The Rancho Simi Recreation and Park District is holding KidzFest on Saturday, May 16 from 9:00 a.m. to 3:00 p.m. at Rancho Tapo Community Park in Simi Valley. This year’s event will feature youth-oriented Arts and Crafts, Service Vendors, Food Vendors, Games and Attractions, Craft Activities, Local Entertainment, and more! The event’s unique collaboration of community partners share a focus in both community wellness and entertainment and will provide a variety of interactive opportunities and memorable moments.

Register early! Applications are accepted until spaces are full. Applications submitted by May 8th will be featured in the event brochure. Please follow these instructions:

All displays must be appropriate for family viewing. We reserve the right to select vendors based on their relevance to the Expo. You will be assigned a space of approximately 10 feet by 10 feet and you will need to provide your own canopy, tables, display racks and chairs. All tents and canopies must be flame retardant. You will NOT be allowed to drive to your site.

1. **For Profit Vendors (Arts and Crafts, Commercial, Service):**
   - Participation fee is $60 for Simi Valley residents or Simi Valley businesses; $75 for non-residents or businesses outside Simi Valley.
   - If you are a first-time arts and crafts vendor to RSRPD you must submit a photograph (black & white or color) of a sample of the work, you intend to sell. Photo does not need to show all items. The photo will not be returned unless you enclose an additional self-addressed, stamped envelope with your completed application form. If representing a medical institution or practice, and providing any service (ex: chiropractic adjustment, massages, etc…) you must get a signed waiver from each person and provide additional insurance to the Park District. If any food, additives, or supplements are offered for public consumption, they must be FDA approved and approved through Ventura County Environmental Health.

2. **Non-Profit, Government Vendors:**
   - Participation as a non-profit or government agency is $20.
   - Non-profit and community organizations can utilize the event to recruit volunteers and promote awareness but may not generate revenue at the event. They should add value to the event by providing or supporting a service project or children’s craft or activity that is free to event participants.

3. **Food Vendors:** Please call 805-584-4475 or email dave@rsrpd.us for application. Application fee is $100, plus Environmental Health fees if applicable.

Fees are “non-refundable” and cover staff and publicity costs. If the District determines that it is necessary to cancel the event, the fee will be credited to your District account. Participants should know that this is an outdoor event and subject to inclement weather (extreme heat, wind, rain, etc…). The District will cancel or close the event only under extreme weather conditions. Vendors should be aware that the District will not accept any responsibility for goods damaged due to inclement weather. Vendors are responsible for their own decision to set up or not to set up their booth.

Complete the attached application form and mail it with the required license/materials/fees as listed above and on the application. If you pay by check or money order, make vendor fee payable to RSRPD. Accepted applicants will receive an information packet approximately TWO WEEKS PRIOR to the event. The packet will contain a map, parking instructions, and last-minute details.

Event Director reserves the right to exclude any vendor on the day of the event due to misrepresentation, falsification, or product/service added to or not revealed in the application.

PLEASE KEEP THIS COVER LETTER FOR YOUR RECORDS
KIDZFEST 2018
VENDOR APPLICATION

Saturday, May 16, 2020
Event Location: Rancho Tapo Community Park
3700 Avenida Simi, Simi Valley, CA 93063

Please PRINT clearly and supply all information requested

Vendor/Company Name: ____________________________

Last Name: ___________________ First Name: ___________________

Address: _______________________________ City: _______________ ZIP: __________

E-mail Address: ____________________________ Phone: ________________

Spaces will be assigned based on the date application is received, the vendor category, and the requirements for a successful vendor area. This event will be youth oriented and youth friendly. Youth friendly activities, products and pricing are encouraged.

Please mark appropriate box:

_____ I wish to participate as a for profit vendor. Vendor should offer some products with youth friendly prices.

_____ Arts and Crafts   _____ Commercial   _____ Service   _____ Other

_____ $60 Simi Valley Residency/Business Rate   _____ $75 Non-Resident/Non-Simi Valley Business

Brief description of business, services, or product(s), including price range: ________________________________

________________________________________________________________________

_____ I wish to participate as a Non-Profit/Government Agency:   _____ $20

Brief description of organization and service you provide: ________________________________

________________________________________________________________________

Brief description of activity providing at booth: ________________________________

________________________________________________________________________

Volunteer activities/positions/projects recruiting for: ________________________________

________________________________________________________________________

CONTINUE TO PAGE 2 OF APPLICATION
Application Submission:
Please verify your application is filled out in its entirety, including signed waiver of participation, photograph (if this is your first time as a vendor with RSRPD or are selling items not previously sold), payment is submitted with the application (checks payable to: RSRPD)

Completed applications can be:
Mailed or delivered to KidzFest 2020, Rancho Simi Recreation and Park District, 4201 Guardian St., Simi Valley, CA 93063.

Emailed to Dave DeMaio at dave@rsrpd.us (please be sure the emailed application is in high resolution and can be printed, as well as scanned in its entirety with all content visible).

AGREEMENT, WAIVER, AND RELEASE:
I have carefully read the description of activities for which I/we are registering, and in consideration for being permitted by the Rancho Simi Recreation and Park District to participate in the above activity, I hereby waive, release, and discharge any and all claims for damages for personal injury, death, or property damage which I may have, or which may hereafter accrue to me, as a result of participation in said activity. This release is intended to discharge in advance the District and their respective officers, employees, and agents from any and all liability arising out of or connected in any way with my participation in said activity, even though that liability may arise out of negligence or carelessness on the part of the District, their officers, employees, and agents. It is understood that this activity involves an element of risk and danger of accidents and knowing those risks I hereby assume those risks. It is further agreed that this waiver, release and assumption of risk is to be binding on my heirs and assigns. I agree to indemnify and to hold the District and their respective officers, employees, and agents free and harmless from any loss, liability, damage, cost, or expense which may incur as the result of death or any injury or property damage that said participant may sustain while participating in said activity.

I also understand that the application fee is non-refundable. I understand this is an outdoor show and the District will not accept any responsibility for goods damaged due to inclement weather. The sellers must make their own decision to set up or not set up their display.

Signature: __________________________         Date: ______/_____/_____

PAYMENT INFORMATION: Our system only accepts Visa and Mastercard. We cannot accept American Express at this time.

MasterCard [ ]    VISA [ ]    Account #: ___________________________    Expiration Date: ___/____/____    CVV# ______

Card Holder Signature: ____________________________________________

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Date Received: _____/_____/_____    by mail    email    in-person    Amount Received: $__________    Check    Cash    CC

Confirmation Sent: _____/_____/_____    Notes: ___________________________________________________________