UNAPPROVED

MINUTES
RANCHO SIMI RECREATION AND PARK DISTRICT
REGULAR MEETING, BOARD OF DIRECTORS
1692 SYCAMORE DRIVE, SIMI VALLEY, CA 92065
SEPTEMBER 5, 2013, 6:30 P.M.

AGENDA
ITEM

I. CALLED TO ORDER:
   6:30 p.m.

PLEDGE OF ALLEGIANCE:
   Led by Wayne Nakaoka

II. ROLL CALL:
    Present:
    Directors O'Brien, Hostetler, Freeman, Vice Chair
    Johnson, Chair Cavanaugh

    Staff:
    Doug Gale, Colleen Janssen, Wayne Nakaoka, Carol
    Odenberg, Larry Peterson, Brian Pierik, Esq., Robin
    Walker

    Guests:
    Dayanthie Calderon, Matthew Hennes, Valerie
    Hennes, Diana Riley, Elizabeth Zernik, and others
    representing volleyball

III. PUBLIC DISCUSSION (ITEMS NOT ON THE AGENDA):
    None.

IV. APPROVAL OF MINUTES:

   (A) Approval of Minutes of the Regular Meeting – August 15, 2013

   ACTION: Director Hostetler moved to Approve the Minutes of the Regular Meeting of
   September 5, 2013; Director O'Brien seconded the motion. Director Freeman abstained. Motion carried.

V. SCHEDULED ITEMS AND PUBLIC HEARINGS:

   (A) Presentation of the Full-Time Employee of the Month for August 2013 to Steve Dorsey

   Chair Cavanaugh stated that Steve Dorsey was unable to attend the meeting, but he was
   congratulated and will be presented with his plaque. She also said his award was much deserved.

VI. CONSENT AGENDA:

   (A) Approval of Check Registers: 8/23/13 (payroll); 8/15/13 (payables)

   ACTION: Director O’Brien moved to Approve Consent Agenda Item A; Director Hostetler
   seconded the motion. Motion carried.

VII. CONTINUED BUSINESS:

    None
VIII. NEW BUSINESS:

(A) Receive and Consider Request for Construction of Sand Volleyball Courts 116-13-c

The District Manager said a petition was presented to the District that was signed by approximately 350 people, including tournament and beach volleyball players. The group requested construction of 4-10 sand volleyball courts at Rancho Santa Susana Community Center and also the memorialization of Ramon Calderon. He said the District’s policy on memorials was provided to the group. He then briefly reviewed the types of volleyball courts currently located on District properties. He indicated adding sand courts would be a local and regional amenity and certain factors would have to be taken into account. Director O’Brien asked for information regarding when the courts would be used and whether lighting should be considered for this addition in order for it to be worthwhile for the public’s use.

Dayanthie Calderon spoke to the Board representing the group. She stated they are suggesting Rancho Santa Susana Community Center / Park as the best location for sand volleyball courts since there is available space there. She reviewed the current use of the Center’s indoor volleyball courts, and said nearly 100 people are using them during “open gym”. During the summer, the most desired time of the year, they are not available. She said the interest in this sport and formation of competitive teams for all age levels has been steadily increasing in Southern California. For play at RSSCC the interest has reached about 500, and there are 10 coaches, high schools and other schools in the area interested in having sand volleyball courts in Simi Valley. She said a minimum of four courts are needed at this stage and with lights so the courts can be used year-around and in the evenings. They would also like to have Ramon Calderon recognized for his dedication, involvement and recruitment of so many to this sport.

Diana Riley said volleyball is a lifetime sport for all ages such as bowling, tennis and golf; everyone also can play competitively. She said they would like to hold an all-terrain, weekend tournament in S.V.; it would bring people and revenue from outside the area to Simi Valley. She stated that lighted courts and a minimum of four courts are needed to run tournaments. Participants travel distances in order to play on sand volleyball courts, and many here travel to Dos Vientos in Newbury Park, which has two courts. They would like to raise funds for the sand volleyball courts and would assist with anything else in order to have the courts built.

The Board raised additional questions. Director Hostetler said there may be residency requirements to consider, such as with the soccer facilities. Director Freeman stated that the District has a 5-year capital improvement plan on its current budget; the budget and project priorities would need to be reviewed to see how a sand volleyball project may fit in. Director Johnson asked if the group had also approached the local high schools about the project, and said for the District just to maintain the courts could be expensive. The group pointed out that they would like the courts to stay a public facility for public use, which would be more likely if they were a Park District facility. There was further discussion regarding funding, surface area for the courts and other items. Dos Vientos was recommended as the location where the Board and staff may visit to view a good example of sand volleyball courts.

Valerie Hennes stated she is a novice volleyball player. She provided input regarding the condition of courts at Berylwood and Knolls Parks. She said participants go outside the area to play as there are not enough volleyball facilities nearby. She also would like to see Ramon honored and commented that he was very inclusive to all levels of players and had a “spirit of welcoming”.

Elizabeth Zernik attended from the Dos Vientos area, and she thanked Diana Riley for starting the women’s’ incoor volleyball league. She stated that she would love to have more volleyball
courts locally for the whole family to enjoy, and asked the District to begin at least with two and plan for more. She commented on the importance of having quality sand, a level ground and no trees nearby.

Matthew Hennes mentioned that Simi High School’s volleyball team uses the S.V. Fitness facilities for their practices. He said they are focused on indoor court playing and there are no school leagues currently here, indicating they would not be competing for use of sand courts.

District Manager provided the initial cost estimate for sand courts: $35,000-$37,000 per court; $45,000-$47,000 for lighted courts. He said the District would need to explore available locations for the courts and evaluate their potential affect on surrounding neighborhoods. Other items such as District projects/renovations that need to be addressed and the District’s limited resources would need to be considered. Director of Recreation asked why sand is a more desirable surface over grass for volleyball. The group stated that sand is a more forgiving surface and also does not get torn up as with grass courts.

Chair Cavanaugh stated that cost is the major issue with the project. Rancho Santa Susana Community Park has yet to be completed, but limited amenities may be put there. She recommended the group continue to keep organizing their cost-raising activities as this would help with any project moving along quicker. She said instructions will be provided to staff, and the matter will go to the Advance Planning Committee for review before it will be brought back to the Board. She thanked the group for coming and answering the Board’s questions.

Dayanthie Calderon thanked the Board for sharing their thoughts with them.

(B) Receive and File Annual Marketing and Community Outreach Report for 07/01/12 through 06/30/13 164-13-b

Marketing & Community Outreach Specialist Janssen stated that NRPA has had an interest in the District’s Volunteer Program. The District’s conference sessions that she has presented on this subject at their conferences have ranked as one of the highest per attendees and evaluations. She has been working with NRPA to create an online learning module that other agencies will be able to view, and by participating, they will be able to earn CEUs. It will be launched soon. She gave a PowerPoint presentation on the various aspects of the module, such as: Course Objectives; District’s Programs; Who Volunteers; How Volunteers Are Used; Organizing Volunteers; Expanding Use of Volunteers; Where to Find Volunteers; People to Avoid; Scenarios/Resolutions; Retention Techniques; Annual Recognition; Budget Stretchers for Agency; Developing a New Program; Evaluating Your Program; Where to Find Volunteers; Top 10 Tips to be an Excellent Volunteer; The Volunteer Scoop Newsletter; Fingerprinting; Know Your Labor Laws; NRPA’s Website/Resources; Final Acknowledgement Assessment Test. A PDF of each document is also offered at the end of the module.

The Board thanked her for her efforts and the presentation.

(C) Review and Approval of Monumentation for the Sprite Spark Parks Project Artwork Located at Rancho Tapo Community Park 63-13-b

Director of Planning Nakaoka reviewed the various examples of monumentation for the Sprite Spark Parks Project Artwork Located at Rancho Tapo Community Park.
ACTION: Director Freeman moved to Approve the Example Inscription using upper and lower case letters with all supporting information as the Monumentation for the Sprite Spark Parks Project Artwork Located at Rancho Tapo Community Park; Director O’Brien seconded the motion. Motion carried.

The Board stated that they approved the inscription being added so that the person on the artwork may be identified to the public.

(D) Rejection of Bids for the Arroyo Simi Greenway Project Phase One and Authorization to Solicit Bids through Specialty Contractors and Trades 176-13-b

ACTION: Director Hostetler moved to Reject All Bids for the Arroyo Simi Greenway Project Phase One, and Authorize Staff to Solicit Separate Bids for the Arroyo Simi Greenway Project Phase One Through Specialty Contractors and Trades; Director Freeman seconded the motion. Motion carried.

(E) Approval of Resolution Modifying District Policy Manual, Chapter 7 Board of Directors; Section 7-100 84-13-h

ACTION: Director Hostetler moved to Approve Resolution No. 1872 Modifying District Policy Manual, Chapter 7 Board of Directors; Section 7-100; Director O’Brien seconded the motion. Motion carried with the following roll-call vote:

Ayes: Directors Freeman, Hostetler, O’Brien, Johnson, Cavanaugh
Noes: None
Absent: None
Abstain: None

(F) Approval of Board Members and/or District Staff to Serve as a Volunteer on One or More of the California Special Districts Association’s 2014 Committees and Expert Feedback Teams 23-13-c

ACTION: Director Hostetler moved to Approve Director O’Brien to Serve as a Volunteer on the Audit Committee and Fiscal Committee, and Director Freeman to Serve as a Volunteer on the Legislative Committee of California Special Districts Association’s 2014 Committees and Expert Feedback Teams; Vice Chair Johnson seconded the motion. Motion carried.

IX. WRITTEN COMMUNICATIONS:
None.

X. REPORTS BY BOARD MEMBERS:

Director Freeman did not have any Committee meetings this period.

Director Freeman enjoyed the Ranger article in the Star newspaper. She mentioned that the Simi Valley Police Department had asked about having police mounted horses in District parks. District Manager Peterson said he has meeting scheduled next week with the Simi Valley Police Department regarding this subject.

Director O’Brien attended a CSDA Fiscal Committee meeting on August 16th. They discussed the investment policy, and an Ad Hoc Committee was formed. Director O’Brien will be sitting on that Committee, which will have a conferenced meeting in October.

Director O’Brien requested that the Board adjourn the meeting in memory of Virginia Nelson.
Vice Chair Johnson attended a Finance Committee meeting on August 16th.

Vice Chair Johnson attended a Golf Committee meeting on August 22nd. He provided some interesting information about the sport of golf in the United States. He mentioned that Golf Course Manager / Head Golf Pro Brian Reed will have increased responsibility as he will be managing both Simi Hills and Sinaloa Golf Courses.

Vice Chair Johnson attended a Neighborhood Council #4 meeting, and stated that the group asked about the Chumash project. Director of Planning Nakaoka said that staff is finishing up on one project item and will then schedule a meeting with the Council.

Vice Chair Johnson attended a Tree Foundation meeting along with Chair Cavanaugh. The Foundation is currently reviewing the Foundation's purpose, where they are going, how they can do more, and how they can get more people involved.

Director Hostetler had a Golf Committee meeting with Vice Chair Johnson.

Director Hostetler visited the Simi Dog Park and mentioned that staff has been working on a grass replacement project in an area of the big dogs' side of the Park.

Chair Cavanaugh asked about the project at the 9th hole of Sinaloa Golf Course. Staff explained that the project area had been a lake, but the lake liner breached. The area was allowed to dry up and is being converted to an alternative feature. Director Hostetler also discussed the status of the netting around the driving range and the added handicapped accessible stalls.

Chair Cavanaugh attended a Finance Committee meeting on August 16th. She said the District had a very good audit and thanked staff for their work.

Chair Cavanaugh attended the "Topping Out Ceremony" at Simi Valley Hospital on August 23rd, which celebrated the raising of the last beam for the Emergency Services and Hospital Expansion project.

Chair Cavanaugh attended the Tree Advisory meeting, and said a majority of their discussion was on Arbor Day. She also shared with the City the committee's concern about over plantings in certain areas and provided their recommendation to stop the plantings in those areas or limit them to a maximum of one tree per year.

Director Freeman relayed some information she had received about Simi Youth Soccer and AYSO.

XI.

REPORT BY DISTRICT MANAGER:

District Manager did not have any additional items to report.

XII.

CLOSED SESSION:

None.

XIII.

ADJOURNMENT: Director O'Brien moved to adjourn the meeting at 8:15 p.m. in memory of Virginia Nelson; Director Freeman seconded the motion. Motion carried.

Larry Peterson, District Clerk
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RANCHO SIMI RECREATION AND PARK DISTRICT
Interoffice Memorandum

Date: September 19, 2013

To: General Manager

From: Marketing and Community Outreach Specialist

Re: Presentation of the Part-Time Employee of the Month for August 2013 to Lynda West

PART-TIME EMPLOYEE OF THE MONTH FOR AUGUST 2013
The part-time employee of the month for August 2013 is Lynda West. Lynda was hired on January 29, 2009. She works as the Sinaloa Golf Course Clubhouse Coordinator. This is her first award for Part-Time Employee of the Month.

NOMINATION NARRATION
The person who nominated Lynda said, “I am nominating Lynda West, Sinaloa Golf Course Clubhouse Coordinator, as Part-Time Employee of the Month to acknowledge the great job she's doing managing the nine-hole golf course. Lynda is a golfer and came to the Park District five years ago with previous experience as a tournament director for a private golf course.

Lynda supervises five Starters and six Range Attendants. This includes scheduling their shifts, monitoring their work and handling personnel issues as they arise. Lynda is also responsible for stocking the Clubhouse with snacks and drinks, ordering range balls and other golf supplies, and ordering merchandise such as Sinaloa logo hats, golf gloves, sunglasses and sunscreen. She has good rapport with the Sinaloa clientele, and has demonstrated her organizational skills and efficiency by consistently handling her responsibilities in the 25 to 30 hours a week that have been budgeted for her.

Lynda works with several groups that hold matches, tournaments and practices at Sinaloa. These include the Special Olympics, Hillcrest Christian School, Oaks Christian School, the Park District's Alternative Recreation Program, Conejo Valley Kids, Cal Lutheran and Simi Valley High Schools.

In 2011 she started working with the US Golf Little League to host their annual program for kids ages 6 to 10. The Golf Little League holds matches, tournaments, and practices at Sinaloa, and generated $11,000 revenue for Sinaloa last year.
In 2012 she scheduled 20 tournaments at Sinaloa, including several for the Senior Golf Program that is jointly run by the Park District and the Simi Valley Senior Center. This last April she held a Senior Open for all the seniors that play at Sinaloa. This popular event included lunch, raffle prizes, medals, and trophies for the winners.

After the Senior Open, the Park District received a letter from a senior expressing appreciation for the work Lynda is doing at Sinaloa. He said, “people are quick to criticize and reluctant to recognize excellence. I write this letter to offer some recognition of a job well done”

BOARD ACTION
Lynda West has been invited to attend the September 19, 2013, board meeting to receive a plaque and a check for $75 from the board chair.

Colleen Janssen
Marketing and Community Outreach Specialist
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RANCHO SIMI RECREATION AND PARK DISTRICT
Interoffice Memorandum

DATE: September 19, 2013

TO: General Manager

FROM: Marketing and Community Outreach Specialist

SUBJECT: Receive and File Report on Schedule of Events for October 2013

REMAINING EVENTS FOR SEPTEMBER 2013
Thu  Sep 19  RSRPD Board Meeting, SDCC, 6:30 pm
Fri  Sep 20  Family Game Night, RSSCC, 6-9pm
Fri  Sep 20  POW/MIA Day ceremony, Veterans Plaza, 7:00 pm
Sat  Sep 21  Coastal Clean Up Day, RSCP/Arroyo Simi
Sat  Sep 21  Simi Valley Days Parade, 9:00 am, NEW location: Simi Valley Town Center
Sat  Sep 21  Coastal Clean Up Day in the Arroyo Simi, starts at Rancho Simi Comm Park
Sat  Sep 21  Household Hazardous Waste Collection Event
Wed Sep 25  LAF meeting, 8:00 am, SVCC office
Fri  Sep 27  50+ Community Games Opening Ceremony, games Sept 27-Oct 25
Sat  Sep 28  Oak Canyon Comm Park splash pad closing weekend
Mon Sep 30  City of Simi Valley council meeting, 6:30 pm

OCTOBER 2013 EVENTS
Thu  Oct  3  RSRPD Board Meeting, SDCC, 6:30 pm
Thu  Oct  3  Neighborhood Council #1, Community Room, City Hall
Fri  Oct  4  Leadership Simi Valley Day, Strathearn Park
Sat  Oct  5  Living Green Expo
Sun  Oct  6  Rancho Pool closes for weekend open swim
Tue  Oct  8  Neighborhood Council #2, Community Room, City Hall
Tue  Oct  8-10 NRPA Congress
Wed Oct  9  City of Simi Valley planning commission meeting, 6:30 pm
Thu  Oct 10  Neighborhood Council #3, Community Room, City Hall
Fri  Oct 11  SVCC Breakfast meeting, Grand Vista Hotel, 7:30 am
Fri  Oct 11-25 Ghost Tours at Strathearn Park, F/Sa/Su, October 11-25
Sat  Oct 12  Oak Park Dog Day, Oak Canyon Community Park, 10am-12pm
Sat  Oct 12,13,19 Youth Basketball registration
Sun  Oct 13  Splash & Dash Youth Triathlon, 12-4pm, Rancho Simi Community Park
Mon  Oct 14  City of Simi Valley council meeting, 6:30 pm
Tue  Oct 15  Neighborhood Council #4, Community Room, City Hall
Thu  Oct 17  RSRPD Board Meeting, SDCC, 6:30 pm
Wed Oct 23  LAF meeting, 8:00 am, SVCC office
Wed Oct 23  City of Simi Valley planning commission meeting, 6:30 pm
Fri  Oct 25  Drive-In Movie, "Frankenweenie,"RSCP, gates open 6pm, movie 7:30pm
Mon Oct 28  City of Simi Valley council meeting, 6:30 pm
Thu  Oct 31  Halloween Carnival, RSSCC, 5:30 pm
Thu Oct 31  
Halloween Carnival, OPCC, 5:30 pm

**FUTURE EVENTS**

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Colleen Janssen  
Marketing and Community Outreach Specialist
RANCHO SIMI RECREATION AND PARK DISTRICT
INTEROFFICE MEMORANDUM

DATE: September 19, 2013

TO: Board of Directors

FROM: District Manager

SUBJECT: Review and Discussion Regarding the Proposed Placement of the Vietnam Memorial Wall at Rancho Tapo Community Park for One Week in May 2014 with Rancho Simi Recreation and Park District Working in Cooperation with the Organization, Salute to Arms

SUMMARY

The organization entitled Salute to Arms (hereinafter referred to as “Salute”) has secured the delivery of the Antelope Valley’s Mobile Vietnam Veterans Memorial Wall to Simi Valley for Memorial Day in 2014. Salute inquired as to whether or not the District and one of its parks would be capable of accommodating the wall. It appears that Rancho Tapo Community Park is best able to accommodate the temporary placement of the wall. The topography is flat, the proposed area is large enough, the grass in the proposed area is not used for athletic activities and the area is adjacent to the District’s Veterans Plaza. See attached graphic depicting placement at that park site. See also information regarding AV Wall. The AV Wall will be on display in Palmdale this November (flyer attached), for those interested in seeing the set-up and associated events. Salute will be working with the local veterans groups, businesses, government agencies, and others to hold an event for all veterans and to honor in particular all Vietnam veterans. This will be a very important event. The Board should review and discuss the event and determine the District’s participation.

BOARD ACTION REQUESTED

Staff recommends the Board review and discuss placement of the AV Vietnam Veterans Memorial Wall at Rancho Tapo Community Park, determine the District’s participation in the event, and provide any additional instruction to staff.

Larry Peterson
District Manager
About the AV Wall

Things You Need to Know To Host the AV Wall

- The AV Wall is available mid-April through mid-November.
- The AV Wall is made of concrete, heaved with the citizens of the Antelope Valley in mind, however, the AV Wall is available to all cities within a reasonable radius of the Antelope Valley.
- The AV Wall is maintained, maintained, and scheduled by Point Man Antelope Valley. Contact us for more information.
- The fee to host the AV Wall begins at $2,500. All fees go directly to the maintenance, storage, and travel of the AV Wall. Please contact us for a price quote.
- How much lead time do I need? It is recommended you start your display planning 6 months - 1 year prior to your target date, however, we are willing to work with all interested groups. Contact us for more information.
- A 7-day (1 week) display is optimal; however, 4-5 days is an option we offer.
- A 24-hour public access, security and volunteer force is mandatory in a well-lit location.
- The AV Wall must be displayed outdoors. The area around the AV Wall must be treated with respect. Please consider this as you choose your display site. We can help you with your choices, just contact us.
- The AV Wall will arrive via trailer.
- The AV Wall Base being the most critical aspect of the Wall, a contractor should be part of the Host team to insure proper construction of the base, and that as many as 50 4"x4" posts may need to be driven into the ground to support the base.
- The AV Wall is nearly the length of a football field (252 ft.) and 6 ft. tall at the apex.
- One copy of "Etch in Stone?", by Rich Beck, a database of names on the Wall comes with the Wall for your display. Also available is a book which can be purchased from the Guest Services, Inc. kiosk located at the Lincoln Memorial by telephoning (202) 223-6706. Allow several weeks for delivery.
About the AV Wall

• The Mobile Vietnam Veteran’s Memorial for the Antelope Valley – AVA Wall is managed, maintained and scheduled for future display by Point Man Antelope Valley - PMAV.
• The AV Wall was fabricated at Signs and Designs in Palmdale and then dedicated at Joe Davies Heritage Airpark at Palmdale Plant 42 on November 13, 2009.
• The AV Wall is an accurate traveling replica of the famous Wall in Washington, DC.
• The names of all Vietnam KIA and MIA are actually engraved rather than printed to allow visitors to obtain a pencil rubbing impression of any name they choose.
• From 2005-2009, Funds were raised to build the AV Wall
• The AV Wall is a 1/2 scale replica of the Wall in DC
• The AV Wall contains 58,272 names, as of 2011, of the men and women who lost their lives in the Vietnam War, as names are added/changed on the Wall in DC, the AV Wall is updated annually during the non-travel downtime of the Wall
• Point Man Antelope Valley (PMAV) are the guardians of the AV Wall and have dedicated a Committee to oversee all aspects of the AV Wall
About the Wall

Things You Need To Know | Hosting Information | About the AV Wall | AV Wall History | Did You Know?

History of the AV Wall

The Mobile Vietnam Veterans Memorial for the Antelope Valley (AV Wall) was conceived and built with the citizens of the Antelope Valley in mind. The project was funded by donations from the community. The AV Wall was designed to be available for the citizens of the Antelope Valley and surrounding areas for events honoring all US Military Veterans who have served their country.

The genesis for the AV Wall was from the 2005 Palmdale Playhouse production of "A Piece of My Heart," which chronicles the true stories of six women who served in the Vietnam War and the soldiers they took care of.

More than $100,000 was donated to the project. "Pennies for Soldiers," a fundraiser where 55 schools, businesses and civic organizations, raised the largest single donation of nearly $20,000. Signs and Designs of the Antelope Valley etched and constructed all the panels of this half-scale replica of the Vietnam Memorial in Washington DC with selfless contributions of time, equipment, and expense.

The AV Wall was completed in October 2009 and dedicated on November 13, 2009 at the Joe Davies Heritage Airpark at Palmdale Plant 42. The AV Wall was on display through November 21 to allow Veterans and community members a time for reflection and healing.
The Mobile Vietnam Veterans Memorial for the Antelope Valley

Things You Need To Know  Hosting Information  About the AV Wall  AV Wall History  Did You Know?

Did you Know?

1. There are 38 sets of Brothers on the Wall, 1 set of Step-Brothers
2. There are 16 Chaplains on the Wall, 7 Catholic (2 with MoH), Jewish, 7 Protestant
3. There are 7 Coast Guard on the Wall
4. There are 22 different Countries represented on the Wall
5. There are 56 Canadians on the Wall
7. There are 3 Fathers/Sons on the Wall
8. There are 6 Females on the Wall all Nurses, 1 Army (1 KIA), 1 Air Force (7,484 military women served in Vietnam, 6,250 were nurses.)
10. There are 13 Flag Officers on the Wall
   • BG (O-7) – 6
   • MG (O-5) – 6
   • RADM (O-7B) – 1
11. Highest Casualty Day – 31-Jan-66, 245
12. Highest Casualty Month – May-68, 2,415
13. Highest Casualty Year – 1968, 15,592
14. 997 were killed on their 1st day in Vietnam
15. Shortest Tour – Leslie Gene King (02E, 047), 01-Aug-65, 4 Hrs
16. 1,443 were killed on their day of departure from Vietnam
17. There are 75 Names on the Wall with ties to AV
18. Last Name on Panel 1W – Richard Vandegear (01W, 132), 15-May-75 (Mayaguez)
19. Last to Die, Air – William C Nystul (01W, 124) and Michael J Shea (01W, 124), 26-Apr-75 (Helicopter, So. China Sea)
20. Last to Die, Inco – Darwin L Judge (01W, 124) and Charles Mc Mahon Jr (01W, 124), 26-Apr-75 (Rocket, Ton Sun Not)
21. Last to Die, War – Gary L Hall (01W, 130), Joseph N Hargrove (01W, 130) and Danny L Marshall (01W, 131), 15-May-75 (Mayaguez)
22. Last to Die, Woman – Mary T Klinker (01W, 122), 4-Apr-75 (1st Operation Baby-Lift flight)
23. MoH – 154, Total for Vietnam 249
   • Army – 100
   • Marine – 44
   • Navy – 6
   • Air Force – 4

24. One MoH Recipient, Charles James "Charlie" Liteky, formerly known as Angelo Liteky announced his medal in 1986. He was a Catholic Chaplain, but later renounce his priesthood and became a social activist.
25. Names added since 1982 – 343 (as of 2012)
26. Names of 'living' on Wall – 32 (originally)
27. Native Americans – 226
29. Oldest on Memorial – Frank Luther Huddleston (16E, 109), 12-Aug-02, 68 yrs old (added in 2003)
30. Oldest to Die (inco) – Kenna Clyde Taylor (07W, 082), 21-Sep-70, 62 yrs old
31. 41 KIA (3 MIA) SS Mayaguez Rescue: 13/15-May-75; Panel 1W, Line 124-132
32. Top Five Most Common Names
   • Smith – 867
   • Johnson – 524
   • Williams – 432
   • Brown – 413
   • Jones – 346

33. Unknown Soldier – Michael Joseph Blessie (01W, 023), 11-May-72, Interred as Unknown in 1984, reburied 11-Jul-88 in St Louis, MO
34. There is no remains in the Vietnam Tomb for the Unknown Soldier
35. 135 Died USS Forrestal Fire: 29-Jul-67; Panel 34E, Line 13-47
37. 23 KIA USS Westchester County struck Mines(2); 1-Nov-68; Panel 39W, Line 1-5 & Panel 40W, Line 71-77
40. 234 KIA Battle of the La Drang Valley: 14/18-Nov-65; Panel 3W, Line 46-100
41. 5 KIA US Embassy Attack, Tet 1968: 31-Jan-68; Panel 36E, Line 5.24.33.30
42. Interesting Names on the Wall:
   - SISTO BOJORQUEZ BOJORQUEZ
   - WALERIJA CHULCHATSCHINOW
   - RAFAEL CRUZ-CRUZ
   - JACKIE FRANKENSTEIN
   - ARNOLD GARZA GARZA
   - GARY G GRAY
   - HOOD H HUNT
   - RANDOLPH THOMAS JEFFERSON
   - JIMMIE JOE JETT
   - JIMMIE JACK JONES Jr.
   - RONALD L MC DONALD
   - CAPT. FRANCIS B MIDNIGHT
   - ARTHUR JOHN RAMBO
   - ROY R ROGERS
   - ROY J ROGERS
   - SGT. GARY L SARGENT
   - SGT. KENNETH E SARGENT
   - SIM S STEVERSON
   - GREEN THOMAS
   - ABRAHAM TRUJILLO-TRUJILLO
   - JUAN P VALDEZ
   - GEORGE R WASHINGTON

43. Larry E Smith and Larry E Smith are next to each other on Panel 14E, Line 109
44. There are five (5) Smith's in a row on Panel 36E, Line 14
45. Billy J Williams and Billie J Williams are next to each other on Panel 1W, Line 94; there is a Billy Joe Williams on Panel 11W, Line 119
AV Wall
MOBILE VIETNAM VETERANS MEMORIAL for the ANTELOPE VALLEY

Thursday, November 7, 12 pm through Tuesday, November 12, 8 am
Palmdale Amphitheater at Marie Kerr Park, 2723 Rancho Vista Boulevard

~24 Hour Public Access~

AV Wall Info & Facts
• $100,000 was raised locally from 2005-2009 to build the AV Wall
• It is a replica of the original at the National Mall in Washington, D.C.
• It contains all 58,286 names of the men and women who lost their lives in the Vietnam War. The names are engraved so that visitors may obtain a pencil rubbing of any name.
• It was dedicated on November 13, 2009 at Joe Davies Heritage Airpark.
• Point Man Antelope Valley (PMAV) is the guardian of the AV Wall. A dedicated committee oversees all aspects of the wall.

SPECIAL EVENTS:
★Opening Ceremony★
★AVSOA Veterans Day Celebration★
★Veterans Day Closing Ceremony★

Most Walls Keep People Out. This Wall Brings People Together.

For more information, please call 661/524-6408, 661/267-5611 or visit www.avwall.org
THIS PAGE IS BLANK
DATE: September 19, 2013

TO: Board of Directors

FROM: General Manager

SUBJECT: Selection of Candidates to Serve on the Board of Directors of the California Association for Park and Recreation Indemnity ("CAPRI") Using All-Mail Ballot for 2013 Election

SUMMARY

The California Association for Park and Recreation Indemnity ("CAPRI") is the joint powers authority which secures and provides liability, property and worker compensation coverage (among others), to Rancho Simi Recreation and Park District and approximately 65 other such agencies throughout the State. CAPRI is conducting an all-mail ballot to fill the expiring terms of three of its current board members. The attached ballot lists the agencies seeking to serve on the CAPRI Board of Directors.

BOARD ACTION REQUESTED

Staff recommends the Board determine its vote and authorize the General Manager to complete and return the ballot.

Larry Peterson
General Manager
DATE: September 10, 2013
TO: Members, CAPRI
FROM: Pat Cabulagan, Administrator
RE: All-Mail Ballot for 2013

Attached is the All-Mail Ballot for the 2013 election, for terms of office commencing in 2014. Each participating member district shall have one vote for each member district category to be elected, and shall vote for its choice of participating member district. The member district receiving the highest number of votes in each category shall designate a representative to serve on the Board of Directors.

All CAPRI Board members must be either a member of the Board of Directors or a management employee of a participating member district. Only one representative from any district may serve on the CAPRI Board at the same time.

The date of the election is September 30, 2013 The district may choose to return its ballot by "certified" or "registered" mail, but the ballot must be received at the CAPRI office prior to the close of business, 5:00 P.M., on September 30, 2013 to be considered valid and be counted. You must return the original ballot. Copies of the ballot are not valid and will not be counted.

The All-Mail Ballot was adopted to provide greater participation in the election process. Your vote is important, so please vote for one member district in each category and return your ballot by the September 30, 2013 deadline. Attached is a return envelope for your use. If you choose to use your own envelope, please indicate "ALL-MAIL BALLOT" on the outside, so that all ballots will be opened at the same time.

Thank you for your participation and cooperation in the continued success of CAPRI.

Sincerely,

[Signature]

Pat Cabulagan
Administrator

PC:rm
Enclosure
CERTIFIED MAIL
Rancho Simi Recreation and Park District

Membership At Large (vote for one)

- Carmichael Recreation and Park District
- Conejo Recreation and Park District
- Hayward Area Recreation and Park District
- Valley-Wide Recreation and Park District

Upper One-Third (vote for one)

- Auburn Area Recreation and Park District
- Pleasant Hill Recreation and Park District (incumbent)
- Sunrise Recreation and Park District

Middle One-Third (vote for one)

- Arcade Creek Recreation and Park District (incumbent)

Please Return by September 30, 2013. Thank you.
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RANCHO SIMI RECREATION AND PARK DISTRICT
INTEROFFICE MEMORANDUM

DATE: September 19, 2013

TO: Board of Directors

FROM: General Manager

SUBJECT: Review and Discussion Regarding Use of Tablets by Members of the Board of Directors

SUMMARY

The possibility of the Board’s use of an electronic tablet to maintain contact with the District, receive and review Board packets, receive and respond to e-mails, etc., has been mentioned from time to time. After the last Board meeting the District received government pricing on several models of tablets. See attached. The unlimited data plan may not be necessary if/when Board members have and are willing to rely upon access to a wireless router at their residence.

BOARD ACTION REQUESTED

Staff recommends the Board discuss and consider the cost and benefit of a tablet and instruct staff to obtain any additional information, arrange for a demonstration, etc.

Larry Peterson
General Manager
<table>
<thead>
<tr>
<th>Model</th>
<th>Retail Cost</th>
<th>Gov't Discount</th>
<th>Tax Based on Retail</th>
<th>Initial Expenditure</th>
<th>Monthly Unlimited Mobile Data Plan</th>
<th>Total First Year Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Apple iPad mini 16GB Black</td>
<td>$459.99</td>
<td>$359.99</td>
<td>$34.50</td>
<td>$394.49</td>
<td>+ $37.99</td>
<td>$850.37</td>
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<tr>
<td>Apple iPad mini 32GB Black</td>
<td>$559.99</td>
<td>$459.99</td>
<td>$42.00</td>
<td>$501.99</td>
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<td>Apple iPad mini 64GB Black</td>
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<td>$559.99</td>
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<td>+ $37.99</td>
<td>$1,165.37</td>
</tr>
<tr>
<td>Apple iPad 16GB White</td>
<td>$629.99</td>
<td>$529.99</td>
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<td>$577.24</td>
<td>+ $37.99</td>
<td>$1,033.12</td>
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<tr>
<td>Apple iPad 32GB White</td>
<td>$729.99</td>
<td>$629.99</td>
<td>$54.75</td>
<td>$684.74</td>
<td>+ $37.99</td>
<td>$1,140.62</td>
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<td>Apple iPad 64BG White</td>
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<td>$729.99</td>
<td>$62.25</td>
<td>$792.24</td>
<td>+ $37.99</td>
<td>$1,248.12</td>
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<tr>
<td>Apple iPad 128GB Black</td>
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<td>$829.99</td>
<td>$69.75</td>
<td>$899.74</td>
<td>+ $37.99</td>
<td>$1,355.62</td>
</tr>
<tr>
<td>Samsun Galaxy Tab 2 (7.0)</td>
<td>$299.99</td>
<td>$199.99</td>
<td>$22.50</td>
<td>$222.49</td>
<td>+ $37.99</td>
<td>$678.37</td>
</tr>
<tr>
<td>Samsun Galaxy Tab 2 (10.1)</td>
<td>$449.99</td>
<td>$349.99</td>
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<td>$383.74</td>
<td>+ $37.99</td>
<td>$839.62</td>
</tr>
<tr>
<td>Samsung Galaxy Note 10.1</td>
<td>$599.99</td>
<td>$499.99</td>
<td>$45.00</td>
<td>$544.99</td>
<td>+ $37.99</td>
<td>$1,000.87</td>
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</tbody>
</table>
## LIMITED TIME OFFERS

**COMPARE AND SAVE ON OUR LATEST DEVICES.**

<table>
<thead>
<tr>
<th>Device</th>
<th>Pricing</th>
<th>Features</th>
</tr>
</thead>
<tbody>
<tr>
<td>Apple iPad mini 16GB Black</td>
<td>Your Price: $359.99&lt;br&gt;New 1 yr line term required per phone. $459.99 full retail price.</td>
<td>7.9-inch LED-backlight display&lt;br&gt;5MP/1MP camera with 1080p HD video&lt;br&gt;FaceTime HD Camera&lt;br&gt;Up to 10 hours of battery life&lt;br&gt;Over 275,000 apps on the App Store</td>
</tr>
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</tr>
<tr>
<td>Apple iPad with Retina Display 128GB Black</td>
<td>Your Price: $829.99&lt;br&gt;New 1 yr line term required per phone. $929.99 full retail price.</td>
<td>9.7-inch Retina display with Multi-Touch&lt;br&gt;A6X chip with quad-core graphics&lt;br&gt;5MP/1MP camera with 1080p HD video&lt;br&gt;FaceTime HD Camera&lt;br&gt;Up to 10 hours of battery life</td>
</tr>
<tr>
<td>Apple iPad with Retina Display 16GB White</td>
<td>Your Price: $529.99&lt;br&gt;New 1 yr line term required per phone. $629.99 full retail price.</td>
<td>9.7-inch Retina display with Multi-Touch&lt;br&gt;A6X chip with quad-core graphics&lt;br&gt;5MP/1MP camera with 1080p HD video&lt;br&gt;FaceTime HD Camera&lt;br&gt;Up to 10 hours of battery life</td>
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</tr>
<tr>
<td>Samsung Galaxy Note 1C.1</td>
<td>Your Price: $499.99&lt;br&gt;New 1 yr line term required per phone. $599.99 full retail price.</td>
<td>Handwrite notes on the large screen&lt;br&gt;Stay productive with Multi Window&lt;br&gt;Save time and effort with Air View&lt;br&gt;Create using a digital canvas</td>
</tr>
<tr>
<td>Samsung Galaxy Tab 2 (7.0)</td>
<td>Your Price: $139.99&lt;br&gt;New 1 yr line term required per phone. $239.99 full retail price.</td>
<td>Verizon 4G LTE Network&lt;br&gt;Perfectly designed to GRAB and GO&lt;br&gt;Made for Entertainment&lt;br&gt;Media Hub&lt;br&gt;Peel Smart Remote</td>
</tr>
<tr>
<td>Samsung Galaxy Tab 2 10.1</td>
<td>Your Price: $349.99&lt;br&gt;New 1 yr line term required per phone. $449.99 full retail price.</td>
<td>Stay entertained on a large 10.1-inch HD screen&lt;br&gt;Turn this Android tablet into a remote and productivity and multitasking features help you seamlessly share photos, documents and more Capture and share</td>
</tr>
</tbody>
</table>

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Data created: 9/06/13

Contact: Eric Zeko<br>(805) 231-5770<br>Eric.Zeko@VerizonWireless.com
RANCHO SIMI RECREATION AND PARK DISTRICT
INTEROFFICE MEMORANDUM

DATE: September 19, 2013

TO: Board of Directors

FROM: District Manager

SUBJECT: Review and Discussion Regarding the Creation of a Policy Allowing the Rental of the District’s Mobile Stage and Inflatable Movie Screen

SUMMARY

Staff recommends the Board review and discuss the possibility of implementing a policy that will allow and provide for the rental of the District’s mobile stage and large inflatable screen at set rental rates. The stage was purchased for the approximate amount of $2,500 from the Conejo Recreation and Park District, and substantial renovation efforts were undertaken thereafter to make it nice and safe. Stage extensions were purchased along the way to allow for the expansion of the stage.

The inflatable screen has been used for drive-in movies, movies at the mall and more. The mobile stage is most commonly known for its use at the annual concerts in the park, although it has also been used by a variety of other groups at little or no charge, including by the City of Simi Valley, Knights of Columbus, Simi Valley Girl’s Softball, Samaritan Center, Rotary Club, Simi Valley Days Foundation and more. In short, the stage has been quite popular. However, delivery, set-up, tear down and return to the District comes at some expense.

Conejo Recreation and Park District allows rental of its stage at an approximate rate of $76/hour plus staff time (usually 2 people at $15-$18 per hour each). Attached is a copy of their Application and Policy Governing Use of the Mobile Stage. Set rates which include labor and use for just the stage, the stage with partial extensions, and the stage with full extensions may be more appropriate for Rancho Simi. See attached Draft RSRPD Equipment Rental Price List. Staff recommends the Board consider the implementation of set rental rates, the amount of such rates, the date by which such rates should be implemented, whether or not there should be exceptions to the stated rates and if so to which groups and under what circumstances, etc.

If the Board determines rental of the mobile stage is appropriate, staff will receive and develop the feedback into a draft policy for the Board’s further consideration at a future Board meeting.
BOARD ACTION REQUESTED

Staff recommends the Board review and discuss the creation of a policy allowing the rental of the District’s mobile stage and inflatable movie screen, and direct staff accordingly.

Larry Peterson
District Manager
CONEJO RECREATION AND PARK DISTRICT
MOBILE STAGE APPLICATION AND POLICY
Application for Mobile Stage

*Until this request is processed and written reply is received, Groups should NOT make commitments or Publicity releases regarding the use of the Mobile Stage Facility. All requests are subject to existing policy regarding priority.*

Today's Date_________________ Date(s) Stage Requested___________________________

Location______________________________

Name of Organization__________________________

Address of Organization______________________________

Person making Request______________________________

Contact Phone____________________ Fax_____________ email__________________________

Description of Event________________________ Attendance__________________________

Is Event open to the Public? Yes________ No____ Age(s) of Group__________________________

Is there any cost to participate? No_____ Yes_____ Amount$_________ How are proceeds to be used?___________

-----------------------------------------------------------------------------------------------

Time of Request:
Set up________________ Program________________ Breakdown__________________________

Stage size: 28ft x 14ft___ 28ft x 22ft___

Additional equipment Requested__________________________

Please Draw a Map indicating area where Stage is to be set-up. Be as exact as possible. Once the Mobile Stage is set-up it may not be moved. NORTH

I hereby accept full responsibility for breakage and or damage to the Facility, and for the Department of those attending. I agree to leave the Facility in as clean and orderly a condition as it was found.

I also understand that permission for use is contingent upon the condition that all rules and regulations established by the Board of Directors will be maintained. Permits may be revoked at any time for failure to comply. If this permit is granted, I agree to be present during the above function.

I certify that my group understands that we will hold the Conejo Recreation & Park District and any of its agents or officers harmless in case of accident or loss as a result of the above use.

Signature of Person making request__________________________  Today's Date_________________
Policy Governing the use of the Mobile Stage

A Conejo Recreation and Park District employee shall be in attendance while the Mobile Stage is in use to insure proper use of the equipment and Public safety. Use of the Mobile Stage will be restricted to activities of Community-Wide interest. Requests for use other than Community-Wide events must be approved by the General Manager. Requests for use should be received at least 30 days prior to date of requested use. The Stage may not be reserved by a Group for more than one use per month without the approval of the General Manager. The stage shall be used only within the boundaries of the District unless approval is granted by the Board of Directors. Requests for out-of-District use should submit their application a minimum of ninety days prior to use.

The District reserves the Right to cancel use with a minimum notice of 7 working days. Permittee agrees to hold the Conejo Recreation & Park District harmless of any financial liability in the event of equipment failure. Permittee shall be responsible for all damage to the Mobile Stage. (Article IV, Section 408)

If abuse of equipment occurs, district employees may rule the event to be terminated, the Stage closed and removed from site.

General Information

1. Refundable Deposits must be received within 5 working days from permit application date.
2. Certificate of Insurance and remaining balance due must be received in Reservations office no later than 10 working days prior to event.
3. Curtains, drapes or banners on Mobile Stage which require nails, eyebolts, or staples to secure them to walls or floor are not permitted.
4. Tables and/or chairs are not available from the District to go with Mobile Stage.
5. Plug-ins available on Stage (110 amp), two doubles, one in front and one in rear. A 200 ft extension cord is available with the Stage.
6. Shows, acts and displays dealing with actual fire or highly combustible materials to be used in or on the Stage are strictly prohibited.

Patron Signature_________________________________________ Date_________

CRPD Representative_________________________________________ Date_________
DRAFT RSRPD EQUIPMENT RENTAL PRICE LIST
I.  30’ Inflatable Screen, No Risers, No ‘Wetness’, Simi Valley
   a. Labor - $465 (6.5 hours x 4 Staff)
   b. Use Fee $500
   c. Total Rental Fee $965.00
   d. Options
      1. Add $100 if screen is wet from dew
      2. Add $100 if risers are needed
      3. Add $75 if location is in Oak Park
      4. Staff run PA Equipment: Add $100
      5. Copyright Public Viewing movie: Add $325 (less for older movies)

II. Showmobile, Simi Valley
   a. 8’ X 32’ Stage:
      1. Labor: $100
      2. Use Fee: $500
      3. Total: $600
   b. 12’ X 32’ Stage:
      4. Labor: $200
      5. Use Fee: $500
      6. Total: $700
   c. 16’ X 32’ Stage:
      7. Labor: $300
      8. Use Fee: $500
      9. Total: $800
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RANCHO SIMI RECREATION AND PARK DISTRICT
INTEROFFICE MEMORANDUM

DATE: September 18, 2013
TO: Board of Directors
FROM: District Manager
SUBJECT: Approval of the Creation of a Crew Leader Position

SUMMARY

The District’s Senior Maintenance Supervisor has managerial responsibility over the District’s custodial staff in addition to the District’s Buildings Specialists (i.e., carpenter, painter, utility, electrician, water features and mechanic). See attached graphical depiction of current reporting relationships. There are nine custodians, four full-time and five part-time. One of the District’s full-time custodians is expected to be on medical leave for some time and his absence should be back-filled to help allow the District to meet its various custodial requirements. That staff member is receiving workers compensation benefits, not salary, during the absence. The District’s Budget allocates $78,591 for his position.

Under these circumstances staff is proposing the creation of a Crew Leader position to assume responsibility for all District custodial requirements, including the handling of plumbing issues and serving as back-up to the District’s Buildings Specialist responsible for pool and water elements. See attached proposed organizational reporting relationships. A Crew Leader at the top of the range requires an annual budget allocation of $88,347 (based upon Second Tier benefit package). The maximum difference between the cost of the Custodian and Crew Leader is therefore $9,756. However, it is likely the Crew Leader will not be placed at the top of the range for the position during the first year of employment in the position.

If approved, this Crew Leader would be a working staff member with daily janitorial duties and have the following additional responsibilities; oversee contracted custodial services, supervise, train and schedule custodial staff members, inspect facilities, serve as a back-up on pool and water feature operations during the absence or unavailability of the Building Specialist, and perform other duties as assigned by the Senior Maintenance Supervisor Buildings. This change would reduce the number of direct reports to the Senior Maintenance Supervisor of Buildings by eight staff members, resulting in a more efficient organizational structure and an improved ability to focus on these areas of importance to the public.
The Custodian position has been vacant for the months of July, August, and now September. The total saved from this vacancy is $19,647. If approved staff would offer the Crew Leader position as a transfer or promotional opportunity to District staff. It is likely that the, the Crew Leader should assume responsibility in the beginning of October. Therefore, a reduction in costs from budgeted amounts will result during the current fiscal year will occur. If/when the Custodian that is currently on leave is able to return to work, adjustments will either occur or be made to help ensure the proposed change does not result in a material increase in salary and labor costs.

**BOARD ACTION REQUESTED**

Staff recommends the creation of a Crew Leader position, as stated above. If approved, a job description for the position will be finalized by staff and the position will be offered as a promotional or transfer opportunity to existing staff members.

[Signature]

Larry Peterson
District Manager
CURRENT REPORTING STRUCTURE

Sr. Maint Supervisor
Robert

Buildings Specialist Carpenter
John

Buildings Specialist Painter
Ray

Buildings Specialist Utility
Jim

Buildings Specialist Water Elements
Steve

Buildings Specialist Utility
Mitch

Buildings Specialist Electrician
Sam

Buildings Specialist Mechanic
Jorge

Building Maint. Worker II Mechanic
Thi

Building Maint. Worker I Custodian
Bryan

Building Maint. Worker I Custodian
Larry

Building Maint. Worker I Custodian
Raino

Building Maint. Worker I Custodian
Dennis

Part-time Bldg. Maint.
Bill

Part-time Custodian
Steve

Part-time Custodian
Tina (currently Paul)

Part-time Custodian
Casey

Part-time Custodian
Bobby

Part-time Custodian
Robert
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