Upshur County Commission
Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: October 8, 2015

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
• October 1, 2015 – Special Meeting

9:15 a.m. Robert Grandusky --- Presentation regarding first responder concerns in Ellamore
Item may lead to Executive Session per WV Code §6-9A-4B
(A) For the purpose of conducting a hearing on a complaint, charge or grievance against a public officer or employee, unless the public officer of employee requests an open meeting. General personnel policy issues may not be discussed or considered in a closed meeting. Final action by a public agency having authority for the appointment, employment, retirement, promotion, transfer, demotion, disciplining, resignation, discharge, dismissal or compensation of an individual shall be taken in an open meeting;

9:30 a.m. Alicia, Tom, and Avery Thacker – Presentation of Liver Awareness Month Proclamation

9:45 a.m. Second reading of Ordinance Granting a Renewal Franchise to Cequel III Communications II, LLC, a Delaware Limited Liability Company doing business as Suddenlink Communications, to Operate and Maintain a Cable System in the County of Upshur, West Virginia; and Setting Forth Conditions Accompanying the Grant of Franchise; Superseding All Previous Franchise Ordinances for the County Commission of Upshur County.

Items for Discussion / Action / Approval:

1. Correspondence from Albert Lake requesting to be reappointed to serve on the James W. Curry Advisory Board for another five year term effective January 1, 2016. Upon approval, Mr. Lake’s new term would expire December 31, 2020.

2. Correspondence from Rodney Rolenson, Program Director, 26th Judicial Circuit Community Corrections, requesting a salary increase for Jerry Lewis from $10.07 per hour to $11.00 per hour, effective September 21, 2015.

3. Correspondence from Rodney Rolenson, Program Director, 26th Judicial Circuit Community Corrections, requesting an hourly wage increase of sixty cents for Melanie Edmond, effective immediately. Upon approval, Ms. Edmond’s pay wage rate will increase from $11.80 per hour to $12.40 an hour.

4. Correspondence from Steve Linger, E911 Communication Center Director, requesting Levi S. Heatherly be promoted from trainee to full-time regular telecommunicator at his current rate of pay, effective immediately.

5. Correspondence from David E. Godwin, Prosecuting Attorney, requesting the employment of Amanda Beer-Woody, as full-time legal assistant at the wage rate of $11.25 an hour, effective October 11, 2015.
6. Correspondence from Rodney Rolenson, Project Director, 26th Judicial Circuit Community Corrections, requesting the employment of Cheyenne Walters as full-time project director on a ninety day probationary period, effective October 11, 2015. Upon approval, Ms. Walter’s rate of pay will be $14.50 an hour.

7. Approval of Lewis-Upshur Animal Control Facility Volunteer, Angela Elizabeth Thompson.

8. Review and Approval of Disruptive Behavior Policy for the Upshur County Courthouse and the Upshur County Courthouse Annex.

9. Review and signature of “final notice” letters to the following property owners:
   - Philip Lantz
   - Danny and Shirley A. Heater
   - John and Rita F. Simons
   - Amy W. Tenney
   - Larry Cogar
   - Rick W. Carrier, Jr.

   These letters pertain to Safe Structures and Sites Complaints that have been previously filed, investigated and have not been brought into compliance.

10. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. “Thank You” letter from the Upshur County Family Resource Network and Stockert Youth Center in regards to the 2015 Upshur County Children’s Festival.

2. Correspondence from Sara E. Miller, Justice Programs Specialist, Division of Justice and Community Services, notifying applicants that they have been recommended for funding for the upcoming fiscal year; however, this is not an official award. The recommendations for the award from the Office for Victims of Crime are contingent upon the Governor approving and awarding the grants.

3. James W. Curry Public Library Calendar of Events – October 2015

4. Upshur County Family Resource Network Newsletter – October 2015

5. Agendas and/or Notice of Meetings
   - Upshur County Family Resource Network October 5, 2015
   - 26th Judicial Community Corrections October 5, 2015
   - Elkins Road Public Service District October 6, 2015

6. Meeting Minutes
   - Upshur County Family Resource Network September 14, 2015
7. Meetings
- 10/01/15 7:00 p.m. Banks District VFD
- 10/01/15 7:00 p.m. Selbyville VFD
- 10/06/15 6:00 p.m. Hodgesville PSD
- 10/06/15 5:30 p.m. Elkins PSD
- 10/14/15 12:00 p.m. Upshur County Senior Center Board
- 10/14/15 7:30 p.m. Upshur County Conventions & Visitors Bureau – UCDA Office
- 10/14/15 6:00 p.m. Upshur County Citizens Corp - CERT
- 10/14/15 7:30 p.m. Warren District VFD
- 10/14/15 1:30 p.m. Adrian PSD
- 10/14/15 6:00 p.m. Upshur County Citizens Corp
- 10/14/15 3:00 p.m. Tennerton PSD
- 10/14/15 4:00 p.m. Upshur County Safe Sites & Structures Ordinance Board
- 10/14/15 7:30 p.m. Warren District VFD
- 10/08/16 12:00 p.m. Upshur County Solid Waste Authority
- 10/08/16 4:30 p.m. Buckhannon Upshur Airport Authority – meeting held at Airport
- 10/08/16 1:00 p.m. Adrian PSD
- 10/08/16 3:00 p.m. Lewis-Upshur Community Corrections Board
- 10/08/16 6:00 p.m. Tennerton PSD
- 10/08/16 7:30 p.m. Upshur County Safe Sites & Structures Ordinance Board
- 10/07/16 6:00 p.m. Buckhannon River Watershed Association
- 10/12/15 12:00 p.m. Upshur County Family Resource Network – Special Meeting
- 10/12/15 6:00 p.m. Upshur County Family Resource Network – CANCELLED
- 10/12/15 7:30 p.m. Upshur County Family Resource Network
- 10/12/15 6:00 p.m. Lewis-Upshur Community Corrections Board – CANCELLED
- 10/12/15 6:00 p.m. Lewis-Upshur Community Corrections Board – Special Meeting
- 10/19/15 12:00 p.m. Upshur County Family Resource Network – Special Meeting
- 10/19/15 6:00 p.m. Upshur County Family Resource Network – CANCELLED
- 10/19/15 7:30 p.m. Upshur County Family Resource Network – Special Meeting
- 10/07/16 6:00 p.m. Buckhannon River Watershed Association
- 10/20/16 6:00 p.m. Buckhannon River Watershed Association
- 10/20/16 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development
- 10/13/15 7:30 p.m. Adrian VFD
- 10/12/15 6:00 p.m. Buckhannon Upshur Recreational Park Advisory Board – CANCELLED
- 10/21/15 12:00 p.m. Lewis-Upshur Recreational Park Advisory Board – Special Meeting
- 10/21/15 6:00 p.m. Buckhannon Upshur Recreational Park Advisory Board
- 10/13/15 6:00 p.m. Buckhannon Upshur Recreational Park Advisory Board – CANCELLED
- 10/12/15 7:30 p.m. Upshur County Solid Waste Authority
- 10/13/15 6:00 p.m. Buckhannon River Watershed Association
- 10/13/15 7:30 p.m. Upshur County Solid Waste Authority
- 10/19/15 4:00 p.m. Upshur County Public Library Board
- 10/20/16 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
- 10/13/15 4:00 p.m. Upshur County Fire Board
- 10/20/15 6:30 p.m. Upshur County Fire Board
- 10/19/15 12:00 p.m. Buckhannon Upshur Chamber of Commerce
- 10/20/15 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
- 10/12/15 4:30 p.m. Lewis-Upshur Community Corrections Board
- 10/13/15 4:00 p.m. Upshur County Public Library Board
- 10/22/15 4:00 p.m. Upshur County Farmland Protection Board
- 10/13/15 4:00 p.m. Upshur County Public Library Board
- 10/28/15 10:00 a.m. James W. Curry Advisory Board
- 10/15/15 6:00 p.m. Buckhannon-Upshur Board of Health
- 10/26/15 10:00 a.m. Mountain CAP of West Virginia, CDC

8. Appointments Needed or Upcoming:
- Upshur County Fire Board (Vacant Position – 6-30-16) --- 1st District Community Representative
- Source Water Protection Committee – County Representative – Must be PSD board member or employee
- Upshur County Farmland Preservation Board (Vacant Position – 06-30-15) – At large – Non Farming
Tabled Items
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Upshur County Commercial Dog Breeding Operations, Upshur County Commercial Dog Breeder Permit Application and WV Commercial Breeder Biannual Checklist (tabled 9-3-2015)

Next Regular Meeting of the Upshur County Commission
October 15, 2015 --- 9:00 a.m.
Upshur County Courthouse Annex