MINUTES
RANCHO SIMI RECREATION AND PARK DISTRICT
REGULAR MEETING, BOARD OF DIRECTORS
1692 SYCAMORE DRIVE, SIMI VALLEY, CA 93065
JANUARY 7, 2016, 6:30 P.M.

AGENDA
ITEM

I. CALLED TO ORDER: 6:30 p.m.

PLEDGE OF ALLEGIANCE: Led by Theresa Pennington

II. ROLL CALL: Present: Directors Cavannaugh, Freeman, Johnson, Vice Chair O’Brien, Chair Hostetler

Staff: Nikki Davy, Doug Gale, Steve Jacinto, Wayne Nakaoka, Theresa Pennington, Larry Peterson, Brian Pierik, Brian Reed

Guests: None

III. PUBLIC DISCUSSION (ITEMS NOT ON THE AGENDA):

None.

IV. APPROVAL OF MINUTES:

(A) Approval of Minutes of the Regular Meeting – December 17, 2015

ACTION: Vice Chair O’Brien moved to approve the Minutes of the Regular Meeting of December 17, 2015; Director Cavannaugh seconded the motion. Motion carried with a unanimous vote.

V. SCHEDULED ITEMS AND PUBLIC HEARINGS:

(A) Presentation of the Part-Time Employee of the Month for December 2015 to Steve Jacinto 35-16-a

Director of Administration reviewed Steve Jacinto’s nomination. Director of Recreation also added that Steve consistently had a positive attitude and is extremely upbeat. Director of Recreation thanked Steve for his positive attitude and willingness to help. Chair Hostetler presented Steve with the Employee of the Month award and congratulated him on behalf of the Board.
VI. CONSENT AGENDA:

(A) Approval of Check Registers: 12/23/15 (payroll); 12/15/15, 12/31/15 (payables)

ACTION: Director Freeman moved to Approve Consent Agenda Item A; Director Cavanaugh seconded the motion. Motion carried with a unanimous vote.

VII. CONTINUED BUSINESS:

None.

VIII. NEW BUSINESS:

(A) Update Report on Simi Valley Pickleball 140-16-a; 63-16-a

Director of Recreation presented an update on Pickleball, from its inception in Simi Valley with 14 people and three courts once per week at the Boys & Girls club to the six indoor courts at Rancho Santa Susana, four permanent and four multi use courts at Rancho Tapo Community Park, 12 courts at Sinaloa Middle School and 12 courts at Valley View Middle School. The agreement between RSRPD and SVUSD opens the courts at Sinaloa to the public so long as RSRPD provides and maintains a porta-potty and supervises use of the courts. Simi Valley players have donated wind screens and a gas blower to maintain the courts at Sinaloa Middle School.

Pickleball is not just a senior game anymore and is starting to attract a younger crowd. There are now more courts in Simi Valley than anywhere else in California. While there are no formal clubs here in Simi Valley, there are two Facebook groups that people can join, with a total of 261 members.

The challenges we will face in the future include the need for more courts with lights, waiting system revisions and concerns with non-lit walkway to the adjacent County owned parking lot. Staff is also looking into the possibility of converting to LED lights that will cost less to operate, and that are brighter and last longer.

Director Cavanaugh raised the possibility of using some of the eight tennis courts with lights at Rancho Simi Community Park. Staff will do participant surveys of all Park District courts to have measurements and information to help determine whether to create more multi-use courts.

(B) Approval for the Purchase of Two (2) Ford Police Interceptor-Utility Vehicles Through California Multiple Award Schedules (CMAS) 7-16-a

Director of Planning outlined the need for two new Ranger vehicles to replace the 2003 Ford Taurus sedan and the 1994 Chevrolet S-10 Blazer. Research says that the Interceptor vehicles are very reliable. The S-10 Blazer would be sent to auction and the Taurus would go into the Planning fleet. A Ford Excursion is hoped to be purchased with left over monies to replace the Suburban. Vehicle 6 would then go to Administration and vehicle 18 would go to auction. Director of Planning also stated that two, eight passenger vans are in Sacramento awaiting delivery to the Recreation Department.
ACTION: Director Freeman moved to approve the Purchase of Two (2) Ford Police Interceptor-Utility Vehicles Through California Multiple Award Schedules (CMAS); Director Cavanaugh seconded the motion. Motion carried with a unanimous vote.

(C) Approval of a Lease Agreement between Rancho Simi Recreation and Park District and Yamaha Golf Car Company for the Lease of a Golf Cart Fleet for Simi Hills Golf Course 120-16-a

Golf Course Manager reviewed the two bids RSRPD received in response to the November 5, 2015 RFP for a 36 month lease of a new fleet of golf carts and utility carts for Simi Hills Golf Course. EZ-Go and Yamaha Golf Car Company are the two vendors who submitted proposals. With the new lease agreement, RSRPD will have 84 carts in the fleet and six utility carts that have been designated for Marshalls and custodians.

ACTION: Director Freeman moved to Approve the Lease Agreement between Rancho Simi Recreation and Park District and Yamaha Golf Car Company for the Lease of a Golf Cart Fleet for Simi Hills Golf Course, Director Johnson seconded the motion. Motion carried with a unanimous vote.

(D) Approval of Side Letter Agreement Regarding Elimination of Extended Annual Leave Benefit in Exchange for Implementation of State Disability Insurance Benefit for Members of the Rancho Simi Recreation and Park District Employee Association (aka "Bargaining Unit") 35-16-b

ACTION: Director Johnson moved to Approve Side Letter Agreement Regarding Elimination of Extended Annual Leave Benefit in Exchange for Implementation of State Disability Insurance Benefit for Members of the Rancho Simi Recreation and Park District Employee Association (aka "Bargaining Unit"), Director Cavanaugh seconded the motion. Motion carried with a unanimous vote.

(E) Approval of Resolution Modifying District Policy Manual, Chapter 2 Personnel: Annual Leave, to Replace Extended Annual Leave Benefit for Rancho Simi Recreation and Park District Association Members with State Disability Insurance Benefit ("SDI") 84-16-a

ACTION: Director Johnson moved to Approve Resolution Modifying District Policy Manual, Chapter 2 Personnel; Annual Leave, to Replace Extended Annual Leave Benefit for Rancho Simi Recreation and Park District Association Members with State Disability Insurance Benefit ("SDI"), Vice Chair O’Brien seconded the motion. Motion carried with the following roll-call vote:

Ayes: Directors Cavanaugh, Freeman, Johnson, Vice Chair O’Brien and Chair Hostetler
Noes: None
Absent: None
Abstain: None

(F) Review and Discussion Regarding Facility Use Fee Schedule 84-16-b

District Manager stated that an update of the Facility Use Fee Schedule is a work in progress, and provided a summary of the proposed changes to the approach and rates. This draft Schedule proposes the elimination of the 1, 2, 3 and 4 Classification Schedule, and utilizes
three time periods in a day for multiple booking purposes. The intent is to simplify the rates, and formalize a fee schedule that may be posted onto the District’s website and incorporated into the new recreation registration program. Such a schedule will also allow regular review and updates by staff and the Board. Staff will continue to work on the draft and return the item to the Board for further consideration.

IX.

WRITTEN COMMUNICATIONS:

None.

X.

REPORTS BY BOARD MEMBERS:

Chair Johnson did not have any Committee meetings this period.

Vice Chair O’Brien attended the Planning Meeting and stated that the District’s Guardian Building occupancy plan was unanimously supported by the Planning Commission, and thanked staff for the effort.

Vice Chair O’Brien attended a Historical meeting with Director Freeman.

Vice Chair O’Brien was contacted via a Facebook post by a resident near Mae Boyar who doesn’t want the building to be expanded.

District Manager stated an Ad Hoc Committee has been formed and a survey was emailed to 1300 Oak Park residents which asked a few short questions about the contemplated building replacement. Feedback has been received at the Ad Hoc meetings, in addition to the sixty-six people that responded to the 10-12 questions. The Ad Hoc is working towards development of the next design concept that will then be presented to the Oak Park Committee.

Vice Chair O’Brien also mentioned that the 100 year old Pearl Harbor veteran that attend the Memorial Day celebrations has passed away.

Director Freeman attended a Historical Society joint meeting and mentioned that they will be installing a new Wi-Fi system with Lee’s assistance. This network will only be for internal use, not for the general public. Director Freeman also mentioned the flooring that needs to be replaced has been put on hold. The painting of the Adobe will occur after identification of the correct paint color has been established. On the 20th February, there will be an event held for fundraising purposes and on May 22 the Society is holding their annual Tiara party.

Director Freeman also attended Steve Dorsey’s retirement party.

Director Freeman thanked Wayne Nakaoka for the great job at the Planning Commission meeting.

Director Freeman asked if the duck pond was starting to fill due to the rain. District Manager confirmed that the clay liner is in place and that the pond does have a few feet of water in it, thanks to the rain.

Director Cavanaugh attended the Planning Meeting last night and also stated that Wayne Nakaoka did a great job.
XI. REPORT BY DISTRICT MANAGER:

District Manager had nothing to report.

The Chair called a Closed Session at 6:55 p.m.
The Chair reconvened the meeting at 8.20 p.m.

XII. CLOSED SESSION:

(A) Closed Session Pursuant to Government Code Section 54956.95

Claimant: Law Offices of Craig A. Holtz in c/o Lisa Huffman
Agency Claimed Against: Rancho Simi Recreation and Park District

Chair Hostetler indicated that direction was given to staff to reject the claim on item XII. (A).

(B) Closed Session Pursuant to Government Code Section 54956.95

Consideration of Claim and of Application for Leave to File Late Claim

Claimant: Campano Law Group, on Behalf of Samantha Partida, a minor, by and through Her Guardian Ad Litem, Genice Partida
Agency Claimed Against: Rancho Simi Recreation and Park District

Chair Hostetler stated that the Board has voted to allow the late claim to be filed, and also voted to reject the claim on Item XII. (B).

(C) Closed Session Pursuant to Government Code Section 54956.8

Conference with Real Property Negotiator:

Re: Land Disposition: Property Located in Ventura County at 1692 Sycamore Drive, Simi Valley, CA

Assessor Parcel Numbers: 642-0-231-285
642-0-231-295
642-0-280-075
642-0-280-085
642-0-280-095
Agency Negotiators: District Manager, Director of Planning and Maintenance and Legal Counsel

Negotiating Parties: Area Housing Authority/USA Properties

Under Negotiation: Price and Terms of Payment

(D) Closed Session Pursuant to Government Code Section 54956.8

Conference with Real Property Negotiator:

Re: Land Acquisition: Property Located in Ventura County at 1750 Tapo Street, Simi Valley, CA

Assessor Parcel Numbers: 644-0-140-595

Negotiating Parties: District Manager, Director of Planning and Maintenance and Legal Counsel

Report and Instructions to Staff Regarding Price and Terms of Payment

Chair Hostetler stated there was no reportable actions taken on Items XII. (C, D).

XIII. ADJOURNMENT: Vice Chair O’Brien moved to adjourn the meeting at 8.26 pm; Director Freeman seconded the motion. Motion carried with a unanimous vote.

[Signature]
Larry Peterson, District Clerk