The County Commission of Upshur County, West Virginia, held their regular meeting at the Courthouse Annex on Thursday, June 18, 2015 at 9:00 a.m. JC Raffety called the meeting to order. There were present JC Raffety, Commissioner; Troy A. Brady, Commissioner; Terry Cutright, Commissioner; Carrie L. Wallace, County Administrator; Tabatha R. Ferry, Assistant County Administrator and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer followed by the Pledge of Allegiance. All motions passed unanimously, unless otherwise stated.

After reading of the minutes, on motion by Troy A. Brady, seconded by Terry Cutright, the Commission approved the regular meeting minutes of June 11, 2015 with typographical corrections.

JC Raffety provided a review of correspondence from Cannon Wadsworth, Director of State Programs, Global Science and Technology, Inc. regarding the renewal of the Support Contract, “Basic Ordering Agreement” for FY 2016 (copy included). Carrie Wallace advised that there has been no price increase from the previous year. After discussion, on motion by Troy A. Brady, seconded by Terry Cutright, the Commission approved and authorized the President to sign the renewal contract.

JC Raffety provided a review of correspondence from SuddenLink Communications concerning the Purchase and Sale Agreement with Altice S.A. in which “Altice will acquire 70% of the …equity interests of Cequel (SuddenLink)…” After discussion, on motion by Terry Cutright, seconded by Troy A. Brady, the Commission approved and authorized the President to sign the “Resolution of the County of Upshur Approving the Change of Control of the Cable Television Franchise” (copy included).

After discussion, on motion by Troy A. Brady, seconded by Terry Cutright, the Commission approved Donna Matthews to fill the vacancy on the Upshur County Civil Service Board. Ms. Matthews’ term will expire on December 31, 2017 (copy included).

After discussion, on motion by Terry Cutright, seconded by Troy A. Brady, the Commission approved Aaron Harris to serve as Second District representative on the Upshur County Fire Board. Mr. Harris’ term will expire June 30, 2018 (copy included).

After discussion, on motion by Troy A. Brady, seconded by Terry Cutright, the Commission approved the resignations of Tonya Lake and Lillian Lake as monitors for the Tri County Child Exchange and Visitation Program (copy included).

JC Raffety reviewed correspondence from Dirk Burnside, Deputy Director of the Office of Emergency Management (OEM). After discussion, on motion by Terry Cutright, seconded by Troy A. Brady, the Commission approved Mr. Burnside’s resignation and request to continue as Communications Officer/RACES Radio Officer.

JC Raffety provided an update concerning correspondence from Doyle Tenney, IBEW Local 596 Journeyman Electrician (copy included) which was discussed at the June 11, 2015 meeting of the Upshur County Commission. Mr. Raffety advised that since there was no up or down vote, that the Commissions position on the matter should be clarified. After discussion, on motion by Terry Cutright, seconded by Troy A. Brady, the Commission approved to not pay the “prevailing wage” to workers on construction projects costing $500,000 or less as was approved by the State Legislature. Commissioners stated that due to economic circumstances, they feel they are responsible to county residents to pay no more than is necessary for work performed.

After discussion, on motion by Troy A. Brady, seconded by Terry Cutright, the Commission approved the adoption of the “Freedom of Information Request Form” (copy included).

Debbie Thacker Wilfong, Upshur County Clerk, appeared before the Commission and reviewed the proposed changes regarding consolidation and/or closure of certain Precincts in Upshur County. After discussion, on motion by Terry Cutright, seconded by Troy A. Brady, the Commission approved advertisement/legal notices for publication of “Public Hearing” “Closure of Precinct 13 (Buckhannon Academy Elementary School) & “Combine with Precinct 14 (Buckhannon Academy Elementary School) and “Consolidation of Precincts 18A and 18L, 20A & 20L, 27A &27L, 37A & 37L, 39A &39L, 44A &44L and 47A & 47L” (copies included). The Public Hearing(s) will be held at 9:15 a.m. on Thursday, July 23, 2015 in the Commission Meeting Chambers.

After discussion, on motion by Troy A. Brady, seconded by Terry Cutright, the Commission approved the updated “Procedures to Dispatch Wrecker Services” (copy included). Carrie Wallace advised that WV Code requires that the procedures be updated every three years.

Union Elementary School students, Emily Jozwick and Cloey Warner, appeared before the Commission and presented a Petition for the installation of a stoplight at the Kesling Mill intersection on Route 33. Ms. Jozwick and Ms. Warner started the petition when a recent traffic accident took the life of a grandfather of a Union Elementary student. JC Raffety advised that although the Commission does not have the authority to place the traffic light, they will forward the request and petition with a letter of support to the West Virginia Department of Highways.
UPSHUR COUNTY COMMISSION MEETING
June 18, 2015

Mr. Raffety and Commissioners Brady and Cutright commended the students and appreciate their efforts for taking action to ensure the safety of others.

JC Raffety reviewed the following “For Your Information” items (copies included):

1. Correspondence from Ora L. Ash, Deputy State Auditor, regarding a reminder of deadlines for submitting budget revisions. Budget revisions are due on or before:
   - June 22, 2015—Final Budget Revision for current fiscal year
   - July 15, 2015—Coal Severance Fund Budget revision
   - July 30, 2015—General Fund budget revision

2. Correspondence from David A. Lewellyn, Land Agent of Columbia Pipeline Group, LLC, regarding maintaining portions of the right-of-way by mowing and land clearing during the summer months on or near County property.

3. Upshur County Tobacco Prevention Coalition—Health Risks of E-cigarettes, Smokeless Tobacco, and Waterpipes article

4. Agendas and/or Notice of Meetings
   - Lewis/Upshur LEPC—June 17, 2015
   - Buckhannon City Council—June 18, 2015
   - Elkins Road Public Service District—June 23, 2015
   - Upshur County Family Resource Network—June 8, 2015

5. Meeting Minutes:

6. Meetings
   - 06/04/15-7:00 p.m.-Banks District VFD
   - 06/04/15-7:00 p.m.-Selbyville VFD
   - 06/02/15-6:00 p.m.-Hodgesville PSD
   - 06/02/15-5:30 p.m.-Elkins Road PSD
   - 06/10/15-12:00 p.m.-Upshur County Senior Center Board
   - 06/17/15-1:30 p.m.-UC Conventions & Visitors Bureau—UCDA Office
   - 06/10/15-6:00 p.m.-Upshur County Citizens Corp-CERT
   - 06/10/15-7:00 p.m.-Warren District VFD
   - 06/11/15-1:00 p.m.-Adrian PSD
   - 06/11/15-3:00 p.m.-Tennerton PSD
   - 06/11/15-4:30 p.m.-UC Safe Sites & Structures Ordinance Board
   - 06/11/15-7:30 p.m.-Buckhannon VFD
   - 06/11/15-4:00 p.m.-B-U Airport Authority—meeting held at Airport
   - 06/08/15-12:00 p.m.-Upshur County Family Resource Network
   - 06/08/15-4:30 p.m.-Upshur County Solid Waste Authority
   - 06/08/15-6:00 p.m.-B-U Recreational Park Advisory Board—Cancelled
   - 06/08/15-6:00 p.m.-Lewis-Upshur Community Corrections Board
   - 06/03/15-6:00 p.m.-Buckhannon River Watershed Association
   - 06/16/15-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
   - 06/09/15-7:00 p.m.-Adrian VFD
   - 06/17/15-7:00 p.m.-Ellamore VFD
   - 06/17/15-12:00 p.m.-Lewis Upshur LEPC—Upshur location
   - 06/18/15-6:30 p.m.-Upshur County Youth Camp Board
   - 06/16/15-6:30 p.m.-Upshur County Fire Board
   - 06/03/15-7:00 a.m.-UC Development Authority—Exec. Board
   - 06/21/15-6:00 p.m.-Washington District VFD
   - 06/15/15-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
   - 06/16/15-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
   - 06/23/15-4:00 p.m.—Upshur County Public Library Board
   - 06/17/15-7:00 a.m.—Upshur County Development Authority—Full Board
   - 06/25/15-4:00 p.m.-Upshur County Farmland Protection Board
   - 06/22/15-10:00 a.m.- Mountain CAP of West Virginia, CDC
   - 06/24/15-10:00 a.m.-James W. Curry Advisory Board
   - TBA-6:00 p.m.—Upshur County Fire Fighters Association
   - 08/05/15-12:00 p.m.-Upshur County Development Authority Annual Meeting—Event Center Brusky Fork

7. Appointments Needed or Upcoming:
   - UC Safe Structures and Sites Board (Vacant Position—6-30-14)—Community
   - UC Enhanced Emergency Telephone Board (Vacant Position—6-30-13)—Community
   - Upshur County Civil Service Board (Vacant Position—12-31-13)—Commission
Buckhannon-Upshur Recreational Park Advisory Board (Vacant Position-06-30-16)—Commission

Buckhannon-Upshur Board of Health (Vacant Position-6-30-15)—Commission

Upshur County Fire Board (Vacant Position-6-30-15)—Fire Association Representative

Upshur County Fire Board (Vacant Position-6-30-15)—Community

Upshur County Youth Camp Board (5-31-15-Thanne Wentz)

Upshur County Youth Camp Board (5-31-15-Craig Presar)

Upshur County Solid Waste Authority (6-30-15 Jacqueline McDaniels)-Public Service Commission

Upshur County Public Service Districts (7-31-15-Elmer Tenney)-Tennerton PSD

Buckhannon-Upshur Recreational Park Advisory Board (6-30-15-Callie Sams)—City

Buckhannon-Upshur Recreational Park Advisory Board (6-30-15-Tapan Squires)—City

Buckhannon-Upshur Recreational Park Advisory Board (6-30-15-Carl “Robbie” Martin)—Board of Education

Buckhannon-Upshur Recreational Park Advisory Board (6-30-15-Christine Bennett)—Commission

Upshur County Library Board (6-30-15-Mary Ann Crites)—Board of Education

Buckhannon-Upshur Airport Authority (6-30-15-Richard Clemens)—City of Buckhannon

The Commission approved all invoices for payment (copies included)

The Commission approved all Vacation Orders.

The Commission approved the following Settlements:

Laura Jean Craven---Final

Mary L. Eddy—Final

Virginia G. Gemmill—Final

Mary Margaret Hiner—Final

Betty L. Hyre—Final

Ervin F. Skinner—Final

Arnett Browne Corley-Eighth Annual Settlement

The Commission approved the following “Exonerations and/or Refunds”: (copies included)

Gary L. Queen—#3593—Corrected Ticket

Cardinal Natural Fuel Co or Enzo Cardelli—#3594—Corrected Ticket

Cardinal Natural Fuel Co or Enzo Cardelli—#3595—Corrected Ticket

Cardinal Natural Fuel Co or Enzo Cardelli—#3596—Corrected Ticket

Jim Farry, former Office of Emergency Management Director, appeared before the Commission to discuss matters relating to retirement contribution and compensation. On motion by Terry Cutchright, seconded by Troy A. Brady, the Commission entered executive session at 10:00 a.m. Present were JC Raffety, Troy A. Brady, Terry Cutchright, Carrie Wallace, Tabatha Perry and Jim Farry. The Commission returned to open session at 10:25 a.m. No decisions were made in executive session.

After discussion, on motion by Troy A. Brady, seconded by Terry Cutchright, the Commission denied the request made by Jim Farry.

The Commission recessed at 11:30 a.m.

The Commission attended the meetings of the Upshur County Department Supervisors and the Upshur County Policy Board (copies included).

The Commission reconvened at 2:15 p.m.

With no further business, on motion by Troy A. Brady, seconded by Terry Cutchright, the Commission adjourned at 2:15 p.m.