FINANCE AND GOVERNMENT OPERATIONS COMMITTEE
Wednesday, April 10, 2019

PRESENT:  D. Moore, G. Glasper, R. Pollard, D. Michael, T. McRae, J. Goggin
ABSENT:   L. Trucano

March minutes were approved by all members present.

PURCHASE APPROVALS:

$5,760.00  Animal Care & Control is renewing a Chameleon/CMS software renewal annual software support & maintenance.
$30,150.00  Circuit Clerk is purchasing (50) Lenovo ThinkCentre M720s desktop computers.
$12,373.00  Circuit Clerk is purchasing (50) Microsoft Office Standard 2019 licenses.
$8,125.00  Employment & Training is purchasing Building Blocks Video Project, 125 hours @ $65.00 per hour.
$28,745.00  Facilities Management is purchasing 2019 Lawn Care Services for Various Madison County Facilities with 3 year Optional Renewal.
$5,128.90  Highway Department is purchasing bi-annual maintenance on (36) commercial sectional doors and repair work.
$10,197.73  Information Technology is purchasing Solarwinds Annual Support & Maintenance Renewal.
$15,000.00  Personnel is hiring a SIUE I/O Psychology Department graduate student to conduct the research, design the Merit Pay System and work with the Madison County HR Department to design and train Department Heads to implement the Merit Pay System June 1, 2019-May 30, 2020.
$5,776.00  Public Defender is purchasing (5) Lenovo ThinkPad UltraSlim DVD Burners, (4) Lenovo ThinkPad x1 Yoga 3rd Generation Laptops.
$22,400.00  Sheriff/Court Security is purchasing Astrophysics XIS 6040 x-Ray machine, tables, delivery, setup & orientation.

**2019 Lawn Care Services for Various Madison County Facilities with 3 year Optional Renewal was postponed for further discussion.

D. Moore suggested moving funds from other line items to cover the software renewal cost for Animal Care & Control.

D. Moore suggested the Circuit Clerk work with the Auditor to move funds to cover the cost of the Microsoft licenses.

D. Moore noted the Employment & Training budget is not available for review.
D. Moore suggested verifying the accounting codes for lawn care services for Facilities Management. There was discussion on having a special meeting to further discuss the purchase approval for lawn care.

D. Moore suggested the Public Defender work with the Auditor to move funds to cover the cost of the DVD burners and laptops.

Mr. McRae moved, seconded by Ms. Glasper, to approve the purchase approvals, excluding the lawn contract, as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: G. Glasper, R. Pollard, D. Michael, T. McRae, J. Goggin NAYS: None.

**PURCHASING RESOLUTIONS:**

The following purchasing resolutions were presented:

1. Ordinance Establishing Civil Fees and Criminal and Traffic Assessments for the Madison County Circuit Clerk.
2. Resolution to Extend Professional Services: Network Administrator Services
3. Resolution to Authorize an Investment Management Services Agreement

**Ordinance Establishing Civil Fees and Criminal and Traffic Assessments** was postponed for further discussion and feedback from the Judiciary Committee. The discussion will take place at the Special Finance meeting.

There was discussion on the urgency of passing the resolution to comply with Tyler Technologies deadlines.

There was a lengthy discussion involving J. Goggin, M. Von Nida, D. Burch and Chief Judge Hylla on the state mandated assessments of traffic offenses. J. Goggin voiced his concern on the dollar amount associated with the traffic assessments. D. Burch addressed the possibility of getting assessments waived. Chief Judge Hylla noted it may be beneficial to have further discussion before voting.

D. Michael inquired on the current cost of speeding tickets and what would happen if the ordinance was voted down in Madison County. He also inquired if there will be a net gain/loss if the 2018 fees were applied to the new schedule.

T. McRae concurred with J. Goggin and expressed concern on which funds are designated to receive monies from the assessment schedule. He inquired if the ordinance is stated mandated then why a vote at the County level is needed.

Chief Judge Hylla noted a task force was created to lessen the burden on tax payers. He read a summary pertaining to individuals who are indigent and the opportunity to waive assessments/fees.

D. Michael would like to hear feedback from the Judiciary Committee before voting on the ordinance.

D. Moore inquired if the Sheriff’s Office had input on the ordinance. Captain Decker explained their position is to follow the law whether they agree or not.

D. Moore inquired on funds the contract for Network Administrator Services will be coming out of. The contract will be from April through September.

D. Moore inquired on the dollar amount the Treasurer’s Office is planning to invest. P. McRae disclosed a 4 million dollar investment is anticipated which will be monitored consistently. He also said North Shores
is confident they can drive a return that exceeds what the County is currently doing; they are currently averaging 3.14% return vs 3% from the County. D. Moore inquired what the cost to hire North Shores Private Asset Management will be.

Mr. Michael moved, seconded by Mr. McRae, to approve the purchase resolutions, excluding the Circuit Clerk ordinance, as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: G. Glasper, R. Pollard, D. Michael, T. McRae, J. Goggin NAYS: None.


**IMMEDIATE EMERGENCY APPROPRIATIONS:**

1. Immediate Emergency Appropriation – 2018 State’s Attorney Byrne Justice Assistance Grant
2. Immediate Emergency Appropriation – 2018 Healing Heroes Veterans Drug Court Treatment Grant

D. Moore clarified that $41,680.00 was added to the 2018 State’s Attorney Byrne Justice Assistance grant and $4,094.00 is what is needed to cover last year FY expenses. The remaining $37,586.00 will be applied to the FY2019 budget without matching.

D. Michael inquired how grant matching works. J. Zoelzer explained there was a miscommunication last month pertaining to the 2018 Healing Heroes Veterans Drug Court Treatment Grant. It was determined that matching is required for the federal portion of the grant. She said funds will be transferred from the Probation Service Fund to cover the County’s portion. Please listen to the audio for the full discussion.

C. Cooper gave a brief explanation what the 2018 Healing Heroes Veterans Drug Court Treatment Grant is for.

D. Moore asked J. Zoelzer if the $502,058.00 from the 2018 Healing Heroes Veterans Drug Court Treatment Grant was prior year money. J. Zoelzer explained it was current year money and gave the line item and funding number for review.

Mr. Goggin moved, seconded by Ms. Glasper, to approve the Claims and Transfer Report and Emergency Appropriations as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES G. Glasper, R. Pollard, D. Michael, T. McRae, J. Goggin NAYS: None.

**REFUNDS:**

- $32.40 Refund issued from Special Service Area #1 to 1 individual for overpayment.
- $130.00 Refund issued from Animal Control to 6 individuals for overpayment on registration fees.

Mr. Michael moved, seconded by Mr. McRae, to approve the refunds as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: G. Glasper, R. Pollard, D. Michael, T. McRae, J. Goggin NAYS: None.

**MONTHLY BUDGET REPORTS:**

The monthly budget reports was presented to the committee.

D. Moore noted the budget is 3 months (25%) into the FY and 16.27% has been executed which is 8.7% under budget.
SAFETY AND RISK MANAGEMENT:

A. Schoeberle presented the following resolution:


Ms. Schoeberle gave an update on the amount of defense legal fees that were paid out from July 2017 through February 2019. The amount was $41,642.47.

D. Moore noted the settlement started out at $900,000.00 and settled on $175,000.00. He asked Ms. Schoeberle’s opinion on funding status.

Mr. Pollard moved, seconded by Mr. McRae, to approve the resolution presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: G. Glasper, R. Pollard, D. Michael, T. McRae, J. Goggin NAYS: None.

NEW BUSINESS:

J. Goggin inquired why the Finance Committee signs off on the purchase order approvals (bills). It was noted that these bills have gone through their respected committees and have already been paid.

D. Moore spoke about streamlining the process of line item documentation and will be sending out a letter of cooperation.

Mr. McRae moved, seconded by Mr. Michael to adjourn the meeting.

**SPECIAL FINANCE MEETING IS SCHEDULED FOR APRIL 17, 2019 @ 4PM.**