The County Commission of Upshur County, West Virginia, held their regular meeting at the Courthouse Annex on Thursday, July 23, 2015, at 9:00 a.m. JC Raffety called the meeting to order. There were present JC Raffety, Commissioner; Troy A. Brady, Commissioner; Terry Cutright, Commissioner; Tabatha R. Perry, Assistant County Administrator and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer followed by the Pledge of Allegiance. All motions passed unanimously, unless otherwise stated.

After reading of the minutes, on motion by Troy A. Brady, seconded by Terry Cutright, the Commission approved the regular meeting minutes of July 16, 2015, with the following correction: “…the Commission approved the reappointment of Thanna Wentz as board member of the Upshur County Youth Camp Board of Directors. Ms. Wentz’s term will expire on May 31, 2021.”

After discussion, on motion by Terry Cutright, seconded by Troy A. Brady, the Commission approved the “Recommendation for Extension of Time To Settle Estate” concerning the Estate of Betty Marie Rusmisell as recommended by Daya Masada Wright, Fiduciary Commissioner.

After discussion, on motion by Troy A. Brady, seconded by Terry Cutright, the Commission approved and authorized the President to sign the Grant Contract Agreement and related documents between the Division of Justice and Community Services and the Upshur County Commission concerning the STOP Violence Against Women Program Grant 14-VAW-021 in the amount of $30,700 for the period from July 1, 2015 through June 30, 2016 (copy included).

After discussion, on motion by Terry Cutright, seconded by Troy A. Brady, the Commission approved the job posting/advertisement for the position of full time Deputy Circuit Clerk. Applications must be received by the close of business on August 10, 2015 (copy included).

After discussion, on motion by Troy A. Brady, seconded by Terry Cutright, the Commission approved the appointment of Edwin Beer to the Safe Sites and Structures Ordinance Enforcement Board. Mr. Beer will fill an unexpired two year vacancy which will expire on June 30, 2016 (copy included).

After discussion, on motion by Troy A. Brady, seconded by Terry Cutright, the Commission approved the appointment of John C. “Buck” Edwards as member of the Buckhannon-Upshur Parks and Recreation Advisory Board. Mr. Edwards’ two year term will expire on June 30, 2017 (copy included).

After discussion, on motion by Troy A. Brady, seconded by Terry Cutright, the Commission approved the reappointment of Craig D. Presar to serve as member of the Upshur County Youth Camp Board. Mr. Presar’s six year term will expire on May 31, 2021 (copy included).

After discussion, on motion by Terry Cutright, seconded by Troy A. Brady, the Commission approved the reappointment of Steve Linger, E911 Communications Center Director, for a change in the employment status of Christina M. Pickens from part time to full time Tele Communicator effective July 23, 2015 (copy included).

JC Raffety reviewed the following “For Your Information” items (copies included):
1. Upshur County Sheriff’s Financial Statement for period ending June 2015
2. Cat Report—June 2015
5. Agendas and/or Notice of Meetings:

UPSHUR COUNTY COMMISSION MEETING
July 23, 2015
Elkins Road Public Service District—August 4, 2015

6. Meeting Minutes:
   - Elkins Road Public Service District—June 2, 2015
   - Elkins Road Public Service District—Special Meeting—June 23, 2015

7. Meetings:
   - 07/02/15-7:00 p.m.-Banks District VFD
   - 07/02/15-7:00 p.m.-Selbyville VFD
   - 07/07/15-6:00 p.m.-Hodgesville PSD
   - 07/07/15-5:30 p.m.-Elkins Road PSD
   - 07/08/15-12:00 p.m.-Upshur County Senior Center Board
   - 07/15/15-1:30 p.m.-Upshur County Conventions & Visitors Bureau—UCDA Office
   - 07/08/15-6:00 p.m.-Upshur County Citizens Corp-CERT
   - 07/08/15-7:00 p.m.-Warren District VFD
   - 07/09/15-1:00 p.m.-Adrian PSD
   - 07/09/15-3:00 p.m.-Tennerton PSD
   - 07/09/15-4:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
   - 07/09/15-7:30 p.m.-Buckhannon VFD
   - 07/09/15-4:00 p.m.-B-U Airport Authority—meeting held at Airport
   - 07/13/15-12:00 p.m.-Upshur County Family Resource Network
   - 07/13/15-4:30 p.m.-Upshur County Solid Waste Authority
   - 07/13/15-6:00 p.m.-B-U Recreational Park Advisory Board
   - 07/13/15-6:00 p.m.-Lewis-Upshur Community Corrections Board
   - 07/01/15-6:00 p.m.-Buckhannon River Watershed Association
   - 07/21/15-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
   - 07/14/15-7:00 p.m.-Adrian VFD
   - 07/15/15-7:00 p.m.-Ellamore VFD
   - 07/15/15-12:00 p.m.-Lewis Upshur LEPC—Lewis location
   - 07/16/15-6:30 p.m.-Upshur County Youth Camp Board
   - 07/07/15-6:30 p.m.-Upshur County Fire Board—Special Meeting
   - 07/14/15-6:30 p.m.-Upshur County Fire Board—Special Meeting
   - 07/21/15-6:30 p.m.-Upshur County Fire Board—Cancelled
   - 07/15/15-7:00 a.m.-Upshur County Development Authority—Exec. Board
   - 07/19/15-6:00 p.m.-Washington District VFD
   - 07/20/15-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
   - 07/21/15-5:00 p.m.-Upshur County EETAB
   - 07/21/15-4:00 p.m.-Upshur County Public Library Board
   - 07/23/15-4:00 p.m.-Upshur County Farmland Protection Board
   - 07/22/15-10:00 a.m.-James W. Curry Advisory Board
   - TBA-6:00 p.m.-Upshur County Fire Fighters Association
   - 08/05/15-12:00 p.m.-Upshur County Development Authority Annual Meeting—Event Center Brushy Fork

8. Appointments Needed or Upcoming:
   - Upshur County Safe Structures and Sites Board (Vacant Position-6-30-14)-Community
   - Upshur County Civil Service Board (Vacant Position-12-31-13)-Commission
   - B-U Recreational Park Advisory Board (Vacant Position-06-30-16)-Commission
   - B-U Board of Health (Vacant Position-6-30-15)-Commission
   - Upshur County Youth Camp Board (5-31-15-Craig Presar)
   - B-U Recreational Park Advisory Board (6-30-15-“Robbie” Martin)-Board of Education
   - B-U Recreational Park Advisory Board (6-30-15-Christine Bennett)-Commission
   - Upshur County Library Board (6-30-15-Mary Ann Crites)-Board of Education
   - Upshur County Convention and Visitor’s Bureau-Commission

City of Buckhannon Mayor, Rick Edwards, appeared before the Commission and commended the Lewis-Upshur Animal Control Facility Director, employees and volunteers for the outstanding job they do and commended the Upshur and Lewis County Commissions for their support of the facility. Mr. Edwards commented that the shelter is sometimes overwhelmed with a large number of animals and encouraged public education concerning spay and neutering of dogs and cats. Mr. Edwards advised that the City of Buckhannon will discuss increasing its contribution to the facility and would like to see it become a “no kill” shelter but realizes that more money will be needed to achieve that. Commissioners also expressed their appreciation for
the facility workers and volunteers and “echoed” Mayor Edwards’ concerns about individuals’ personal responsibility as pet owners.

John E. Nottingham, P.E., Vice President, NGE, LLC appeared before the Commission and provided information concerning a Cost Estimate in the amount of $10,171.00 for investigation and recommendations for stabilization of a landslide at the E911 Communication Center/OEM location. After discussion, on motion by Troy A. Brady, seconded by Terry Cutright, the Commission approved the cost estimate and authorization to proceed with the Landslide Geotechnical Investigation (copy included).

Debbie Shapiro, WV Strawberry Festival representative appeared before the Commission and requested additional funding for the 75th Annual Strawberry Festival, Diamond Jubilee event. Ms. Shapiro advised that the coming year will be an important year for the City of Buckhannon with not only the 75th year of the Strawberry Festival but also the 200th anniversary of the City of Buckhannon and the 125th anniversary of Wesleyan College. Ms. Shapiro said that the Committee is planning to make the 75th celebration “the biggest and best ever” and in doing so, the costs associated will be increased. Ms. Shapiro requested a pledge of an additional $3,000 from the Commission (in addition to the $2,000 already budgeted). After discussion, JC Raffety advised that the Commission is unable to make such a commitment at this time, but will keep the request in mind when allocating 2016 revenues. The Commission realizes the importance of the festival to Buckhannon and Upshur County and will make every effort to grant the request.

The Commission approved all invoices for payment (copies included)

The Commission approved all Vacation Orders.

The Commission approved the following Settlements:
- Karen Kay Hull—Final
- Penny Lynn Johnson—Final
- Robert Dakota Judd—Final
- Lorna Irene Linger—Final
- Mary L Simmons—Final
- Gene Gaston Smega—Final
- Phyllis Ann Webster—Final

The Commission approved the following “Exonerations and/or Refunds” (copies included):
- Darios L. or Edith D. Bender—#3627—Corrected Ticket
- Joshua L. Kelley—#3628—Corrected Ticket
- Carmen N. Medina—#3630—Corrected Ticket
- Fred D. and Janet Sue Newman—#3631—Corrected Ticket
- Howard L. Smith—#3632—Corrected Ticket
- Terry L. Stipe—#3633—Corrected Ticket
- Angel Howell or Margaret Posey or Robert or Donna Landis—#3634—Corrected Ticket
- Wanda L. Hickman—#3635—Corrected Ticket
- Charles and Susan B. Morrison—#3636—Corrected Ticket
- Jeffrey C. and Phyllis A. Allen—#3637—Corrected Ticket
- Norma J. Wayts and R. Robert Kelley—#3638—Corrected Ticket

The Commission approved the following “Consolidation of Land Tracts” (copies included):
- Union District—Map 6G Parcel 95.2 with Map 6G Parcel 95.3 and Map 6G Parcel 95.4 to make Map 6G Parcel 95.2—Owner, Jimmie B. Seckman, Jr.

With no further business, on motion by Troy A. Brady, seconded by Terry Cutright, the Commission adjourned at 11:40 a.m.