of Michael Cosio
Agency Claimed Against: Rancho Simi Recreation and Park District

(J) Closed Session Pursuant to Government Code Section 54956.95
Claimant: Law Offices of Louis B. Robman on behalf of Carlos Marquez
Agency Claimed Against: Rancho Simi Recreation and Park District

(K) Closed Session Pursuant to Government Code Section 54956.95
Claimant: Law Offices of Louis B. Robman on behalf of Elighe Marquez
Agency Claimed Against: Rancho Simi Recreation and Park District

(L) Closed Session Pursuant to Government Code Section 54956.95
Claimant: Law Offices of Louis B. Robman on behalf of Kimberly Marquez
Agency Claimed Against: Rancho Simi Recreation and Park District

(M) Closed Session Pursuant to Government Code Section 54956.95
Claimant: Law Offices of Louis B. Robman on behalf of Paula Marquez
Agency Claimed Against: Rancho Simi Recreation and Park District

(N) Closed Session Pursuant to Government Code Section 54956.95
Claimant: Law Offices of Louis B. Robman on behalf of Rya Krueger
Agency Claimed Against: Rancho Simi Recreation and Park District
(O) Closed Session Pursuant to Government Code Section 54956.95
Claimant: Law Offices of Louis B. Robman on behalf of Caleb Robinson
Agency Claimed Against: Rancho Simi Recreation and Park District

(P) Closed Session Pursuant to Government Code Section 54956.95
Claimant: Law Offices of Louis B. Robman on behalf of Chris Robinson
Agency Claimed Against: Rancho Simi Recreation and Park District

(Q) Closed Session Pursuant to Government Code Section 54956.95
Claimant: Law Offices of Louis B. Robman on behalf of Emiko Wilhite
Agency Claimed Against: Rancho Simi Recreation and Park District

(R) Closed Session Pursuant to Government Code Section 54956.95
Claimant: Law Offices of Louis B. Robman on behalf of Hudson Wilhite
Agency Claimed Against: Rancho Simi Recreation and Park District

(S) Closed Session Pursuant to Government Code Section 54956.95
Claimant: Law Offices of Louis B. Robman on behalf of James Wilhite
Agency Claimed Against: Rancho Simi Recreation and Park District

(T) Closed Session Pursuant to Government Code Section 54956.95
Claimant: Law Offices of Louis B. Robman on behalf of Jennifer Wilhite
Agency Claimed Against: Rancho Simi Recreation and Park District

(U) Closed Session Pursuant to Government Code Section 54956.95
Claimant: Law Offices of Wayne McClean on behalf of Steve Denson
Agency Claimed Against: Rancho Simi Recreation and Park District

(V) Closed Session Pursuant to Government Code Section 54956.95
Claimant: Law Offices of Wayne McClean on behalf of James Jacobs
Agency Claimed Against: Rancho Simi Recreation and Park District

(W) Closed Session Pursuant to Government Code Section 54956.95
Claimant: Law Offices of Wayne McClean on behalf of Naomi Jarrett
Agency Claimed Against: Rancho Simi Recreation and Park District

(X) Closed Session Pursuant to Government Code Section 54956.95
Claimant: Law Offices of Wayne McClean on behalf of Christian Lynch
Agency Claimed Against: Rancho Simi Recreation and Park District
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(II) Closed Session Pursuant to Government Code Section 54956.95

Claimant: Law Offices of Mitchell Ellis Green on behalf of Hailey Roderick
Agency Claimed Against: Rancho Simi Recreation and Park District

(JJ) Closed Session Pursuant to Government Code Section 54956.95

Claimant: Law Offices of Garry S. Malin on behalf of Dustin Fields
Agency Claimed Against: Rancho Simi Recreation and Park District

(KK) Closed Session Pursuant to Government Code Section 54956.95

Claimant: Rose, Klein & Marias LLP on behalf of Devin G. Kassbaum
Agency Claimed Against: Rancho Simi Recreation and Park District

ACTION: Vice Chair Freeman moved to reject Items XII. (A) through (KK); Director Hostetler seconded the motion. Motion carried with a unanimous vote.

XIII. ADJOURNMENT: Director O'Brien moved to adjourn the meeting at 7:54 p.m. in honor of Mike Antoun; Director Hostetler seconded the motion. Motion carried.

Larry Peterson, District Clerk