Upshur County Commission
Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: October 29, 2015

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance

Approval of Minutes:
- October 22, 2015

Items for Discussion / Action / Approval:


2. Approval of James W. Curry Advisory Board Bylaws. Approved by the Board on September 23, 2015.

3. Correspondence from Nina Monroe, Manager of Adrian Public Service District, recommending the reappointment of Philip Petroski to the Adrian Public Service District Board of Directors for another six year term. The current term is set to expire October 31, 2015.

4. Correspondence from Virgil D. Miller announcing his resignation as Chief Deputy for the Upshur County Sheriff’s Office, effective November 6, 2015.

5. Correspondence from Rodney Rolenson, Project Director, 26th Judicial Circuit Community Corrections, requesting the employment of Virgil D. Miller, as case aid, at the pay wage rate of $10.07 per hour, effective November 15, 2015. Upon approval, Mr. Miller will work one thousand four hundred eighty-nine (1,489) hours per year.

6. Approval of Lewis-Upshur Animal Control Facility Volunteer, Caysie Irving.

7. Correspondence from Carla G. Waldo, BIPP facilitator and parent educator, regarding her position with the 26th Judicial Circuit Community Corrections Day Report Center.

Item may lead to Executive Session per WV Code §6-9A-4

(A) Matters arising from the appointment, employment, retirement, promotion, transfer, demotion, disciplining, resignation, discharge, dismissal or compensation of a public officer or employee, or prospective public officer or employee unless the public officer or employee or prospective public officer or employee requests an open meeting; or

8. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.
For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Terri Jo Bennett, Addressing and Mapping Coordinator, to Guy Derico enclosing the completed “Road Name Removal Petition” and corrected copy of the “Proof of Physical Address” application.

2. Correspondence from David H. Coffman, Sheriff of Upshur County, announcing an hourly wage increase of $1.00 per hour for Sharon Hosaflook, effective Sunday, November 1, 2015. Upon approval, Ms. Hosaflook’s pay wage rate will increase from $11.76 per hour to $12.76 an hour.

3. Correspondence from David H. Coffman, Sheriff of Upshur County, announcing an hourly wage increase of $1.00 per hour for Lesa Lipscomb, effective Sunday, November 1, 2015. Upon approval, Ms. Lipscomb’s pay wage rate will increase from $11.00 per hour to $12.00 an hour.

4. Correspondence from David H. Coffman, Sheriff of Upshur County, announcing an hourly wage increase of $1.00 per hour for Laura Page, effective Sunday, November 1, 2015. Upon approval, Ms. Page’s pay wage rate will increase from $11.66 per hour to $12.66 an hour.

5. Dominion Transmission, Inc. Project Update: October 2015 – Supply Header Project

6. Dominion Transmission, Inc. Project Update: October 2015 – Atlantic Coast Pipeline

7. Lewis-Upshur Animal Control Facility Adoption Financial Transaction – 9/1/15 – 9/30/15

8. James W. Curry Public Library Calendar of Events – October 2015


10. Agendas and/or Notice of Meetings
    • Upshur County Fire Board, Inc. October 20, 2015

11. Meeting Minutes
    • 26th Judicial Community Corrections March 9, 2015
    • 26th Judicial Community Corrections – Special Meeting March 19, 2015
    • 26th Judicial Community Corrections April 13, 2015
    • 26th Judicial Community Corrections May 11, 2015
    • Upshur County Fire Board September 15, 2015
    • Lewis/Upshur LEPC September 16, 2015
    • Upshur County Fire Board-Special Meeting September 21, 2015
    • 26th Judicial Community Corrections October 5, 2015

12. Meetings
    • 11/05/15 7:00 p.m. Banks District VFD
    • 11/05/15 7:00 p.m. Selbyville VFD
    • 11/03/15 6:00 p.m. Hodgesville PSD
    • 11/03/15 5:30 p.m. Elkins Road PSD
    • 11/11/15 12:00 p.m. Upshur County Senior Center Board
    • 11/11/15 1:30 p.m. Upshur County Conventions & Visitors Bureau – UCDA Office
    • 11/11/15 6:00 p.m. Upshur County Citizens Corp - CERT
1. Upshur County Commercial Dog Breeding Operations, Upshur County Commercial Dog Breeder Permit Application and WV Commercial Breeder Biannual Checklist (tabled 9-3-2015)

**Tabled Items**
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

Next Regular Meeting of the Upshur County Commission
November 5, 2015 — 9:00 a.m.
Upshur County Courthouse Annex

**ATTENTION** Special Meeting of the Upshur County Commission
October 29, 2015 — 6:00 p.m.
Upshur County Circuit Courtroom