FINANCE AND GOVERNMENT OPERATIONS COMMITTEE  
Wednesday, March 11, 2020

PRESENT: D. Moore, L. Trucano, J. Goggin, T. McRae, C. Guy, G. Glasper

ABSENT: D. Michael, R. Pollard


The minutes from the February meeting were approved by all members present.

PURCHASE APPROVALS:

$9,119.04 Coroner is purchasing MDI Log Software Service Annual Renewal.

$19,812.50 County Board Personnel is purchasing Payment of Legal Fees.

$20,496.00 County Clerk is purchasing (24) HP Pro Book Field System Laptops with Windows 10.

$5,051.03 Emergency Management Agency is purchasing Repair to Automated Sand Bagging Machine.

$8,715.00 Facilities Management is purchasing Asbestos Project Oversight and Design Services at the Wood River Facility.

$26,218.50 Facilities Management is Renewing 2020 Lawn Care Services for Various County Facilities, Option Year 2.

$17,948.00 Highway Department is purchasing 44k Air Brake PNTLE Trailer (revised). (originally approved $17,790.00 2/2020)

$6,525.82 Information Technology is purchasing Exagrid Maintenance and Support Annual Renewal.

$10,888.55 Information Technology is purchasing Solar Winds Support and Maintenance Annual Renewal.

$13,245.00 Information Technology is purchasing (15) ThinkPad L490 Laptops.

$23,400.00 Information Technology is purchasing Fiber Internet Services 36 Month Agreement.

$7,728.82 Mental Health is renewing Association of Community Mental Health Authorities of Illinois Membership Dues for 2020.

$30,000.00 Planning and Development is purchasing Engineering Services Agreement for Various Projects. (not to exceed)

$5,701.03 Sheriff/Court Security is renewing Software Maintenance and Licenses Annual Renewal for Panic Button System.

$7,960.21 Special Service Area #1 is purchasing Emergency Repair to Screw Station #3.

$9,683.00 Treasurer is purchasing Real-Time Auction Management System.

*The purchase approval for Payment of Legal Fees was postponed until the April, 2020 Finance meeting.

*D. Moore noted the County Clerk’s purchase approval is for 24 laptops, not 48.

Mr. Goggin moved seconded by Ms. Glasper to approve the Purchase Approvals as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: D. Moore, L. Trucano, J. Goggin, T. McRae, C. Guy, G. Glasper. NAYS: None. MOTION CARRIED.
PURCHASE RESOLUTIONS:

The following purchase resolutions were presented:

1. Resolution to Purchase Chameleon License Process Solution Services for Animal Care and Control. The cost is $53,340.00.
2. Resolution to Purchase 1 New Model Year Ford F-150 Pick-Up Truck Replacement Vehicle for the Coroner’s Office. The cost is $31,971.00.
5. Resolution to Award a 60 Month Dedicated Internet Services Contract for Information Technology. The cost is $78,816.00.
6. Resolution to Purchase 4 Dell PowerEdge MX740C Servers and 1 Dell PowerEdge MX7000 Chassis for Information Technology. The cost is $95,728.45
7. Resolution to Award a 60 Month Switched Ethernet Services Contract for Madison County Remote Sites for Information Technology. The cost is $152,889.00.
8. Resolution to Renew Property Tax, CAMA, wEDGE Software and Permitting and Zoning Software License, Maintenance and Support (5 Year Contract) for Information Technology. The cost is $964,862.35.
9. Resolution to Purchase Smart Start Mobile Breath Alcohol Testing Devised and 4 Year Services Agreement for Probation and Court Services. The cost is $42,458.00 not to exceed.
10. Resolution to Purchase Equipment for 10 Police Patrol Vehicles and 1 Ten Passenger Wagon for the Sheriff’s Office. The cost is $44,120.25.
11. Resolution to Purchase 55 Portable Radios and Jail Repeater System and Installation for the Sheriff’s Office. The cost is $200,611.27.

In-depth discussion was held regarding the Chameleon License Processing Solution Services resolution. Please refer to the audio for the discussion in detail.

Ms. Glasper moved seconded by Mr. Guy to approve the Purchase Resolutions as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: D. Moore, L. Trucano, J. Goggin, T. McRae, C. Guy, G. Glasper NAYS: None. MOTION CARRIED.

CLAIMS AND TRANSFERS REPORT:


Mr. Guy moved seconded by Mr. McRae to approve the Claims and Transfers Report as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: D. Moore, L. Trucano, J. Goggin, T. McRae, C. Guy, G. Glasper NAYS: None. MOTION CARRIED.

IMMEDIATE EMERGENCY APPROPRIATIONS:

The following Immediate Emergency Appropriations were presented:

1. FY 2020 Immediate Emergency Appropriation – Animal Control.
2. FY 2020 Immediate Emergency Appropriation – Auditor – Admin.

In-depth discussion was held regarding the Auditor’s Immediate Emergency Appropriation along with legal fees associated with the USL financials lawsuit. Please refer to the audio for the discussion in detail.
Mr. McRae moved seconded by Ms. Glasper to approve the Immediate Emergency Appropriations as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: D. Moore, L. Trucano, J. Goggin, T. McRae, C. Guy, G. Glasper NAYS: None. **MOTION CARRIED.**

**REFUNDS:**

$50.00 Refund issued from SSA#1 to (1) individual for an overpayment.

$65.00 Refund issued from Animal Control to (5) individuals for overpayments on registration fees.

Mr. McRae moved seconded by Mr. Guy to approve the Refunds as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: D. Moore, L. Trucano, J. Goggin, T. McRae, C. Guy, G. Glasper NAYS: None. **MOTION CARRIED.**

**MONTHLY BUDGET REPORTS:**

The monthly budget reports were presented to the committee.

D. Moore noted we are 17% into FY 2020 and have expended 10.8%.

D. Moore voiced his concerns about the Sheriff’s Department’s, Probation’s, Detention Home’s, States Attorney’s and SSA #1 budgets through a “Red Zone Review”.

**MICROFILM PRESERVATION UPDATE:**

Polly Curtin, Chief Deputy Recorder, gave an update regarding microfilm preservation. Detailed discussion was held between the Committee, Mr. Chapman and Ms. Curtin regarding vinegar syndrome, the funding that will be needed to digitize 10 years of land, road and plat records and the timing of the project. The cost will be $410k. Please refer to the audio for the discussion in detail.

**SAFETY AND RISK MANAGEMENT REPORT:**

A. Schoeberle presented the Tort and Liability Fund Quarterly Report of payments above $5,000 for Workers’ Compensation and Professional Liability, General Liability and Auto.

A. Schoeberle presented the Self-funded Open Liability Claims Report as of 3/05/2020.

Ms. Schoeberle noted the Health Department, EMA and Safety and Risk have been working together regarding Covid-19.

**UNFINISHED BUSINESS:**

Further discussion was held between Captain Decker and D. Moore regarding the Sheriff’s budget that was noted during the “Red Zone Review”.

**NEW BUSINESS:**

None.

Mr. McRae moved, seconded by Mr. Guy to adjourn the meeting. **MOTION CARRIED.**

/mds