The County Commission of Upshur County, West Virginia, held their regular meeting at the Courthouse Annex on Thursday, May 14, 2015, at 9:00 a.m. JC Raffety called the meeting to order. There were present JC Raffety, Commissioner; Terry Cutright, Commissioner; Troy A. Brady, Commissioner; Carrie L. Wallace, County Administrator; Tabatha R. Perry, Assistant Administrator; and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer followed by the Pledge of Allegiance. All motions passed unanimously, unless otherwise stated.

After reading of the minutes, on motion by Terry Cutright, seconded by Troy A. Brady, the Commission approved the April 30, 2015 joint meeting minutes of the Upshur County Commission and the Buckhannon City Council and the regular meeting minutes of May 07, 2015 of the Upshur County Commission as submitted.

Robert C. Orndorff, Jr., Dominion Resources Services, Inc., Senior Policy Advisor for State and Local Affairs appeared before the Commission and provided an update/status report on the Atlantic Coast Pipeline. Mr. Orndorff, Brittany Moody, Pipeline Engineering Manager and Greg Park, Construction Manager for the Atlantic Coast Pipeline, answered a list of prepared questions from the Commission and inquiries from county residents concerning safety issues, disaster preparedness, prevention of water contamination, truck traffic, impact on county roadways, construction noise studies and security concerns. Mr. Orndorff advised that Atlantic Coast Pipeline information can be obtained through the website www.DOM.com. Mr. Orndorff also advised the he will be providing future updates as the project progresses.

After discussion, on motion by Terry Cutright, seconded by Troy A. Brady, the Commission approved and authorized the Commission to sign the “Resolution Urging Governor Earl Ray Tomblin to Direct the Department of Highways to Implement a Public-Private Partnership to Finish Corridor H” (copy included).

After discussion, on motion by Troy A. Brady, seconded by Terry Cutright, the Commission approved the employment of Evin Thomas as Director of the Upshur County Community Corrections Day Report Center, effective May 17, 2015 at the annual salary of $28,080 as recommended by Rodney Rolenson, Home Confinement Supervisor (copy included).

After discussion, on motion by Troy A. Brady, seconded by Terry Cutright, the Commission approved the change in employment status of Sandra K. Bowman from part time to full time Tele Communicator effective May 11, 2015, as requested by Steven M. Linger, E911 Communications Center Director (copy included).

After discussion, on motion by Terry Cutright, seconded by Troy A. Brady, the Commission approved the employment of Doyle R. Cutright, II, as full time E911 Communications Center Tele Communicator as requested by Steven M. Linger (copy included). Effective date of employment is May 24, 2015 at the rate of $11.00 per hour.

Carrie Wallace requested postponement of Agenda Item #5, consideration to fill an EETAB (Enhanced Emergency Telephone Advisory Board) vacancy. Ms. Wallace advised that there may be additional parties interested in the position and requested the Commission to request the Board’s recommendation. The item will be placed on a future agenda.

After discussion, on motion by Terry Cutright, seconded by Troy A. Brady, the Commission approved and authorized the President to sign the Xerox, Upgrade License Agreement for software and support services related to the AS400 system (copy included).

The Commission recessed at 10:45 a.m.

The Commission reconvened at 10:55 a.m.

JC Raffety reviewed the following “For Your Information” items (copies included):
1. Correspondence from Terri Jo Bennett to Verr Hinkle regarding a road name request Application
2. Building Permits—April 2015
4. Cat Report—April 2015
5. Upshur County Extension Office Newsletter—May 2015
7. Upshur County E911 Communication Center Reports—April 2015
   • Monthly Call Summary Report
   • Monthly Departmental Summary Report
   • Monthly and YTD Wrecker Report
8. Agendas and/or Notice of Meetings: None
9. Meeting Minutes:
   • Elkins Road Public Service District—April 13, 2015
10. Meetings

- 05/07/15-7:00 p.m.-Banks District VFD
- 05/07/15-7:00 p.m.-Selbyville VFD
- 05/05/15-6:00 p.m.-Hodgesville PSD
- 05/05/15-5:30 p.m.-Elkins Road PSD
- 05/13/15-12:00 p.m.-Upshur County Senior Center Board
- 05/13/15-1:30 p.m.-UC Conventions & Visitors Bureau–UCDA Office
- 05/13/15-6:00 p.m.-Upshur County Citizens Corp-CERT
- 05/13/15-7:00 p.m.-Warren District VFD
- 05/14/15-1:00 p.m.-Adrian PSD
- 05/14/15-3:00 p.m.-Tennerton PSD
- 05/14/15-4:30 p.m.-UC Safe Sites & Structures Ordinance Board--CANCELLED
- 05/14/15-7:30 p.m.-Buckhannon VFD
- 05/12/15-4:00 p.m.-B-U Airport Authority–meeting held at Airport
- 05/11/15-12:00 p.m.-Upshur County Family Resource Network
- 05/11/15-4:30 p.m.-Upshur County Solid Waste Authority
- 05/11/15-6:00 p.m.-B-U Recreational Park Advisory Board
- 05/11/15-6:00 p.m.-Lewis-Upshur Community Corrections Board
- 05/06/15-6:00 p.m.-Buckhannon River Watershed Association
- 05/19/15-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
- 05/12/15-7:00 p.m.-Adrian VFD
- 05/13/15-7:00 p.m.-Ellamore VFD
- 05/20/15-12:00 p.m.-Lewis Upshur LEPC—Upshur location
- 05/21/15-6:30 p.m.-Upshur County Youth Camp Board
- 05/19/15-6:30 p.m.-Upshur County Fire Board
- 05/06/15-7:00 a.m.-U C Development Authority–Exec. Board
- 05/17/15-6:00 p.m.-Washington District VFD
- 05/18/15-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
- 05/19/15-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
- 05/19/15-4:00 p.m.-U C Public Library Board
- 05/20/15-7:00 a.m.-U C Development Authority–Full Board
- 05/28/15-4:00 p.m.-Upshur County Farmland Protection Board
- 05/27/15-10:00 a.m.-James W. Curry Advisory Board
- TBA-6:00 p.m.-Upshur County Fire Fighters Association
- 05/20/15-1:00 p.m.-“Common Sense Connections Tour” Senator Joe Manchin’s Representative

11. Appointments Needed or Upcoming:

- UC Safe Structures and Sites Board (Vacant Position–6-30-14)--Community
- UC Enhanced Emergency Telephone Board (Vacant Position–6-30-13)--Community
- Upshur County Civil Service Board (Vacant Position–12-31-13)--Commission
- Buckhannon-Upshur Recreational Park Advisory Board (Vacant Position-06-30-16)--Commission

The Commission approved all invoices for payment (copies included)
The Commission approved all Vacation Orders.

Joyce L. Harris-Thacker, Upshur County Family Resource Network Director, appeared before the Commission with law enforcement representatives and read 2 poems, “Surrounded by Heroes” and “Service of Honor”, in tribute to police officers and provided a review of the “Peace Officers’ Memorial Day” Proclamation which calls upon Upshur County citizens to observe May 15, 2015 as Peace Officers’ Memorial Day and May 11-17, 2015 as Police Week in memory and honor of deceased or disabled law enforcement officers. After discussion, on motion by Troy A. Brady, seconded by Terry Cutright, the Commission approved and authorized the Commission to sign the proclamation (copy included). Ms. Harris-Thacker provided blue ribbons in commemoration of fallen officers.

After discussion, on motion by Terry Cutright, seconded by Troy A. Brady, the Commission approved and authorized the President to sign the Plan Maintenance Agreement with Verdin Bells and Clocks in the amount of $795 for FY 2015-16 (copy included). The agreement is for maintenance of the cast bell, bell ringing equipment and tower clock located at the Upshur County Courthouse.
The Commission approved the following Settlements:
- Retha M. Armstrong—Final Settlement
- Terry Wease Bennett—Final Settlement
- Marietta Marie Brake—Final Settlement
- Marian Lois Cutright—Final Settlement
- Hellen Flossie Easterday—Final Settlement
- James E. Haymond—Final Settlement
- Patricia L. Hissam—Final Settlement
- Debra Delores Landis—Final Settlement
- Betty J. McNemar—Final Settlement
- Pearl Mae Shingleton—Final Settlement

The Commission approved the following “Exonerations and/or Refunds”: (copies included)
- Randall Hacker—#3588—Corrective Ticket

With no further business, on motion by Troy A. Brady, seconded by Terry Cutright, the Commission adjourned at 12:05 p.m.