MEMO

To: Members of the Buildings & Facilities Management Committee

From: Kurt Geschwend, Building Administrator

Date: Wednesday, April 6, 2016

Re: Discussion Topics for the Monday, April 11, 2016 meeting at 2:30 pm
At the Administration Building

1. Approval of the Monday, March 7, 2016 Committee Meeting Minutes.

2. Project Status

   AT&T Fiber Conduits – Multiple Buildings
   Administration Building – Elevators.
   Administration Building – IT Data Center.
   Courthouse – Engineering Services.
   Detention Home – Door Lock Replacements.
   Jail – Architectural and Engineering Study.
   Wood River – Health Department Carpet Replacement.
   Wood River – Morgue AC Replacement.
   Wood River – Fire Alarm Replacement

3. Request for Use of County Property

   Challenge Unlimited has submitted a proposal to occupy the Administration Building Cafeteria. They would provide breakfast and lunch offerings.

   Goshen Market requests use of various areas around the Courthouse on the St. Louis St side for their 2016 market season.

4. Approval of the Purchase Order Report, Purchase Requests, Invoices, & Resolutions

   INVOICES:

   RESOLUTIONS:

Revised: 4-6-2016
cc: Vanessa Jones, Linda Ogden
PURCHASE REQUESTS:

Change Order – Replace wet sprinkler system with pre-action sprinkler system for IT Server Room Upgrade

Purchase Request - Rebuild elevator DC generator at the Wood River Facility

5. New Business

Next meeting at 2:30 pm on Monday, May 9, 2016