MULTIPURPOSE ROOM
NON-Resident
Facility Use Fee Schedule

<table>
<thead>
<tr>
<th>FRIDAY &amp; SUNDAY (6-hour reservation period)</th>
<th>SATURDAY (8-hour reservation period)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-150 people NO Alcohol $992.00</td>
<td>1-150 people NO Alcohol $1407.00</td>
</tr>
<tr>
<td>151-250 people NO Alcohol $1154.00*</td>
<td>151-250 people NO Alcohol $1623.00*</td>
</tr>
<tr>
<td>1-150 people w/Alcohol $1292.00*</td>
<td>1-150 people w/Alcohol $1707.00*</td>
</tr>
<tr>
<td>151-250 people w/Alcohol $1454.00*</td>
<td>151-250 people w/Alcohol $1923.00*</td>
</tr>
</tbody>
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ALL fees include: the full room, patio, kitchen, tables & chairs as well as set-up and break-down of the tables & chairs. Portable staging is available at no additional charge.
Dark Maple Dance Floor available for a flat rate of $150.00.

*SECURITY
Security is not included in the Facility Use Fees listed above. Any event that has alcohol or a guest attendance over 150+ will be provided with Park District Security at $39 per guard per hour. The number of security guards and hours needed for the event will be at the discretion of the Supervisor.

EVENT HOURS
- **Friday & Saturday:** No event is permitted past midnight & alcohol may only be served until 10:00 p.m.
- **Sunday:** No event is permitted past 10:00 pm & alcohol may only be served until 8:00 p.m.
- Reservation periods are consecutive hours. Event preparation, decorating and clean-up time is included in reservation periods indicated. Additional hours may be purchased at a rate of $96.00 per hour.

Evidence of appropriate Liability Insurance Coverage is required for all facility reservations that include alcohol and caterers. Insurance may be provided by the event holder or purchased through the Park District at an additional fee.

A conditional, refundable deposit is added to each permit. A minimum $300.00 deposit will be added to all events where alcohol is being served. Monies may be withheld if necessary to assess for damage, loss, clean-up, additional staff time, facility costs, etc. Deposit will be refunded 2-3 weeks after the event if conditions were met.

Reservations are taken on a first-come basis, a minimum of four weeks, maximum of twelve months in advance. Reservation requests are accepted by phone or email, however to secure an event date an application and payment of a 25% reservation deposit must be done by appointment only. The remaining balance thereafter is due 45 days prior to the event date.

CANCELLATION FEE
A fee will be assessed from the initial deposit for any reservation that is cancelled. The cancellation fee schedule is as follows:

- **45 days** or more prior to the event date are assessed 25% of the room reservation fee
- **Less than 45 days** prior to the event date are assessed 50% of the room reservation fee

All fees are subject to change

SEE REVERSE SIDE FOR HALF ROOM RATES (1-100 PEOPLE)
HALF MULTIPURPOSE ROOM
(1-100 People)
NON-Resident

BASE RATES STARTING AT:

FRIDAY & SUNDAY (6-hour reservation period)
$587.00

SATURDAY (8-hour reservation period)
$809.00

Additional fees not included in base rates above
Kitchen (optional) $100.00
Dance Floor (optional) $150.00
Alcohol (if served) $300.00
Liability Insurance TBD
Each additional hour $71.00