The Commission approved the employment of Toni Newman as part-time employee of the Upshur County CommissionEffective October 5, 2015, Ms. Newman will work no more than an average of 30 hours per week and be paid at a rate of $15.00 per hour effective October 5, 2015 as recommended by Joe Malcomb, Fire Board President. Ms. Newman will work no more than an average of 30 hours per week. The Upshur County Fire Board will reimburse the county for payment of Ms. Newman’s wages and related expenses.

The County Commission of Upshur County, West Virginia, held their regular meeting at the Courthouse Annex on Thursday, October 1, 2015, at 9:00 a.m. JC Raffety called the meeting to order. Present were JC Raffety, Commissioner, Troy A. Brady, Commissioner; Terry Cutright, Commissioner; Carrie Wallace, County Administrator and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer followed by the Pledge of Allegiance. All motions passed unanimously, unless otherwise stated.

On motion by Troy A. Brady, seconded by Terry Cutright, the Commission approved the special meeting minutes of September 24, 2015 with typographical corrections.

After discussion, on motion by Troy A. Brady, seconded by Terry Cutright, the Commission approved the Order Overruling Objection (as requested by Daya Masada Wright, Fiduciary Commissioner, concerning the Estate of Shirley J. Hamner, deceased. Recommendation to Overrule Thomas Harris’ Objection to Probate Assets (copies included).

JC Raffety reviewed correspondence from Kristen Grega requesting the use of the Upshur County Commission Meeting Room on October 19, 2015 from 10:00 a.m. to 2:00 p.m. for a Sam’s Club Membership Drive. After discussion, no action was taken due to lack of a motion.

Carrie Wallace reviewed amendments to the Upshur County Commission Employee Medical Benefits Plan revising the Schedule of Benefits (copy included). After discussion, on motion by Troy A. Brady, seconded by Terry Cutright, the Commission approved Master Plan Document Amendment #1 and Amendment #5. Revisions include changes to the HRA maximum annual contribution, the Health Reimbursement Benefits and Maximum Benefits, the coverage of x-ray and pre-natal services and non-network services at 60% plus deductible. The revisions are effective for coverage beginning on or after July 1, 2015.

Carolyn Crozier, Regent, Elizabeth Zane Chapter, Daughters of the American Revolution, appeared with other members of the chapter and read the Proclamation which honors the Daughters of the American Revolution’s 125 Years of Service to America. After discussion, on motion by Terry Cutright, seconded by Troy A. Brady, the Commission approved and authorized the Commission to sign the proclamation.

After discussion, on motion by Troy A. Brady, seconded by Terry Cutright, the Commission approved and authorized the President to sign the Transitional Reinsurance Fee selection and Addendum to Administrative Service Agreement which allows EBSO to complete the administrative service for the Transitional Reinsurance Fee Program and to sign the Addendum to the Service Agreement (copies included). The document and associated fees are mandated by the Affordable Care Act.

After discussion, on motion by Terry Cutright, seconded by Troy A. Brady, the Commission approved the first reading of an ORDINANCE GRANTING A RENEWAL FRANCHISE TO CEQUEL III COMMUNICATIONS II, LLC, A DELAWARE LIMITED LIABILITY COMPANY DOING BUSINESS AS SUDDENLINK COMMUNICATIONS, TO OPERATE AND MAINTAIN A CABLE SYSTEM IN THE COUNTY OF UPSHUR, WEST VIRGINIA; AND SETTING FORTH CONDITIONS ACCOMPANYING THE GRANT OF FRANCHISE; SUPERSEeding ALL PREVIOUS FRANCHISE ORDINANCES FOR THE COUNTY COMMISSION OF UPSHUR COUNTY (copy included).

After discussion, on motion by Troy A. Brady, seconded by Terry Cutright, the Commission approved the reappointment of Bennie Nazelrod as Upshur County Enhanced Emergency Telephone Advisory Board member (copy included). Mr. Nazelrod’s term expiration will be June 30, 2018.

After discussion, on motion by Terry Cutright, seconded by Troy A. Brady, the Commission approved the resignation of Toni C. Newman as part-time Deputy Clerk in the Office of the County Clerk, effective October 3, 2015. Carrie Wallace advised that Ms. Newman has agreed to fill in when necessary to take Commission minutes in the event of the absence of the recorder and that would be paid under the Office of the County Clerk.

JC Raffety reviewed the correspondence from Joyce Harris Thacker, announcing her resignation from the James W. Curry Library Board, effective immediately. After discussion, on motion by Terry Cutright, seconded by Troy A. Brady, the Commission approved the appointment of Lori Ulderich-Harvey to fill the board vacancy as recommended by Ms. Harris-Thacker. Ms. Ulderich-Harvey’s term will expire December 31, 2016 (copy included).

After discussion, on motion by Terry Cutright, seconded by Troy A. Brady, the Commission approved the amendment of the James W. Curry Advisory Boards appointments as recommended by Carrie Wallace, board member (copy included).

After discussion, on motion by Terry Cutright, seconded by Troy A. Brady, the Commission approved the employment of Toni Newman as part-time Fire Fee Clerk at the rate of $15.00 per hour effective October 5, 2015 as recommended by Joe Malcomb, Fire Board President (copy included). Ms. Newman will work no more than an average of 30 hours per week. The Upshur County Fire Board will reimburse the county for payment of Ms. Newman’s wages and related expenses.
Carrie Wallace reviewed a request from an Interview Committee for the E911 Communications Center consisting of Terry Cutright, Steve Linger and Carrie Wallace, for the promotion of Tele Communicators to the position of Supervisor, effective October 4, 2015 (copy included). After discussion, on motion by Terry Cutright, seconded by Troy A. Brady, the Commission approved the promotions and a pay raise in the amount of $1.00 per hour for Carol J. Dean, Michelle D. McIe and Doyle R. Cutright II. In addition, a pay raise in the amount of $.50 per hour was approved for current Supervisor, Cecilia Stewart.

Addie Helmick, Women’s Aid in Crisis representative, appeared before the Commission and read the proclamation which designates October 2015 as Domestic Violence Awareness Month in Upshur County. Ms. Helmick encouraged citizens to be aware of the tragedy of domestic violence and participate in community efforts and support those working towards its end. After discussion, on motion by Terry Cutright, seconded by Troy A. Brady, the Commission approved and authorized the Commission to sign the Proclamation.

JC Raffety reviewed the following “For Your Information” items (copies included):
1. Assessor’s Certificate of Compliance from Walt Helmick, Commissioner of Agriculture, regarding Donald W. Rice’s completion of the Farm Census of 2015, satisfactorily complying with the requirements of the Farm Statistics Law and being eligible to receive compensation from the County Court according to Chapter 7, Article 7, section 6C of the New Code of West Virginia.
3. Upshur County Sheriff’s Financial Statement for period ending August 2015.
5. Agendas and/or Notice of Meetings:
   - Community Corrections—September 29, 2015
   - Buckhannon City Council—October 1, 2015
   - Upshur County Solid Waste Authority—October 12, 2015
   - Buckhannon City Council-Special Town Hall Meeting—October 21, 2015
6. Meeting Minutes:
   - Upshur County Fire Board—August 18, 2015
   - James W. Curry Library and Park Advisory Board—August 26, 2015
   - Upshur County Farmland Protection Board—August 27, 2015
   - Upshur County Fire Board—August 31, 2015
7. Meetings:
   - 10/01/15-7:00 p.m.-Banks District VFD
   - 10/01/15-7:00 p.m.-Selbyville VFD
   - 10/06/15-6:00 p.m.-Hodgesville PSD
   - 10/06/15-5:30 p.m.-Elkins Road PSD
   - 10/14/15-12:00 p.m.-Upshur County Senior Center Board
   - 10/14/15-1:30 p.m.-Upshur County Conventions & Visitors Bureau-UCDA Office
   - 10/14/15-6:00 p.m.-Upshur County Citizens Corp-CERT
   - 10/14/15-7:00 p.m.-Warren District VFD
   - 10/08/15-1:00 p.m.-Adrian PSD
   - 10/08/15-3:00 p.m.-Tennerton PSD
   - 10/08/15-4:00 p.m.-Upshur County Safe Sites & Structures Ordinance Board
   - 10/08/15-7:30 p.m.-Buckhannon VFD
   - 10/08/15-4:00 p.m.-B-U Airport Authority—meeting held at Airport
   - 10/12/15-12:00 p.m.-Upshur County Family Resource Network-Cancelled
   - 10/05/15-12:00 p.m.-Upshur County Family Resource Network-Special Meeting
   - 10/12/15-4:30 p.m.-Upshur County Solid Waste Authority
   - 10/12/15-6:00 p.m.-B-U Recreational Park Advisory Board-Cancelled
   - 10/19/15-6:00 p.m.-B-U Recreational Park Advisory Board-Special Meeting
   - 10/14/15-6:00 p.m.-Lewis-Upshur Community Corrections Board-Cancelled
   - 10/13/15-6:00 p.m.-Lewis-Upshur Community Corrections Board-Special Meeting
   - 10/07/15-6:00 p.m.-Buckhannon River Watershed Association
   - 10/20/15-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
   - 10/13/15-7:00 p.m.-Adrian VFD
   - 10/21/15-7:00 p.m.-Ellamore VFD
   - 10/21/15-12:00 p.m.-Lewis Upshur LEPC—Lewis location
   - 10/18/15-6:30 p.m.-Upshur County Youth Camp Board
• 10/20/15-6:30 p.m.-Upshur County Fire Board
• 10/21/15-7:00 a.m.-Upshur County Development Authority
• 10/07/15-7:00 a.m.-Upshur County Development Authority–Exec. Board
• 10/18/15-6:00 p.m.-Washington District VFD
• 10/19/15-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
• 10/20/15-5:00 p.m.-Upshur County EETAB
• 10/27/15-4:00 p.m.-Upshur County Public Library Board
• 10/22/15-3:30 p.m.-Upshur County Farmland Protection Board
• 10/28/15-10:00 a.m.-James W. Curry Advisory Board
• TBA-6:00 p.m.- Upshur County Fire Fighters Association
• 10/15/15-6:00 p.m.-Buckhannon Upshur Board of Health

8. Appointments Needed or Upcoming:
• Upshur Fire Board (Vacant Position-6-30-16)-1st District Community Representative
• Sourcewater Protection Committee-County Representative-Must be PSD board member or employee

The Commission approved all invoices for payment (copies included).
The Commission approved all Vacation Orders.
The Commission approved the following “Settlements”:
• Lila Ruth Cogar-Final
• Herbert Frank Hyre-Final
• Jack Richard Wilfong-Final
• Patricia Ann Miller Trust for Suzanne Michelle Miller-Fifth Annual Settlement

The Commission approved the following “Exonerations and/or Refunds” (copies included):
• Carrie C. Naughton--3721--Corrected Ticket
• Jon R. Arbogast--3722--Corrected Ticket (duplicate)
• Davy E. and Mary Ann Lee--3723--Corrected Ticket

The Commission approved the following “Request to Attend Meeting(s)” (copies included)
• Carrie Wallace-December 10, 2015

With no further business, on motion by Terry Cutright, seconded by Troy A. Brady, the Commission adjourned at 11:30 a.m.