Upshur County Commission
Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: June 11, 2015

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
• May 21, 2015
• May 28, 2015
• June 2, 2015 --- Special Meeting

10:00 a.m. Shelia M. Adams, Chief Tax Deputy --- Discussion on May delinquencies.

10:30 a.m. Chief Deputy Mike Kelley --- Discussion regarding request for retirement service credit.
*Item may lead to Executive Session per WV Code §6-9A-4
  (A) Matters arising from the appointment, employment, retirement, promotion, transfer, demotion, disciplining, resignation, discharge, dismissal or compensation of a public officer or employee, or prospective public officer or employee unless the public officer or employee or prospective public officer or employee requests an open meeting; or

2:15 p.m. Meeting with Attorney General Patrick Morrisey --- Upshur County Development Authority office.

Items for Discussion / Action / Approval:

1. Correspondence from Patty Adams, Chairman of Upshur County Republican Executive Committee, requesting the use of the Courthouse Plaza, two tables, and twelve chairs on Saturday, June 20, 2015 to celebrate West Virginia’s 152nd birthday. If weather does not permit for outside use, she requests to use the front lobby of the Courthouse Annex and would need Courthouse personnel to unlock and lock the building.

2. Correspondence from Paul A. Mattox, Jr., P.E. Secretary of Transportation/Commission of Highways, enclosing the proposed agreement between the Division of Highways and the Upshur County Commission regarding certain repairs associated with the Youth Camp Girder Bridge at Selbyville, Upshur County. Approval and signature of the “West Virginia Department of Transportation Division of Highways Agreement - Youth Camp Girder Bridge - Upshur County”.

3. Correspondence from Christy Riffle and Teri Riffle with the Claws & Whiskers Rescue Foundation requesting to be included among the group of rescues currently approved to pull from the Lewis-Upshur Animal Control Facility.
4. Correspondence from Doyle Tenney, IBEW Local 596 Journeyman Electrician, requesting Upshur County to consider continuing to pay prevailing wages to workers on jobs less than $500,000.

5. Correspondence from James T. Farrell, OEM Director, requesting the employment of John C. Edwards, as part-time Deputy Emergency Manager, effective June 15, 2015 at the rate of $11.00 per hour.

6. Correspondence from David H. Coffman, Upshur County Sheriff, requesting the employment of Seth Cutright, as full-time Animal Control Officer, effective June 14, 2015 at the rate of $11.00 per hour and increasing to $12.00 per hour after training is completed.

7. Correspondence from Angela B. Dreis, US Sales and Marketing Leader, regarding the Equipment Lease Agreement between the Upshur County Commission and 3M Monitoring, Inc. (3M EM), successor to Elmo-Tech, Inc. and requesting permission to use and disclose offender data for law enforcement purposes. Approval and signature of the letter dated May 29, 2015, permitting the use and disclosure of offender data for law enforcement purposes.

8. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Ron Hooton, District Seven Manager of the West Virginia Department of Transportation Division of Highways, to Tabatha R. Perry, Assistant County Administrator, responding to the Commission Office’s letter of concern regarding road conditions on WV 20, in Upshur County.

2. Correspondence from Terry N. Gould, Manager of Tennerton PSD, regarding plans of the Sunny Buck Gardens Complex.

3. Upshur County Tobacco Prevention Coalition – FairWarning article.


5. Columbia Pipeline Group---Invitation to Informational Open House Event.

6. Correspondence from Daniel A. Weekley, Vice President-Corporate Affairs, Dominion Resources, Inc., enclosing Atlantic Coast Pipeline fact book.


10. Upshur County E911 Communication Center Reports --- May 2015
    - Monthly Call Summary Report
    - Monthly Departmental Summary Report
    - Monthly and YTD Wrecker Report


15. Agendas and/or Notice of Meetings
    - Elkins Road PSD June 2, 2015
    - City Council of Buckhannon June 4, 2015
    - Upshur County Solid Waste Authority June 8, 2015
    - Upshur County Family Resource Network June 8, 2015
    - Buckhannon-Upshur Airport Authority June 11, 2015
    - Community Corrections June 15, 2015

16. Meeting Minutes
    - Elkins Road PSD May 5, 2015
    - Upshur County Family Resource Network May 11, 2015

17. Meetings
    - 06/04/15 7:00 p.m. Banks District VFD
    - 06/04/15 7:00 p.m. Selbyville VFD
    - 06/02/15 6:00 p.m. Hodgesville PSD
    - 06/02/15 5:30 p.m. Elkins Road PSD
    - 06/10/15 12:00 p.m. Upshur County Senior Center Board
    - 06/10/15 1:30 p.m. Upshur County Conventions & Visitors Bureau – UCDA Office
    - 06/10/15 6:00 p.m. Upshur County Citizens Corp - CERT
    - 06/10/15 7:00 p.m. Warren District VFD
    - 06/11/15 1:00 p.m. Adrian PSD
    - 06/11/15 3:00 p.m. Tennerton PSD
<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Meeting Name</th>
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<tbody>
<tr>
<td>06/11/15</td>
<td>4:30 p.m.</td>
<td>Upshur County Safe Sites &amp; Structures Ordinance Board</td>
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<td>06/11/15</td>
<td>7:30 p.m.</td>
<td>Buckhannon VFD</td>
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<tr>
<td>06/11/15</td>
<td>4:00 p.m.</td>
<td>Buckhannon Upshur Airport Authority – meeting held at Airport</td>
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<tr>
<td>06/08/15</td>
<td>12:00 p.m.</td>
<td>Upshur County Family Resource Network</td>
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<tr>
<td>06/08/15</td>
<td>4:30 p.m.</td>
<td>Upshur County Solid Waste Authority</td>
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<tr>
<td>06/08/15</td>
<td>6:00 p.m.</td>
<td>Buckhannon-Upshur Recreational Park Advisory Board - CANCELLED</td>
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<td>06/08/15</td>
<td>6:00 p.m.</td>
<td>Lewis-Upshur Community Corrections Board</td>
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<td>06/03/15</td>
<td>6:00 p.m.</td>
<td>Buckhannon River Watershed Association</td>
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<td>06/16/15</td>
<td>10:00 a.m.</td>
<td>Wes-Mon-Ty Resource Conservation &amp; Development</td>
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<td>06/09/15</td>
<td>7:00 p.m.</td>
<td>Adrian VFD</td>
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<td>06/17/15</td>
<td>7:00 p.m.</td>
<td>Ellamore VFD</td>
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<td>06/17/15</td>
<td>12:00 p.m.</td>
<td>Lewis Upshur LEPC --- Upshur location</td>
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<td>06/18/15</td>
<td>6:30 p.m.</td>
<td>Upshur County Youth Camp Board</td>
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<td>06/16/15</td>
<td>6:30 p.m.</td>
<td>Upshur County Fire Board</td>
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<td>06/03/15</td>
<td>7:00 a.m.</td>
<td>Upshur County Development Authority – Exec. Board</td>
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<td>06/21/15</td>
<td>6:00 p.m.</td>
<td>Washington District VFD</td>
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<td>06/15/15</td>
<td>12:00 p.m.</td>
<td>Buckhannon-Upshur Chamber of Commerce</td>
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<td>06/16/15</td>
<td>5:00 p.m.</td>
<td>UC Enhanced Emergency Telephone Advisory Board</td>
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<td>06/23/15</td>
<td>4:00 p.m.</td>
<td>Upshur County Public Library Board</td>
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<td>06/17/15</td>
<td>7:00 a.m.</td>
<td>Upshur County Development Authority – Full Board</td>
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<td>06/25/15</td>
<td>4:00 p.m.</td>
<td>Upshur County Farmland Protection Board</td>
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<td>06/22/15</td>
<td>10:00 a.m.</td>
<td>Mountain CAP of West Virginia, CDC</td>
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<td>06/24/15</td>
<td>10:00 a.m.</td>
<td>James W. Curry Advisory Board</td>
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<td>TBA</td>
<td>6:00 p.m.</td>
<td>Upshur County Fire Fighters Association</td>
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<td>08/05/2015</td>
<td>12:00 p.m.</td>
<td>Upshur County Development Authority Annual Meeting – Event Center Brushy Fork</td>
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### 18. Appointments Needed or Upcoming:

- Upshur County Safe Structures and Sites Board (Vacant Position – 6-30-14) --- Community
- Upshur County Enhanced Emergency Telephone Bd (Vacant Position – 06-30-13) --- Community
- Upshur County Civil Service Board (Vacant Position – 12-31-13) --- Commission
- Buckhannon-Upshur Recreational Park Advisory Board (Vacant Position – 06-30-16)--Commission
- Buckhannon-Upshur Board of Health (Vacant Position – 06-30-15) --- Commission

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**Next Regular Meeting of the Upshur County Commission**  
**June 18, 2015 --- 09:00 a.m.**  
**Upshur County Courthouse Annex**