Mr. Goggin moved, seconded by Mr. Michael to amend the November meeting minutes to read purchasing parts for lift station #3 not #2. **MOTION CARRIED.**

Mr. McRae moved, seconded by Mr. Pollard to approve the November meeting minutes as amended. **MOTION CARRIED.**

**PUBLIC COMMENT:**

R. Faccin thanked Lisa Ciampoli and Phil Chapman for serving on the finance committee the last 2 years.

**PURCHASING APPROVALS:** D. Hulme presented the following:

- $5,043.81 County Clerk purchased the design/production, printing and shipping of 2018 general election voter’s guide.
- $22,522.50 County Clerk paid for delivery and pickup of voting equipment for the 2018 general election.
- $15,595.49 EMA is purchasing installation of Dell computer and camera software with parts and labor, *Originally approved for $13,827.25 in September*
- ($91,952.30) Facilities Management, change order to contract for 2018 jail renovation project.
- $24,750.00 I.T. is purchasing a 3 month agreement for professional services for network services

Mr. Guy moved, seconded by Mr. McRae, to approve the purchase requests as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: **AYES:** McRae, Trucano, Michael, Guy, Goggin and Pollard. **NAYS:** None.

**PURCHASING RESOLUTIONS:** D. Hulme presented the following:

1. A Resolution Authorizing a Special Contract with the National Development Council.
2. Resolution to Award Contract for the Purchase of Services for the Vislink Airborne Video Surveillance Downlink Receive Site Project for the Madison County Sheriff Office.

Discussion was held among committee members and department heads regarding the above resolutions.

Mr. Pollard moved, seconded by Mr. Goggin, to approve the resolutions as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: **AYES:** McRae, Trucano, Michael, Guy, Goggin and Pollard. **NAYS:** None.
Mr. Chuck Atwood spoke to the committee regarding the Madison County Flood Prevention District. Mr. Atwood spoke on the project labor agreement and if it has impacted the levees to the 500 year level. He mentioned that the district is working closely with the Corps of Engineers. He stated the 100 year level projects are complete and waiting on FEMA approval.

The following resolution was presented to the committee:


   Mr. McRae moved, seconded by Mr. Goggin, to approve the above resolution as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: McRae, Trucano, Michael, Guy, Goggin and Pollard. NAYS: None.

R. Faccin presented to the committee the report of Claims and Transfers for November, 2018.

**IMMEDIATE EMERGENCY APPROPRIATIONS:**

1. Immediate Emergency Appropriation-2018 Sheriff Video Downlink Grant.
2. Immediate Emergency Appropriation-2019 Health Dept. IBCCP Grant.
3. Immediate Emergency Appropriation-2018 Healing Heroes Veterans Drug Court.

**REFUNDS:**

$1,327.05 Refund issued from Planning and Development, payable to an individual due to a permit fee.
$68.04 Refund issued from SSA #1, payable to an individual due to an overpayment.
$126.00 Refund issued from Recorder, payable to two individuals due to overpayments.

   Mr. Pollard moved, seconded by Mr. Michael, to approve the claims and transfer report, appropriation resolutions and the refunds as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: McRae, Trucano, Michael, Guy, Goggin and Pollard. NAYS: None.

The monthly budget report through October 31st was presented to the committee.

**SAFETY AND RISK MANAGEMENT:**

A. Schoeberle presented the following reports:


A. Schoeberle also presented a memorandum regarding payment of legal fees for labor relations, workers’ compensation and tort and liability claims. It is asking for an hourly rate change effective January 1, 2019. Currently the rate is $185.00 an hour, asking to be increased to $210.00 an hour, this is for partners and $150.00 is current rate for associate attorneys and asking for an increase to $175.00. For paralegal assistant, the current rate is $95.00 and asking for an increase of $120.00. The last time a revision was done was March, 2015.

*The above rate increase was not on the agenda so will be approved at the next meeting*

D. Moore announced there will be a special finance meeting on Wednesday, December 19th at 4:00 PM.
OLD BUSINESS:

P. Chapman raised concern regarding balances for comp vacation and overtime for employees. Discussion was held among Mr. Hulme and committee members regarding policies and procedures on the excess amount of balances for time off.

NEW BUSINESS:

P. Curtin addressed the committee regarding ADA compliance project in the Recorder’s office. They have $25,000 in last year’s budget and need for it to be reappropriated into this year’s budget. D. Moore asked if they could keep it just to ADA compliant and not a full renovation.

Mr. McRae moved, seconded by Mr. Pollard, to adjourn the meeting. MOTION CARRIED.

/vlj