Upshur County Commission
Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: April 30, 2015

9:00 a.m.  Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
  • April 21, 2015 --- Special Meeting
  • April 22, 2015 --- Special Meeting
  • April 23, 2015

11:00 a.m.  Exit Interview --- Jim Farry, OEM Director
Item may lead to Executive Session per WV Code §6-9A-4
(A) Matters arising from the appointment, employment, retirement, promotion, transfer, demotion,
disciplining, resignation, discharge, dismissal or compensation of a public officer or employee, or
prospective public officer or employee unless the public officer or employee or prospective public
officer or employee requests an open meeting; or

3:00 p.m.  James Powell, Loudin’s Insurance ---- Personal Property and Worker’s Compensation
Insurance Review
Item may lead to Executive Session per WV Code §6-9A-4
(9) To consider matters involving or affecting the purchase, sale or lease of property, advance
construction planning, the investment of public funds or other matters involving commercial
competition, which if made public, might adversely affect the financial or other interest of the state
or any political subdivision: Provided, That information relied on during the course of deliberations on
matters involving commercial competition are exempt from disclosure under the open meetings
requirements of this article only until the commercial competition has been finalized and completed:
Provided, however, That information not subject to release pursuant to the West Virginia freedom of
information act does not become subject to disclosure as a result of executive session;

Items for Discussion / Action / Approval:

1. Approval and signature of James Vending Exclusive Vending Agreement for services at the Buckhannon-
Upshur Recreational Park, for the 2015 season.

2. Approval of Buckhannon-Upshur Recreational Park newspaper advertisement for the 2015 season. The
Pool will open on May 23, 2015. Daily admission will be $4.00 per person.

3. Correspondence from Carrie Wallace, Administrator, requesting the correction of Assistant Pool
Manager salaries, included in the April 23, 2015 agenda. The rate of pay included in the April 23, 2015
agenda reflected a $.10 raise when the raise should have been $.30.
4. Approval of employment for Upshur County Youth Camp Staff, effective May 26, 2015.
   - Rosalyn Freeman --- $8.85
   - Elsie Sayre --- $8.75
   - Bobbie Browning --- $8.75
   - Roberta Huffman --- $8.75
   - Cendall Cowan --- $8.75
   - Morgan Rice --- $8.75
   - Cori Cowan --- $8.75
   - Megan Russell --- $8.75
   - Jessica Cartrette --- $8.75
   - Rebecca Demastes --- $8.75
   - Joseph Lance Wyatt --- $8.75
   - Zachary Haddix --- $8.75
   - Benjamin Reynolds --- $8.75

5. Correspondence from Steve Linger, E911 Director, requesting the employment of Kista J. Allman as full time Telecommunicator at the wage rate of $10.00 per hour, effective on May 11, 2015.

6. Correspondence from Steve Linger, E911 Director, requesting the employment of Levi S. Heatherly as full time Telecommunicator at the wage rate of $10.00 per hour, effective on May 11, 2015.

7. Correspondence from Steve Linger, E911 Director, requesting the employment of Sandra K. Bowman as full time Telecommunicator at the wage rate of $10.00 per hour, effective on May 11, 2015.

8. Correspondence from Greg Harris, Facilities Director, requesting the employment of Nichole D. Campbell as a full time Housekeeper at the wage rate of $8.00 per hour, effective May 3, 2015.

9. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Tabatha R. Perry to Rod Hunte regarding the “RAYS” use of the Buckhannon-Upshur Recreational Facility for training from 7:45 a.m. to 9:15 a.m., during the 2015 summer season.

2. Correspondence from Glen B. Gainer III, WV State Auditor (By: Ora L. Ash, Deputy State Auditor) to the Upshur County Commission approving the Levy Estimate (Budget) for 2015-2016 fiscal year.

3. Correspondence from Ron Hooton to Tabatha R. Perry, Assistant County Administrator, responding to the Commission office’s letter of concern regarding Carper Road and Darylene Drive, in Upshur County.

4. Correspondence from Richard W. Edwards, Mayor, to the Honorable Kimberly D. Bose, Secretary for the Federal Energy Regulatory Commission, expressing the City of Buckhannon’s concerns regarding the proposed river and stream crossings of the Atlantic Coast Pipeline in Upshur County.
5. Correspondence from Robert L. Pennington, P.E., Deputy State Highway Engineer—Programming and Planning, of the Division of Highways, regarding the Statewide Transportation Improvement (STIP) public review and comment period. All written comments are to be received no later than May 1, 2015.

6. Correspondence from Mountain Lakes Preservation Alliance, regarding concerns related to the Atlantic Coast Pipeline.

7. Agendas and/or Notice of Meetings:

8. Meeting Minutes
   • Upshur County Farmland Protection Board

9. Meetings
   • 05/07/15  7:00 p.m.  Banks District VFD
   • 05/07/15  7:00 p.m.  Selbyville VFD
   • 05/05/15  6:00 p.m.  Hodgesville PSD
   • 05/05/15  5:30 p.m.  Elkins Road PSD
   • 05/13/15  12:00 p.m.  Upshur County Senior Center Board
   • 05/13/15  1:30 p.m.  Upshur County Conventions & Visitors Bureau – UCDA Office
   • 05/13/15  6:00 p.m.  Upshur County Citizens Corp - CERT
   • 05/13/15  7:00 p.m.  Warren District VFD
   • 05/14/15  1:00 p.m.  Adrian PSD
   • 05/14/15  3:00 p.m.  Tennerton PSD
   • 05/14/15  4:30 p.m.  Upshur County Safe Sites & Structures Ordinance Board
   • 05/14/15  7:30 p.m.  Buckhannon VFD
   • 05/12/15  4:00 p.m.  Buckhannon Upshur Airport Authority – meeting held at Airport
   • 05/11/15  12:00 p.m.  Upshur County Family Resource Network
   • 05/11/15  4:30 p.m.  Upshur County Solid Waste Authority
   • 05/11/15  6:00 p.m.  Buckhannon-Upshur Recreational Park Advisory Board
   • 05/11/15  6:00 p.m.  Lewis-Upshur Community Corrections Board
   • 05/06/15  6:00 p.m.  Buckhannon River Watershed Association
   • 05/19/15  10:00 a.m.  Wes-Mon-Ty Resource Conservation & Development
   • 05/12/15  7:00 p.m.  Adrian VFD
   • 05/13/15  7:00 p.m.  Ellamore VFD
   • 05/20/15  12:00 p.m.  Lewis Upshur LEPC --- Lewis location
   • 05/21/15  6:30 p.m.  Upshur County Youth Camp Board
   • 05/19/15  6:30 p.m.  Upshur County Fire Board
   • 05/06/15  7:00 a.m.  Upshur County Development Authority – Exec. Board
   • 05/17/15  6:00 p.m.  Washington District VFD
   • 05/18/15  12:00 p.m.  Buckhannon-Upshur Chamber of Commerce
   • 05/19/15  5:00 p.m.  UC Enhanced Emergency Telephone Advisory Board
   • 05/19/15  4:00 p.m.  Upshur County Public Library Board
   • 05/20/15  7:00 a.m.  Upshur County Development Authority – Full Board
   • 05/28/15  4:00 p.m.  Upshur County Farmland Protection Board
   • 05/25/15  10:00 a.m.  Mountain CAP of West Virginia, CDC
   • 05/27/15  10:00 a.m.  James W. Curry Advisory Board
10. Appointments Needed or Upcoming:
   - Upshur County Safe Structures and Sites Board (Vacant Position – 6-30-14) --- Community
   - Upshur County Enhanced Emergency Telephone Bd (Vacant Position – 06-30-13) --- Community
   - Upshur County Civil Service Board (Vacant Position – 12-31-13) --- Commission

Next Regular Meeting of the Upshur County Commission
May 7, 2015 --- 09:00 a.m.
Upshur County Courthouse Annex