FINANCE AND GOVERNMENT OPERATIONS COMMITTEE
Wednesday, August 14, 2019

PRESENT: D. Moore, R. Pollard, J. Goggin, C. Guy, T. McRae, L. Trucano
ABSENT: G. Glasper, D. Michael

The minutes from the regular and special meetings were approved by all members present.

PURCHASE APPROVALS:

The following purchase approvals were presented:

$6,939.00 Auditor is purchasing 27 sets of State Statutes.
$9,372.00 Child Advocacy Center is purchasing Access Control and AIPHONE Addition to S2 Security System.
$11,135.70 Circuit Clerk is purchasing (45) Microsoft Standard 2019 Licenses.
$27,135.00 Circuit Clerk is purchasing (45) Lenovo ThinkCentre M720s Desktop Computers.
$5,058.00 Community Development is purchasing (45) Microsoft Standard 2019 Licenses.
$27,135.00 Circuit Clerk is purchasing (45) Lenovo ThinkCentre M720s Desktop Computers.
$7,896.00 Community Development is purchasing (2) RICOH MPC5503 Copiers.
$7,815.45 County Clerk is purchasing (45,350) Sheets Voter ID Cards.
$6,560.00 Facilities Management is purchasing Remove and Replace Existing Carpet on 2 Staircases and Landings to judges Chambers in the Madison County Courthouse.
$8,701.72 Health Department is purchasing Menactra Vaccine and Varivax Vaccine.
$6,059.39 Information Technology is purchasing Barracuda Energize Update, Barracuda Instant Replacement, Barracuda Advanced Threat Protection, one year Renewal.
$7,949.00 Information Technology is purchasing Exagrid Maintenance and Support Renewal.
$9,489.48 Information Technology is purchasing Dell Poweredge Server Support Renewal.
$26,020.00 Information Technology is purchasing Palo Alto Threat Prevention Subscription Renewal (1 yr).
$19,686.00 Planning and Development is purchasing Internship Contract: SIUE Geography Graduate Student.
$9,525.45 Public Defender is purchasing Forensic Analysis for Case #: 2019-CF-907.
$6,307.40 Special Service Area #1 is purchasing Supplies and Labor for Emergency Repair to Lift Station #4.
$24,056.00 Treasurer is purchasing Preparation of Annual Real Estate Tax Bills for Tax Year 2019. (NOT TO EXCEED)

D. Moore noted a correction on the budget number for the Circuit Court Law Library that should reflect 010 and not 000.

Please refer to the audio for the discussion on the various purchase approvals.
Mr. McRae moved, seconded by Mr. Pollard to approve the purchase approvals as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: R. Pollard, J. Goggin, C. Guy, T. McRae, L. Trucano NAYS: None.

**PURCHASING RESOLUTIONS:**

The following purchasing resolutions were presented:

1. Resolution to Approve Reimbursement of PSAPs for 911 Calls for 911 ETSB.
2. Resolution Adding Pontoon Beach, Madison and Venice to the New World Cad System for 911 ETSB.
3. Resolution to Renew the Annual New World Cade Maintenance Contract for 911 ETSB.
5. Resolution to Purchase one (1) used Caterpillar Mini Excavator for the Highway Department.
7. Resolution to Purchase Professional Services: Network Administrator Services for Information Technology.
8. Resolution to Purchase e-Recycle Services for the Planning and Development Department.
9. Resolution to Purchase a five (5) year Professional Services Agreement for Program Evaluation Services for Operation Lifeline for Probation and Court Services.
10. Resolution to Purchase Maintenance Renewal for the Madison county STARCOM21 Radio System and Dispatch Center for the Sheriff’s Office.

D. Moore noted a correction on the Probation and Court Services resolution; the 3rd whereas should reflect $318,865.00.

Please refer to the audio for the discussion on the various purchase resolutions.

Mr. Guy moved, seconded by Mr. McRae to approve the purchasing resolutions as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: R. Pollard, J. Goggin, C. Guy, T. McRae, L. Trucano NAYS: None.

**CLAIMS AND TRANSFERS REPORT:**


Mr. Pollard moved, seconded by Mr. Guy to approve the Claims and Transfers Report as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: R. Pollard, J. Goggin, C. Guy, T. McRae, L. Trucano NAYS: None.

**REFUNDS:**

$47.60  Refund issued from SSA #1 to (2) individuals for overpayment.
$45.00  Refund issued from Animal Control to (3) individuals for overpayment.
$390.00 Refund issued from Planning and Development to (1) individual for an unused building permit.

Mr. Pollard moved, seconded by Mr. Guy to approve the Refunds as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: R. Pollard, J. Goggin, C. Guy, T. McRae, L. Trucano NAYS: None.
IMMEDIATE EMERGENCY APPROPRIATIONS:

The following Immediate Emergency Appropriations were presented:


Mr. McRae moved, seconded by Mr. Guy to approve the Immediate Emergency Appropriations as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: R. Pollard, J. Goggin, C. Guy, T. McRae, L. Trucano NAYS: None.

MOTEL TAX RECONCILIATION:

Months collected: February – June 2019

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total amount collected</td>
<td>$1,658.39</td>
</tr>
<tr>
<td>5% Admin withheld</td>
<td>$82.92</td>
</tr>
<tr>
<td>Amount to be distributed</td>
<td>$1,575.47</td>
</tr>
<tr>
<td>Amount to Greater Alton/Twin Rivers Bureau</td>
<td>$787.74</td>
</tr>
<tr>
<td>Amount to SW IL Tourism Bureau</td>
<td>$787.74</td>
</tr>
</tbody>
</table>

Mr. Guy moved, seconded by Mr. Pollard to approve the Motel Tax Reconciliation as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: R. Pollard, J. Goggin, C. Guy, T. McRae, L. Trucano NAYS: None.

MONTHLY BUDGET REPORTS:

The monthly budget reports were presented to the committee.

SAFETY AND RISK MANAGEMENT:

The following resolution was presented:

1. Revised Resolution Authorizing Award of Worker’s Compensation Claim File #: 18-004.

Mr. Guy moved, seconded by Mr. McRae to approve the resolution as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: R. Pollard, J. Goggin, C. Guy, T. McRae, L. Trucano NAYS: None.

Ms. Schoeberle briefly spoke about resolutions that will be presented in the Personnel Committee meeting on Monday, August 19th. Open enrollment will begin late September.

Flu shots will be available to County Employees Sept 26th 8am-1pm and Oct 10th 1pm-4:30pm in the Probation Conference Room.

OLD BUSINESS:
T. McRae asked for an update on the retention of Armstrong Teasdale; D. Hulme and A. Schoeberle mentioned they will check on the status.

T. McRae asked for the running total of legal fees on the Faccin vs. Prenzler case; A. Schoeberle indicated they have not received any more invoices following the resolution that was approved for $30k (Craney Law Group) and $912 for depositions. Faccin has submitted 1 invoice for $4.9k and has another invoice that has not been submitted yet. D. Moore said there will be another invoice from Craney Law Group for approximately $8k-$9k.

T. McRae asked for a progress update on the CPACE/Divine Mercy Senior Living project. D. Moore asked if they are a tax free entity and if the County will lose revenue. C. Guy mentioned the Village of Glen Carbon has not applied for any property tax waivers and did approve the building plans. C. Slusser confirmed Divine Mercy would not be a tax exempt property. C. Guy noted the Village of Glen Carbon along with the County could approve the CPACE funding. A. Meyer said CPACE provides an opportunity for the lender to lend at less risk since money is collected through the tax assessment rather than a mortgage. C. Guy said this passed through the House unanimously and was vetted through Committees, the House, Senate and Governors’ Office.

**NEW BUSINESS:**

T. McRae asked for the balance for the General Fund Reserves by reason of self-funding the jail remodel. As of the year end, the end reserves were at 51% of operating expenditures (6 month reserves).

J. Zoelzer offered copies of the CAFRs from last year and asked that Scheffel Boyle be placed on the agenda for next month to make their presentation to the committee.

D. Moore asked the budget submissions be in a format that is easy to read.

Mr. Pollard moved, seconded by Mr. McRae to adjourn the meeting. **MOTION CARRIED.**

/mds