MINUTES
RANCHO SIMI RECREATION AND PARK DISTRICT
REGULAR MEETING, BOARD OF DIRECTORS
1692 SYCAMORE DRIVE, SIMI VALLEY, CA 93065
OCTOBER 15, 2015, 6:30 P.M.

AGENDA ITEM

I. CALLED TO ORDER: 6:35 p.m.
II. PLEDGE OF ALLEGIANCE: Led by Wayne Nakaoka

II. ROLL CALL: Present: Directors O'Brien, Johnson, Cavanaugh; Vice Chair Hostetler, Chair Freeman

Staff: Erika Dailey, Bryan Horstmsnhof, Martin Kosla, Esq., Lee Martin, Wayne Nakaoka, Carol Odenberg, Theresa Pennington, Larry Peterson, Brian Reed, Cyndi Richards, Robin Walker

Guests: Virginia Hayward, Family of Bryan Horstmsnhof, Darryl Nind, Adam Swanson

III. PUBLIC DISCUSSION (ITEMS NOT ON THE AGENDA):

Adam Swanson spoke to the Board about a public skate park in Simi Valley. He has been working with Recreation Supervisor Engel at Rancho Santa Susana Center on the skate park's design and he wanted to know its status. He said hundreds of kids are anxiously awaiting the skate park, and he was concerned when he read in a newspaper article that money set aside for that park has been reallocated to the new property for District offices. District Manager explained that the District has an obligation to complete the neighborhood Runkle Canyon Park, and as bids came in higher than expected, funds for the skate park had to be reallocated to that project. He stated that the timing of the skate park's construction has not been affected by this. The Advance Planning Committee has reviewed its initial plans, and will be reviewing them again in the next few months. The District intends to construct a skate park at Berylwood Park. Chair Freeman said the project will be discussed at the Budget Workshop next spring, and it probably will be considered for the FY 2016-17 budget. The item will then have to be agendized for the Board's approval. Adam offered to help in any way to expedite the skate park project.

IV. APPROVAL OF MINUTES:

(A) Approval of Minutes of the Special Meeting – September 28, 2015, 4:30 p.m.

ACTION: Director Johnson moved to Approve the Minutes of the Special Meeting of September 28, 2015, 4:30 p.m.; Vice Chair Hostetler seconded the motion. Motion carried with a unanimous vote.
(B) **Approval of Minutes of the Regular Meeting – October 1, 2015**

**ACTION:** Director Cavanaugh moved to Approve the Minutes of the Regular Meeting of October 1, 2015 as amended; Vice Chair Hostetler seconded the motion. Motion carried with a unanimous vote.

**V. SCHEDULED ITEMS AND PUBLIC HEARINGS:**

(A) **Presentation of the Part-Time Employee of the Month September 2015 to Bryan Horstmannhof 35-15-4**

Business & Accounting Supervisor reviewed the nomination. Bryan stepped up to the podium with his wife and children to receive the award from Chair Freeman. She congratulated him on behalf of the Board and thanked him for all his work. Bryan thanked the District for the award and for having him on staff. He said it has been an amazing experience; he loves the camaraderie of everyone, and said he hopes to continue working at the District for a very long time.

(B) **Presentation Regarding the 10th Annual Simi Valley Community Games (Oral)**

Appreciation was expressed for all the sponsors who have supported the Simi Valley Community Games over the last 10 years. A Powerpoint presentation was shown of the 10th Annual Games. It included photos of all the seniors as they participated in the various sports and activities. Some of the sports were: golf, pickleball, Wii Bowling, Horseshoes, Bocce Ball, and Lawn Bowling. Both Chair Freeman and the District Manager remarked about how Simi Valley has a vibrant community and a great Senior Center.

**VI. CONSENT AGENDA:**

(A) **Approval of Check Registers: 10/2/15 (payroll); 9/30/15 (payables)**

**ACTION:** Vice Chair Hostetler moved to Approve Item A; Director O’Brien seconded the motion. Motion carried with a unanimous vote.

**VII. CONTINUED BUSINESS:**

None.

**VIII. NEW BUSINESS:**

(A) **Review and Acceptance of Revised Conceptual Master Plan for Rancho Santa Susana Community Park 116-15-e**

Staff stated that the Conceptual Master Plan was reviewed by the Board at their last Board Meeting and that some requests were made by AYSO and the Soccer Foundation at that time. Staff has since made slight changes to the Master Plan and was able to incorporate 95% of their requests. Director Cavanaugh complimented staff on doing a great job in modifying the plans. Chair Freeman asked if there were any questions on the Revised Conceptual Master Plan.

**ACTION:** Director O’Brien moved to Approve Revised Conceptual Master Plan for Rancho Santa Susana Community Park; Director Johnson seconded the motion. Motion carried with a unanimous vote.
Discussion and Possible Approval of an Increase in Rancho Simi Recreation and Park District's Contribution Towards the 2016 July 4th Independence Day Celebration 11-15-a

District Manager provided background on the July 4th event and its importance to the community, and noted staff's recommendation of an increase in contribution for the 2016 July 4th Celebration.

Darryl Nind and Virginia Hayward, representing Rotary Club of Simi Valley and the 4th of July Celebration, addressed the Board. Mr. Nind handed out the Rotary Club's profit and loss statement. He said the Club wants to cover the cost of the July 4th event and raise additional funds as a charitable event so that they can give something significant back to the community, such as supporting organizations like the Samaritan Center. They both stated they have incurred many added expenses, such as the cost of additional insurance and higher rental costs, and they have lost some sponsors. If the Club's profit continues to shrink over time, Mr. Nind indicated the Rotary Club may not want to do the event and it would go back to the City. He believes it would cost much more than $50,000 for the agencies to put on the event.

The Board considered the information and provided their views. Vice Chair Hostetler said in fund raising an organization learns to deal with what they have raised, and he does not believe it is right for the Club to ask for more public funds from the District. Chair Freeman said she looks at the per capital of people who would benefit from the fireworks and the event - what it does for the community as a whole. She also understands the concern over using public money that would go toward a private charity. Director Cavanaugh said the event is S.V. Rotary Club's largest fund raiser for the year and as a member she knows how many hours are put into the event by volunteers - Rotarians, families, friends, and community members. She does not think the Park District or the City could put on the event for $50,000. She also feels this event provides a larger service to the community as it is free and many people get enjoyment from it. Along with Directors Johnson and O'Brien they discussed how so many of the public are able to enjoy viewing the fireworks from so many areas in the City. A question was raised as to whether Director Cavanaugh, a Rotary Club member, could vote on this item. District Manager stated that District's Legal Counsel had previously advised the Board that as there is no personal financial connection that a Board Member has to their role on the Rotary Club in this event Director Cavanaugh may vote on this item.

ACTION: Director Johnson moved to Approve an Increase in Rancho Simi Recreation and Park District's Contribution Towards the 2016 July 4th Independence Day Celebration; Director Cavanaugh seconded the motion. Motion carried with a unanimous vote.

Discussion and Possible Approval of Part-time Employee Classifications and Hourly Pay Rates 35-15-u

District Manager reviewed the current and proposed pay rates for the part-time employees. He said the schedule incorporates the new minimum wage increase that becomes effective on January 1, 2016, and that most part-time pay rates will increase. Several positions also have been consolidated into a new Classification 6 pay range. He reminded that the Board had approved a sick leave benefit for part-time employees this year, and implemented under the Affordable Care Act an offer of health insurance to a percentage of eligible part-time employees. This health benefit will be fully implemented for eligible part-time employees in January 2016. The Board inquired about a bill for further minimum wage increases. Chair Freeman stated that bill was vetoed by the Governor.

ACTION: Vice Chair Hostetler moved to Approve the Part-time Employee Classifications and Hourly Pay Rates; Director Cavanaugh seconded the motion. Motion carried with a unanimous vote.
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(D) Discussion and Possible Approval of Revision to Guidelines for Operation of Oak Park – Park and Recreation Planning Committee 51K-15-n

District Manager reminded the Board that the last Committee election held at the MAC meeting resulted in the filling of only one of three vacancies on the Committee. The remaining two position vacancies were thereafter advertised and the Board interviewed a number of very qualified candidates interested in serving on the Committee before making the remaining appointments. That experience led the Board to request a review of the Committee guidelines be added to its agenda for discussion. At the meeting on April 16, 2015, the Board requested staff to incorporate various changes and return the item to the Board for further consideration. On May 7, 2015, the Board further considered the increase in at-large members from 5 to 7 and removal of the voting authority of the School District and MAC appointees, and requested staff next obtain input from the Committee. District Manager indicated he had not placed consideration of the changes onto the Committee’s agenda because he thought the Board should further consider the item first. District Manager indicated the staff report on this Agenda recommends the membership of the Committee remain at 7 (5 at-large and two appointed), retains the voting rights of the MAC and School District representatives, replaces the election of the community at large members with an appointment process, and provides for a Board member to serve as the meeting facilitator without voting authority. The Board discussed the changes and expressed its desire to receive the Committee’s feedback before further considering and/or approving any Guideline changes.

IX. WRITTEN COMMUNICATIONS:

None.

X. REPORTS BY BOARD MEMBERS:

Director Johnson attended a Soccer Foundation meeting. They discussed what is happening with Fields 4 and 5 and considered a request for installation of a new sign saying that turf shoes only are allowed on these fields for practices. They also voted not to use goals on the fields, Mondays through Fridays.

Director Johnson along with Vice Chair Hostetler attended a CARPD Board meeting. He said the CARPD Annual Conference will be in Lake Tahoe again next May.

Director Johnson attended a Golf Committee meeting at Simi Hills Golf Course and said the course looks wonderful. They discussed the delay of the renovation project and concurred with staff’s recommendation to delay the irrigation project.

Director O’Brien attended a Joint Park District/S.V. Historical Society Committee meeting on October 5th. Some items discussed were: the Day of Dead Festival on November 1st to celebrate the Bicentennial of Rancho Simi Land Grant, the Cultural Heritage Board’s request to tour the Colony House, scheduled miscellaneous repairs at the Park, the completion and results of the VCCF digitization project for the Heritage Fund grant, and the City and S.V. Hospital Foundation’s presentation of the Special Olympics flag to City Historian Pat Havens in recognition of the Historical Society and Park District’s hosting of Special Olympians at Strathearn Park.

Director O’Brien attended a VCSDA meeting on October 6th. She mentioned that she had been looking forward to the guided tour of the Seabee Museum before the meeting, but due to a power outage it unfortunately had to be canceled.
Director O’Brien said she has enjoyed going on some of the group hikes with District staff.

Director Cavanaugh was unable to attend the rescheduled Soccer Foundation meeting as the District’s Oak Park - Park and Recreation Planning Committee meeting occurred that same night.

Director Cavanaugh said the Oak Park Committee meeting went well. She reported that Recreation Supervisor Peace gave a nice presentation of the recreation programs, a review of the parks inspections were all positive, they were thrilled with the water bowls that were installed at a couple of the parks’ on the fountains to provide water for dogs. They discussed the Brown Act and some expressed an interest in having further training on it. Staff explained the District is not using the Roundup product at the parks that are adjacent to the schools, and that a regular rotation is in place to monitor any potential runoff at Medea Creek during an El Niño.

Vice Chair Hostetler stated that his items were previously covered.

Chair Freeman did not have any items to report as she had been away on a cruise.

XI.

REPORT BY DISTRICT MANAGER:

District Manager reported that he and Vice Chair Hostetler provided a presentation to the Leadership Class.

District Manager stated that the following item, XII. Closed Session, would not be needed.

XII.

CLOSED SESSION:

(A) Closed Session Pursuant to Government Code Section 54956.8

Conference with Real Property Negotiator

Re: Land Acquisition: Property Located in Ventura County at 1692 Sycamore Drive, Simi Valley, Ca

Assessor Parcel Numbers: 642-0-231-285
642-0-231-295
642-0-280-075
642-0-280-085
642-0-280-095

Agency Negotiators: District Manager, Director of Planning and Maintenance and Legal Counsel

Negotiating Parties: Qualified Buyers

Under Negotiation: Price and Terms of Payment

XIII. ADJOURNMENT: Vice Chair Hostetler moved to adjourn the meeting at 8:06 p.m.; Director Cavanaugh seconded the motion. Motion carried with a unanimous vote.

Larry Peterson, District Clerk