Welcome to a meeting of the Board of Directors of the Rancho Simi Recreation and Park District. The Park District welcomes citizen participation. If you would like to speak, please follow these simple steps.

Fill out a green Speaker Card, available at the sign-in table, and hand the card to the Recording Secretary or Board of Directors.

If the item you would like to speak about is not on the Agenda, be prepared to speak when the Board Chair calls for “Public Discussion”. The Chair will call the names appearing on the Speaker Cards. If you do not hear your name called, please make this fact known, so that you may be recognized.

If the item you would like to speak about is on the Agenda, the Board Chair will announce the item, request a report from staff, ask Board Members if they have any questions or comments, and then ask if there are any other people in attendance who would like to comment on the item.

When recognized, please speak from the podium. Be professional. Speakers are generally allowed a maximum of five (5) minutes to comment. Depending upon the circumstances, the Board Chair may increase or decrease speaker time. At the conclusion of public comments, the Board Chair will thank the speaker(s) for participating.

The Board Chair may also determine appropriate action, if any, to be taken in response to comments received. Comments will be listened to, questions may be answered, speakers may be requested to further discuss the matter with staff, or an item could be added to a future Agenda or referred to a Board Committee, among other things. Items listed on the Agenda that require action will likely be voted upon by the Board of Directors.

We appreciate your attendance and hope to see you again.

YOUR BOARD OF DIRECTORS

Chair
Dee Dee Cavanaugh

Vice Chair
Mark Johnson

Director
Elaine Freeman

Director
Gene Hostetler

Director
Kate O’Brien

STAFF

District Manager
Larry Peterson
I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. PUBLIC DISCUSSION (ITEMS NOT ON THE AGENDA)

IV. APPROVAL OF MINUTES
   A. Regular Meeting – November 7, 2013

V. SCHEDULED ITEMS AND PUBLIC HEARINGS
   A. Presentation of the Part-Time Employee of the Month for October 2013 to Erika Purintun Daley

VI. CONSENT AGENDA**
   A. Approval of Check Registers: 11/1/2013, 11/15/13 (payroll); 10/31/13 (payables)
   B. Receive and File Report on Schedule of Events for December 2013
   C. Receive and File Special District Board Member/Trustee Handbook Produced by the California Special Districts Association

VII. CONTINUED BUSINESS
   None

VIII. NEW BUSINESS
   A. Authorization to Publish Request for Proposals for an Independent Contractor to Provide Live-In Park Caretaker Services at Robert P. Strathearn Historical Park
   B. Approval of Award of Contract for Tree Pruning Services at Various District Parks
   C. Approval of the Rancho Simi Recreation and Park District Board Schedule for 2014 Meetings, Workshops and Conferences
   D. Approval for the Reconstruction of the Golf Course Lake at Sinaloa Golf Course

IX. WRITTEN COMMUNICATIONS
   None
X. REPORTS BY BOARD MEMBERS

XI. REPORT BY DISTRICT MANAGER

XII. CLOSED SESSION

XIII. ADJOURNMENT

If any individual has a disability that may require accommodation to participate in this meeting, please contact Colleen Janssen at 805/584–4400. Upon advance notification of the need for accommodation, reasonable arrangements will be made to provide accessibility to the meeting.