



121 North Fourth Street, West Branch, Michigan 48661
Phone 989-345-0500, Fax 989-345-4390, e-mail clerktreasurer@westbranch.com
The City of West Branch is an equal opportunity provider, employer, and lender

CHAPTER 111: PEDDLERS AND SOLICITORS

“No person covered by the Ordinance shall engage in the business of peddler, hawker, huckster, solicitor, transient merchant, itinerant merchant, itinerant vendor in the City without first obtaining a license issued by the City. Applications for City issued licenses shall be available at City Hall and must be fully completed by the applicant and turned into City Hall staff for consideration. Decisions regarding the approval or denial of license applications are to be made by the City Manager. Appeals of license application denials shall be made in writing and are to be decided by a majority vote of the City Council.”
The license applicant, under the provisions of this chapter [Chapter 111], shall furnish the following information:

Name (including nicknames and aliases): _____

Date of Birth: _____ Social Security Number: _____

Valid Driver’s License: Yes No License or State ID Number: _____

[Attached to this form, please supply a copy of the applicant’s driver’s license or state identification card; or, if the photograph on the license/I.D. is no longer an accurate likeness of the applicant, a photograph of the applicant, no less than two inches by two inches, taken within 60 days prior to the date of the filing of the application, showing the head and shoulders of the applicant in a clear and distinguishing manner].

Permanent Home Address: _____

Local Address: _____

Telephone Number(s): _____

Email Address: _____

Name and Address of Employer: _____

Credentials Establishing Exact Relationship with Employer: _____

Name of any business or organization that may be associated with the applicant’s use of the license, if granted, including the full address and contact information for any such entity: _____

The applicant does does not propose to handle or sell food or other items for human consumption.

[If the applicant does propose to handle or sell food or other items for human consumption, the applicant must provide proof of any required health license/s issued by the local Health Department or Michigan Department of Agriculture, or a written explanation as to why the applicant contends that such licenses are either not required or not yet available for inspection].

Brief description of the nature of the business and the goods to be sold: _____

Type of License Sought:

- Standard License [\$10 per day]
- Event License [\$50 per event]
- Special-Use License [\$25 per day]
- General Peddler/Solicitor License
[\$10 per day, or \$50 for six-month license]

