Acting Chairman Art Asadorian called the meeting to order.

MEMBERS PRESENT: Art Asadorian, Helen Hawkins, and Brenda Roosevelt

OTHERS PRESENT: Engineer Scott Weiner, SSA #1 Superintendent Ralph Burnett, SSA #1 Office Manager Carol Knott, and SSA #1 Supervisor Fritz Nemsky.

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Ms. Hawkins moved, seconded by Ms. Roosevelt, to approve the minutes of the November 2013 Committee Meeting. MOTION CARRIED.

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Ms. Roosevelt moved, seconded by Ms. Hawkins, to approve the minutes of the December 2013 Committee Meeting. MOTION CARRIED.

Resolution to approve the purchase of fifteen (15) Flygt Pumps & the installation of a pump at Lift Station 15 was presented for discussion and approval. Superintendent Burnett explained the necessity for having pumps in stock in the event a lift station pump stops working. Ms. Roosevelt moved, seconded by Ms. Hawkins to approve the resolution.

The ayes and nays being called for on the motion to approve resulted in a vote as follows:

AYES: Ms. Hawkins, Ms. Roosevelt, and Mr. Asadorian.

NAYS: None.

MOTION CARRIED.

The resolution will be forwarded for approval by the Finance Committee on January 8, 2014 and then by the full County Board on January 15, 2014.

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The December & January Durkin Reports were submitted for discussion and approval. Ms. Roosevelt made a motion to place the Durkin Reports on file, seconded by Ms. Hawkins. MOTION CARRIED.

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The Balance Sheets for October & November 2013 were submitted for discussion and approval. Ms. Roosevelt moved, seconded by Ms. Hawkins, for the Balance Sheet to be placed on file. **MOTION CARRIED.**

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The Purchase Order Report was presented for discussion and approval. Ms. Knott explained that item #1 is a duplicate and the report should be approved less that item.

Ms. Roosevelt moved, seconded by Ms. Hawkins, to approve the Purchase Order Report.

The ayes and nays being called for on the motion to approve resulted in a vote as follows:

**AYES:** Ms. Hawkins, Ms. Roosevelt, and Mr. Asadorian.

**NAYS:** None.

**MOTION CARRIED.**

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The Bill List for December 2013 was presented for discussion and approval. Mr. Asadorian question if SSA was using less chemical to treat the sewage smell. Superintendent Burnett explained there is not as much need for chemicals during cold weather and the charcoal filters Supervisor Nemsky built have been beneficial in reducing the odors and therefore the chemical costs. Ms. Roosevelt moved, seconded by Ms. Hawkins, to approve the Bill List.

The ayes and nays being called for on the motion to approve resulted in a vote as follows:

**AYES:** Ms. Hawkins, Ms. Roosevelt, and Mr. Asadorian.

**NAYS:** None.

**MOTION CARRIED.**

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Superintendent Burnett discussed the Bid Opening Package for the Lift Station Generator project. Mr. Asadorian question the number of generators to be installed. Mr. Weiner indicated there were nine (9) definite generators and four (4) alternates (if funds allowed) in the bid package.

Motion to adjourn.