MINUTES
RANCHO SIMI RECREATION AND PARK DISTRICT
REGULAR MEETING, BOARD OF DIRECTORS
1692 SYCAMORE DRIVE, SIMI VALLEY, CA 93065
AUGUST 6, 2015, 6:30 P.M.

AGENDA ITEM

I. CALLED TO ORDER: 6:32 p.m.

PLEDGE OF ALLEGIANCE: Led by Brian Reed

II. ROLL CALL:
Present: Directors Cavanaugh, O'Brien, Johnson, Vice Chair Hostetter, Chair Freeman
Staff: Nikki Davy, Doug Gale, Richard Lemmo, Wayne Nakaoka, Theresa Pennington, Larry Peterson, Brian Pierik, Brian Reed
Guests: Nathan Apelbaum (ARTS); Paige Barrella; John Childress (ARTS); Deena Cutter; Elise & Kaelia Franklin (ARTS); Tim Fuller (VCU Soccer Club); Jan Glasband (ARTS); Josie Hirsch (ARTS); Chris Makulec (ARTS); Dan Mason; Kris Mikith (ARTS); Ryan Phillips; Bailey Ramierz (ARTS); Angela Randuzzo (ARTS)

III. PUBLIC DISCUSSION (ITEMS NOT ON THE AGENDA):

Representatives from the Actors' Repertory Theatre and the Simi Valley Alliance for the Arts spoke on behalf of the participants of Ghost Tours that has been cancelled by the Historical Society.

Deena Cutter stated the Ghost Tours is a great community event and urged the Park District to allow it to continue.

Bailey Ramierz thinks the Ghost Tours should continue and stated it provided her an excellent opportunity to gain acting experience.

Nathan Apelbaum urged fair dealing between the parties and referenced the lack of notice from the Historical Society and also that the bathroom breaks by the actors were apparently discouraged and should not have been. He also stated his daughter was a narrator at the event.

Ms. Glasband formulated Ghost Tours, which has been held annually in October at Strathearn Park, beginning in 1998 and in conjunction with the Historical Society. It now includes 20-25 actors and 18 volunteer narrators and has hosted an estimated 20,000 visitors since it first began. Ms. Glasband stated that there has never been any damage to structure, and stated that she would be willing to pay the non-profit fee and required security fee for a permit to be issued by the Park District.
John Childress, a past President of the Historical Society Ghost Tour participant, stated that he would be willing to chair the event going forward and stated he thought the reason for the current difficulties between the partners was more of a personality issue than a park issue as nothing has been damaged or destroyed during the events.

Angela Randuzzo stated that she is the playwright, and that the event is a great way to learn history because it is fun and entertaining, she also indicated that there are a number of scenes that she has written to provide variation to the event.

Elise Franklin said her kids have grown up under Jan and that there is no good reason to cancel the event.

Joshi Hirsch said that the 16 years of this event has generated $250,000 for the Historical Society.

Chris Makulec stated daughter was in theater projects with Jan, and has worked concession stands, and urged the Board to continue with the event.

Kaelia Franklin asked the Board to not take the event away.

Tim Fuller on behalf of VCU Soccer Club spoke in furtherance of his previous request that the District allow soccer groups to charge for parking during soccer tournaments at Rancho Santa Susana Community Park. He answered the Board’s questions about charging parking fees for tournament soccer events and stated that a $25.00 soccer fee would be included in the charges for participants so no fees would be collected on site and that a percentage of the amount collected would go towards soccer amenities such as goals, nets, etc.

Two representatives from Interstate Tour Company stated that they were working in conjunction with the Historical Society to provide an event that includes Hispanic culture and history in the area.

Chair Freeman stated that in the meeting that she and Director O’Brien attended with the Historical Society and Jan Glasband and Joshi Hirsch the suspension of Ghost Tours was discussed as being for only one year as an opportunity for the partners of the event to work through their differences while attempting also to improve the event and increase future interest and attendance.

The Board then discussed whether or not to add its discussion of this item to a future agenda, and concluded that it would add the item to the next agenda.

Chair Freeman closed the Public Discussion at 7:06 p.m.

IV.

APPROVAL OF MINUTES:

(A) Approval of Minutes of the Special Meeting – July 13, 2015

ACTION: Vice Chair Hostetler moved to approve the Minutes of the Special Meeting of July 13, 2015; Director Cavanaugh seconded the motion. Motion carried with a unanimous vote.
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Rancho Simi Recreation and Park District, August 6, 2015

(B) Approval of Minutes of the Regular Meeting – July 16, 2015

ACTION: Director Cavanaugh moved to approve the Minutes of the Regular Meeting of July 16, 2015 as amended; Vice Chair Hostetler seconded the motion. Motion carried with a unanimous vote.

V. SCHEDULED ITEMS AND PUBLIC HEARINGS:

(A) Presentation of the Part-Time Employee of the Month for July 2015 to Richard Lemmo 35-15-o

Business & Accounting Supervisor reviewed Richard Lemmo’s nomination. Chair Freeman presented Richard with the Employee of the Month award and congratulated him on behalf of the Board. Richard thanked the Board and expressed how honored he was with the recognition.

VI. CONSENT AGENDA:

(A) Approval of Check Registers: 7/10/15, 7/24/15 (payroll); 7/15/15 (payables)

(B) Approval of Notice of Completion and Final Acceptance for the Rancho Tapo Community Park Splash Pad Replacement Project 63-15-b

ACTION: Vice Chair Hostetler moved to Approve Consent Agenda Items A and B; Director O’Brien seconded the motion. Motion carried with a unanimous vote.

VII. CONTINUED BUSINESS:

None

VIII. NEW BUSINESS:

(A) First Amendment to Agreement with Pascuzzo Golf Design, Inc. for Design Consulting and Construction Supervision for Simi Hills Golf Course 120-15-b

Golf Course Manager explained the requested services to be performed and explained the previous change in the name of the contractor which occurred after the Board approved the original contract. Staff explained that the agreement contained the services to be performed which are outlined in detail on the attached proposal, and stated the phase thereafter would be the development of bid specifications, advertisement and bid contract approval with the assumption of a construction start date in January 2016.

Director Johnson asked if the Board can approve the Contract without going out to bid.

Legal Counsel stated we have a history of working with this firm, that this recommendation is to continue an existing Contract, and that the approach being utilized is consistent with District Policy.

ACTION: Director Cavanaugh moved to Approve First Amendment to Agreement with Pascuzzo Golf Design, Inc. for Design Consulting and Construction Supervision for Simi Hills Golf Course; Director Johnson seconded the motion. Motion carried with a unanimous vote.
Agreement with Bryant Taylor Gordon Irrigation Design and Consulting (BTG) for Irrigation System Design for Simi Hills Golf Course

Golf Course Manager recapped the Agreement that covers scope of work and the design of the complete irrigation system. This firm has expertise that is specific to the areas of work that are needed, staff has worked with this company in the past, and this company has been recommended by the District’s other retained professional, Pascuzzo, which has used this company before. Golf Course staff also visited their work at Montecito Country Golf Club, as that Club is undertaking a renovation plan that is similar to the Park Districts plans. Golf Course Manager estimates the renovation once completed will allow for an 18% savings in water and a 20% reduction of turf.

Director Johnson asked about using reclaimed water, however it was stated that the City of Simi Valley has no current plans to extend reclaimed water past Erringer Street.

ACTION: Vice Chair Hostetler moved to approve the Agreement with Bryant Taylor Gordon Irrigation Design and Consulting (BTG) for Irrigation System Design for Simi Hills Golf Course; Director Johnson seconded the motion. Motion carried with a unanimous vote.

As indicated under Item XI. Below, the Board discussion returned to this agenda item. District Legal Counsel then explained the discovery of a typographical error in the staff report. Exhibit A lists costs for two categories that together indicate the cost for the scope of work set forth in the staff report and attachment (which includes the proposal). The total cost for the described services is therefore $62,000. District Legal Counsel noted that no one beyond the Board Members and staff were present when this item VIII. (B) was first considered, and no one has entered the meeting room or left the meeting room since that time, that the proposal lists the correct dollar amount of the services to be performed, that the staff report contained a clerical error in listing the amount at $46,500, and recommend the Board consider a motion to change the previous action and award contract in the amount of $62,000.

ACTION: Director Cavanaugh moved to approve the Agreement with Bryant Taylor Gordon Irrigation Design and Consulting (BTG) for Irrigation System Design for Simi Hills Golf Course in the total amount of $62,000; Vice Chair Hostetler seconded the motion. Motion carried with a unanimous vote.

IX. WRITTEN COMMUNICATIONS:

None.

X. REPORTS BY BOARD MEMBERS:

Director Johnson attended no committee meetings, and stated that he did attend the Guardian Street Open House last week and was very impressed with the building and level of idea and excitement from staff.

Director Cavanaugh attended no committee meetings, and did attend Jim Meredith’s Celebration of Life event and the Guardian Street Open House.

Vice Chair Hostetler attended the Advanced Planning Meeting which covered the Skate Plaza at Berylwood Park, the relocation of the BMX track, a cell tower location in the Big Sky open space area, and memorial tree replacement at Rancho Tapo. District staff will determine a more suitable type of tree for the area, place them with more space between the trees, notify the City, and temporarily identify the tree locations. The meeting also included a discussion of the various priority projects for this year.
Director O'Brien attended the Ventura County Special Districts Association at Strathearn Park Historical Society.

Director O'Brien attended and helped serve dinner for the Special Olympics at Strathearn Park, which was a very nice event.

Director O'Brien attended an Under One Roof meeting and facility tour.

Director O'Brien attended Jim Meredith’s Celebration of Life event.

Chair Freeman attended a meeting which reviewed possible changes to Prop. 13, and the manner in which assessed values may be updated in the future.

Chair Freeman attended the Historical Society Committee Meeting and indicated the Tiara Party was successful and raised $4,000. During the meeting there was also discussion about the timing of the Colony House relocation, which appears to be currently undetermined as the owner of the property is attempting to obtain City approval for greater housing density on his properties.

Chair Freeman attended the Advanced Planning Meeting and stated that construction of the Rancho Simi Lagoon is expected to proceed on August 17 and that we will likely be required to obtain City approval to re-fill the Lagoon upon completion of construction.

XI. REPORT BY DISTRICT MANAGER:

District Manager did not have a report for this period.

Legal Counsel asked the Board to return to Item VIII. (B) Agreement with Bryant Taylor Gordon Irrigation Design and Consulting (BTG) for Irrigation System Design for Simi Hills Golf Course. The Board returned to the discussion of this item, which is indicated above under Item VIII. (B).

The Chair called a Closed Session at 7:50 p.m.

The Chair reconvened the meeting at 8:00 p.m.

XII. CLOSED SESSION:

(A) Closed Session Pursuant to Government Code Section 54956.95

Claimant: Ms. Krista Hathaway
Agency Claimed Against: Rancho Simi Recreation and Park District

Chair Freeman indicated that direction was given to staff on item XII. (A).
(B) Closed Session Pursuant to Government Code Section 54956.8

Conference with Real Property Negotiator:

Re: Land Disposition: Property Located in Ventura County at 1692 Sycamore Drive, Simi Valley, CA

Assessor Parcel Numbers: 642-0-231-285
642-0-231-295
642-0-280-075
642-0-280-085
642-0-280-095

Negotiating Parties: District Manager, Director of Planning and Maintenance and Legal Counsel

Chair Freeman stated there was no reportable action taken on Item XII. (B).

XIII. ADJOURNMENT: Vice Chair Hostetler moved to adjourn the meeting at 8:05 pm; Director Cavanaugh seconded the motion. Motion carried with a unanimous vote.

Larry Peterson, District Clerk