The County Commission of Upshur County, West Virginia, held their regular meeting at the Courthouse Annex on Thursday, May 21, 2015, at 9:00 a.m. JC Raffety called the meeting to order. There were present JC Raffety, Commissioner; Terry Cutright, Commissioner; Troy A. Brady, Commissioner; Carrie L. Wallace, County Administrator; Tabatha R. Perry, Assistant Administrator; and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer followed by the Pledge of Allegiance. All motions passed unanimously, unless otherwise stated.

After reading of the minutes, on motion by Terry Cutright, seconded by Troy A. Brady, the Commission approved the regular meeting minutes of May 14, 2015 of the Upshur County Commission with typographical corrections.

JC Raffety reviewed correspondence from David Long concerning his request to be considered as a member of the Upshur County Fire Board (copy included). Mr. Raffety advised that Mr. Long would have to relinquish his title as honorary firefighter per Fire Board By-Laws in order to serve on the board and consequently has withdrawn his request due to the conflict.

After discussion, on motion by Troy A. Brady, seconded by Terry Cutright, the Commission approved the employment of Buckhannon-Upshur Recreational Park staff members, Renee Carr as Lifeguard at the rate of $9.30 per hour and Lifeguards at the rate of $8.00 per hour as follows: Kailyn R. Bosley, Lindsey N. Bosley, Brooke L. Newcome, Gregory A. Mach, Haley Williams, Katelyn Mahoney and Hayley Miller; Admissions, Samantha C. Barlow at $8.00 per hour and Water Aerobics Instructor, Melanie Sandy-Groves at the rate of $20 per session (copy included). Effective date of employment for all is May 21, 2015.

After discussion, on motion by Troy A. Brady, seconded by Terry Cutright, the Commission approved the employment of Haley Williams, Rod Hunte and Corey Johnston as seasonal coaches for the Splashes swim team effective May 21, 2015. Wages will be reimbursed to the County in full by the “Splashes” swim team (copy included).

Carrie Wallace provided a review of the Community Work Experience Program (CWEP) Contract between the West Virginia Department of Health and Human Resources and the Upshur County Commission. Ms. Wallace advised that CWEP is an ongoing program which provides Community Service opportunities for programs associated with the WVDHHR. After discussion, on motion by Troy A. Brady, seconded by Terry Cutright, the Commission approved and authorized the President to sign the contract (copy included).

After discussion, on motion by Terry Cutright, seconded by Troy A. Brady, the Commission approved and authorized the President to sign correspondence requesting a time extension for Governor’s Community Participation (grant) Program, Project Numbers 14LEDA0249 and 14LEDA0247 for bridge repairs at the Upshur County Youth Camp (copy included).

After discussion, on motion by Terry Cutright, seconded by Troy A. Brady, the Commission approved the termination of Daniel Boone as Upshur County Animal Control Officer effective May 22, 2015 as recommended by David H. Coffman, Upshur County Sheriff. After discussion, on motion by Troy A. Brady, seconded by Terry Cutright, the Commission approved the advertisement/job posting for the position of Animal Control Officer. Applications must be received on or before the close of business on Friday, May 29, 2015 (copy included)

JC Raffety reviewed information concerning American Legion Memorial Day Services at Mt. Olive Church at Hemlock on Saturday, May 23 and at Mt. Union Cemetery and Heavner Cemetery on Monday, May 25 (copy included). (Note: not on agenda, report only)

Emiel Butcher, Micrologic, Inc. representative, appeared before the Commission and provided information on the replacement “Hold-Up/Panic System” for which Micrologic has submitted a quote in the amount of $9,207.35 (copy included).

At 10:00 a.m., on motion by Terry Cutright, seconded by Troy A. Brady, the Commission entered executive session per WV Code 6-9A-4, to review James W. Curry Scholarship applications. Present were JC Raffety, Troy A. Brady and Terry Cutright. Carrie Wallace and Tabatha Perry entered the meeting at 10:12 a.m. The Commission returned to open session at 10:12 a.m. No decisions were made in executive session.

JC Raffety reviewed the process for the selection of the winning applicants. Mr. Raffety advised that the applications had personal information obscured to ensure anonymity of applicants. After discussion, on motion by Terry Cutright, seconded by Troy A. Brady, the Commission approved application #3, Cora Mc Daniels for the female recipient and application #16, Tanner Wuchner, for the male recipient of the scholarship awards.

JC Raffety reviewed the following “For Your Information” items (copies included):

1. Correspondence from Steven D. Canterbury, Administrative Director of the Supreme Court of Appeals, agreeing to Judge Reger’s request to utilize money from the Worthless Check Fund to purchase carpeting for the Magistrate Courtroom and the Magistrate Court offices in Upshur County
2. Upshur County Tobacco Prevention Coalition Handout
3. Correspondence from Maureen Lewis, Administrative Law, with the Secretary of State, State of West Virginia requesting the filing of a list of all Public Service Districts and their current board members by July 1, 2015
4. Atlantic Coast Pipeline Project Update—May 2015
5. Correspondence from Steven Atkinson, Land Project Manager, Columbia Gas Transmission, requesting authorization for the uprate from the FERC. Upon approval, Columbia Gas will increase the maximum allowed operating pressure to 1000 psig.
7. Lewis—Upshur Animal Control Adoption Financial Transactions—April 2015
8. Upshur County Sheriff’s Financial Statement—April 2015
9. Agendas and/or Notice of Meetings:
   • Buckhannon City Council—May 21, 2015
   • Upshur-Buckhannon Health Department—May 28, 2015
10. Meeting Minutes:
    • Adrian Public Service District—April 9, 2015
11. Meetings
    • 05/07/15 7:00 p.m.-Banks District VFD
    • 05/07/15 7:00 p.m.-Selbyville VFD
    • 05/05/15 6:00 p.m.-Hodgesville PSD
    • 05/05/15 5:30 p.m.-Elkins Road PSD
    • 05/13/15 12:00 p.m.-Upshur County Senior Center Board
    • 05/13/15 1:30 p.m.-UC Conventions & Visitors Bureau-UCDA Office
    • 05/13/15 6:00 p.m.-Upshur County Citizens Corp-CERT
    • 05/13/15 7:00 p.m.-Warren District VFD
    • 05/14/15 1:00 p.m.-Adrian PSD
    • 05/14/15 3:00 p.m.-Tennerton PSD
    • 05/14/15 4:30 p.m.-UC Safe Sites & Structures Ordinance Board--CANCELLED
    • 05/14/15 7:30 p.m.-Buckhannon VFD
    • 05/12/15 4:00 p.m.-B-U Airport Authority—meeting held at Airport
    • 05/11/15 12:00 p.m.-Upshur County Family Resource Network
    • 05/11/15 4:30 p.m.-Upshur County Solid Waste Authority
    • 05/11/15 6:00 p.m.-B-U Recreational Park Advisory Board
    • 05/11/15 6:00 p.m.-Lewis-Upshur Community Corrections Board
    • 05/06/15 6:00 p.m.-Buckhannon River Watershed Association
    • 05/19/15 10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
    • 05/12/15 7:00 p.m.-Adrian VFD
    • 05/13/15 7:00 p.m.-Ellamore VFD
    • 05/20/15 12:00 p.m.-Lewis Upshur LEPC—Upshur location
    • 05/21/15 6:30 p.m.-Upshur County Youth Camp Board
    • 05/19/15 6:30 p.m.-Upshur County Fire Board
    • 05/06/15 7:00 a.m.-UC Development Authority–Exec. Board
    • 05/17/15 6:00 p.m.-Washington District VFD
    • 05/18/15 12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
    • 05/19/15 5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
    • 05/19/15 4:00 p.m. -U C Public Library Board
    • 05/20/15 7:00 a.m.-U C Development Authority—Full Board
    • 05/28/15 4:00 p.m.-Upshur County Farmland Protection Board
    • 05/27/15 10:00 a.m.-James W. Curry Advisory Board
    • TBA-6:00 p.m.-Upshur County Fire Fighters Association
    • Upshur County Development Authority Annual Meeting—Event Center Brushy Fork
12. Appointments Needed or Upcoming:
    • UC Safe Structures and Sites Board (Vacant Position—6-30-14)—Community
    • UC Enhanced Emergency Telephone Board (Vacant Position—6-30-13)—Community
    • Upshur County Civil Service Board (Vacant Position—12-31-13)—Commission
    • Buckhannon-Upshur Recreational Park Advisory Board (Vacant Position—06-30-16)—Commission
    • Buckhannon-Upshur Board of Health (Vacant Position—6-30-15)—Commission
The Commission approved all invoices for payment (copies included)
The Commission approved all Vacation Orders.
The Commission approved the following Settlements:
- Jean M. DeBarr—Final Settlement
- Thomas L. Harlow—Final Settlement
- Sally D. Huff—Final Settlement
- Willard G. Lamb—Final Settlement
- Dennis James Lewis—Final Settlement
- Donald Eugene Loudin, Jr.—Final Settlement
- Randy Lee Wamsley—Final Settlement
- Iva Waugh—Final Settlement

The Commission approved the following “Exonerations and/or Refunds”: (copies included)
- Mary A. Kelley or Anthony Gassett—#3589—Corrective Ticket
- Michael J. or Susan Aloi—#3590—Corrective Ticket

The Commission recessed at 11:45 a.m.
The Commission attended the meetings of the Upshur County Department Supervisors and
the Upshur County Policy Board (copies included)

With no further business, on motion by Troy A. Brady, seconded by Terry Cutright, the
Commission adjourned at 2:40 p.m.