The meeting was held via conference call; members of the public who utilized the twitch platform will not be listed in attendance.

**PRESENT:**  D. Moore, C. Guy, G. Glasper, J. Goggin, T. McRae, L. Trucano, D. Michael, R. Pollard

**ABSENT:**  None


The minutes from the special and regular April meetings were approved by all members present.

**PURCHASE APPROVALS:**

The following Purchase Approvals were presented and discussed:

- $5,888.91  Presort Mail Services April 2020 for Administrative Services.
- $8,000.00  Labor Market Data Program Subscription Renewal for Community Development.
- $22,171.50  Delivery and Pick-Up of Voting Equipment March 2020 for the County Clerk.
- $7,630.00  (2) Viking VM900 Radio Platform for Emergency Management.
- $11,301.90  (3) Year Generator Maintenance Agreement for Emergency Management.
- $8,475.00  Emergency Replacement of Windows and Window Sealing at Administration Building for Facilities Management.
- $5,940.00  (60) Infrared Thermometers for Safety & Risk Management.
- $7,126.98  (1,750) Reusable Fabric Masks for Safety & Risk Management.
- $9,570.00  (86) Streamlight Railmount Weapon Lights and (4) Surfire Weapon lights for the Sheriff’s Office.
- $11,443.00  (101) Streamlight TRL-1 HL Weapon Lights for the Sheriff’s Office.
- $6,193.00  Labor & Equipment for Emergency Repair of Lift Station #4 for SSA #1.
- $12,500.00  Grass Cutting Services for Various Lift Station Locations for SSA #1.
- $78,540.00  (not to exceed)  (12) Lenovo Notebook ThinkPads X1 for the State’s Attorney.

Ms. Glasper moved, seconded by Mr. Michael to approve the purchase approvals as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: C. Guy, G. Glasper, J. Goggin, T. McRae, L. Trucano, D. Michael, R. Pollard  NAYS: None. **MOTION CARRIED.**

**PURCHASE RESOLUTIONS:**

The following Purchase Resolutions were presented and discussed:

1. Resolution to Award Administration Building/Courthouse Landscaping Project for Facilities Management. The cost is $67,606.89.
2. Resolution to Purchase 132 Glock G45 Firearms and Equipment for the Sheriff’s Department. The cost is $42,026.00.
3. Resolution to Purchase 101 Holosun 509T Sights for the Sheriff’s Office. The cost is $30,199.00.
4. Resolution to Purchase Equipment and Labor for Replacement Screw Pump Shaft for SSA #1. The cost is $159,500.00.
The Resolution to Purchase Annual ARGIS Software Maintenance Contract Renewal for Information Technology was pulled.

D. Moore noted a change from 101 Glock G45 firearms to 132 Glock G45 firearms.

Mr. Goggin moved, seconded by Ms. Glasper to approve the purchase approvals as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: C. Guy, G. Glasper, J. Goggin, T. McRae, L. Trucano, D. Michael, R. Pollard NAYS: None. MOTION CARRIED.

CLAIMS AND TRANSFERS REPORT:


Mr. Guy moved, seconded by Mr. McRae to approve the claims and transfers report as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: C. Guy, G. Glasper, J. Goggin, T. McRae, L. Trucano, D. Michael, R. Pollard NAYS: None. MOTION CARRIED.

IMMEDIATE EMERGENCY APPROPRIATIONS:

The following Immediate Emergency Appropriations were presented and discussed:

2. FY 2020 Immediate Emergency Appropriation – Health Department – Phillips 66 Community Grant- $25,000.
5. FY 2020 Immediate Emergency Appropriation – Sheriff – BJA FY 2020 Coronavirus Emergency Supplemental Funding Grant - $100,000.

Mr. Guy moved, seconded by Mr. McRae to approve the immediate emergency appropriations as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: C. Guy, G. Glasper, J. Goggin, T. McRae, L. Trucano, D. Michael, R. Pollard NAYS: None. MOTION CARRIED.

REFUNDS:

The following refunds were presented and discussed:

$2,401.94 Refund issued from SSA #1 to (5) individuals for overpayments.
$75.00 Refund issued from the Health Department to (1) individual for an overpayment.
$75.00 Refund issued from Animal Control to (3) individuals for overpayments on registration fees.

Mr. Guy moved, seconded by Mr. McRae to approve the refunds as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: C. Guy, G. Glasper, J. Goggin, T. McRae, L. Trucano, D. Michael, R. Pollard NAYS: None. MOTION CARRIED.
MONTHLY BUDGET REPORTS:

D. Moore noted we are 33% into FY 2020 and have expended 22% of the budget. He also noted salary expenses are 27.35% expended and benefits expenses are 30.18% expended.

In-depth discussion was held between the Committee and J. Thompson regarding the $3.4M shortfall in the budget due to the COVID-19 crisis. Mr. Thompson presented slides and information to the Committee that showed the various areas of savings and voluntary cost savings by departments and elected offices.

J. Zoelzer spoke about the COVID-19 expenditures report that was requested by Mr. Moore last month. The current report runs through May 11th and Ms. Zoelzer agreed to do a briefing on a monthly basis. Brief discussion was held regarding the voluntary budget cuts and it was requested that Ms. Zoelzer track the cuts over time for the committee to review.

J. Zoelzer reported legal fees of $234,191.03 for Tort Claim 16-43-010.

Mr. Moore presented and discussed the Red Zone Review.

SAFETY AND RISK MANAGEMENT REPORT:

None.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

None.

Mr. McRae moved, seconded by Mr. Guy to adjourn the meeting. MOTION CARRIED.

/mds