Upshur County Commission
Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: May 7, 2015

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
• April 30, 2015

1:30 p.m. Federal Emergency Management Agency site visit at the Office of Emergency Management.

Items for Discussion / Action / Approval:

1. Approval of advertisement for part-time Deputy Director of Emergency Management at the wage rate of $11.00 per hour. Applications will be accepted until position is filled.

2. Approval of advertisement for “Request for Bids” for a Telecommunications System. Mandatory pre-bid conference will be conducted on May 13, 2015 at 2:00 p.m. All sealed bids must be received no later than 9:00 a.m. on May 28, 2015.

3. Correspondence from Greg Harris, Facilities Directory, requesting the employment of Matthew D. Hull as a seasonal part-time groundskeeper at the wage rate of $8.00 per hour and working 19.5 hours per week, effective May 10, 2015.

4. Correspondence from Tabatha Perry, Assistant Administrator, requesting the approval of employment of B-U Recreational Facility staff, effective May 22, 2015.
   • Mackenzi T. Bosley -- $8.00/hour
   • Madeline R. Nanners -- $8.00/hour
   • Mikenze W. Poling -- $8.40/hour
   • Daniel S. Bellamy -- $8.00/hour
   • Matthew M. Bellamy -- $8.40/hour
   • Patricia A. Loughney -- $8.00/hour
   • Katelyn D. Tenney -- $8.00/hour
   • Shannon M. Smith -- $8.40/hour
   • Andrew W. Rapking -- $8.00/hour
   • Noah S. Lotter -- $8.10/hour
   • Logan A. Warner -- $8.10/hour
   • Kylie A. Cosner -- $8.00/hour
   • Adele Conde -- $8.00/hour
   • Jordan M. Thomas -- $8.10/hour
   • Steven D. Wilson -- $8.40/hour
   • Erin E. Beer -- $8.10/hour
   • Ethan R. Beer -- $8.10/hour
   • John Allen -- $8.70/hour
   • Kaitlyn Critchfield -- $8.00/hour
5. Correspondence from Mabel V. Casto requesting assistance from the Upshur County Commission in regards to issues concerning the culvert and bank on Route 20 South, District 02, Map 5H, Parcel 50.

6. Correspondence from Michael P. Livesay, Buckhannon-Upshur Parks & Recreation Board member, announcing his resignation effective immediately.

7. Correspondence from Charliena Eubank, WV Strawberry Festival President & Executive Director, requesting a $2,000 donation for the upcoming 2015 Strawberry Festival and an in-kind sponsorship of the use of the Courthouse plaza on May 9th and May 12th through May 17th.

8. Correspondence from Tabatha Perry, submitting Jennifer Bennett’s, Splashers Swim Board President, request for use of the Buckhannon-Upshur Pool for the 2015 season. Ms. Bennett has requested swim team practice for the “Splashers” from 9:30 a.m. to 11:45 a.m., Monday through Friday. The $300 fee was waived for the 2014 season and has been requested to be waived for the 2015 season.

9. Correspondence from Toni Pilato, Community Development Division, regarding Governor Tomblin’s Community Participation Grant award in the amount of $20,000 for the Upshur County Youth Camp renovations. Review and signature of the contract and Resolution.

10. Approval and signature of correspondence to the WV Bureau for Behavioral Health & Health Facilities submitting a recommendation on behalf of the Opportunity House, Inc. in their request for funding.

11. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Invitation to a dinner to honor mentor teachers of B-U High School and B-U Middle School. The dinner will be held at the WV Wesleyan Social Hall on May 12, 2015 at 4:30 p.m.


5. Agendas and/or Notice of Meetings:
   • Elkins Road PSD May 5, 2015
   • City Council of Buckhannon May 7, 2015
   • Upshur County Family Resource Network May 11, 2015
   • Upshur County Solid Waste Authority May 11, 2015
   • Community Corrections May 11, 2015

6. Meeting Minutes
   • Upshur County Family Resource Network April 13, 2015
7. Meetings

- 05/07/15  7:00 p.m.  Banks District VFD
- 05/07/15  7:00 p.m.  Selbyville VFD
- 05/05/15  6:00 p.m.  Hodgesville PSD
- 05/05/15  5:30 p.m.  Elkins Road PSD
- 05/13/15  12:00 p.m.  Upshur County Senior Center Board
- 05/13/15  1:30 p.m.  Upshur County Conventions & Visitors Bureau – UCDA Office
- 05/13/15  6:00 p.m.  Upshur County Citizens Corp - CERT
- 05/13/15  7:00 p.m.  Warren District VFD
- 05/14/15  1:00 p.m.  Adrian PSD
- 05/14/15  3:00 p.m.  Tennerton PSD
- 05/14/15  4:30 p.m.  Upshur County Safe Sites & Structures Ordinance Board -- CANCELLED
- 05/14/15  7:00 p.m.  Warren District VFD
- 05/14/15  7:30 p.m.  Buckhannon VFD
- 05/12/15  4:00 p.m.  Buckhannon Upshur Airport Authority – meeting held at Airport
- 05/11/15  12:00 p.m.  Upshur County Family Resource Network
- 05/11/15  4:30 p.m.  Upshur County Solid Waste Authority
- 05/11/15  6:00 p.m.  Buckhannon-Upshur Recreational Park Advisory Board
- 05/11/15  6:00 p.m.  Lewis-Upshur Community Corrections Board
- 05/06/15  6:00 p.m.  Buckhannon River Watershed Association
- 05/19/15  10:00 a.m.  Wes-Mon-Ty Resource Conservation & Development
- 05/12/15  7:00 p.m.  Adrian VFD
- 05/13/15  7:00 p.m.  Ellamore VFD
- 05/20/15  12:00 p.m.  Lewis Upshur LEPC --- Lewis location
- 05/21/15  6:30 p.m.  Upshur County Youth Camp Board
- 05/19/15  6:30 p.m.  Upshur County Fire Board
- 05/06/15  7:00 a.m.  Upshur County Development Authority – Exec. Board
- 05/17/15  6:00 p.m.  Washington District VFD
- 05/18/15  12:00 p.m.  Buckhannon-Upshur Chamber of Commerce
- 05/19/15  5:00 p.m.  UC Enhanced Emergency Telephone Advisory Board
- 05/19/15  4:00 p.m.  Upshur County Public Library Board
- 05/20/15  7:00 a.m.  Upshur County Development Authority – Full Board
- 05/28/15  4:00 p.m.  Upshur County Farmland Protection Board
- 05/27/15  10:00 a.m.  James W. Curry Advisory Board
- TBA  6:00 p.m.  Upshur County Fire Fighters Association

8. Appointments Needed or Upcoming:

- Upshur County Safe Structures and Sites Board (Vacant Position – 6-30-14) --- Community
- Upshur County Enhanced Emergency Telephone Bd (Vacant Position – 06-30-13) --- Community
- Upshur County Civil Service Board (Vacant Position – 12-31-13) --- Commission

Next Regular Meeting of the Upshur County Commission
May 14, 2015 — 09:00 a.m.
Upshur County Courthouse Annex