The County Commission of Upshur County, West Virginia, held their regular meeting at the Courthouse Annex on Thursday, April 30, 2015, at 9:00 a.m. JC Raffety called the meeting to order. There were present JC Raffety, Commissioner; Troy A. Brady, Commissioner; Terry Cutright, Commissioner; Carrie L. Wallace, County Administrator; Tabatha R. Perry, Assistant County Administrator; and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer followed by the Pledge of Allegiance. All motions passed unanimously, unless otherwise stated.

After reading of the minutes, on motion by Troy A. Brady, seconded by Terry Cutright, the Commission approved the special meeting minutes of April 21, 2015, and April 22, 2015 and the regular meeting minutes of April 23, 2015, as submitted.

Carrie Wallace reviewed the James Vending agreement for vending machine services at the Buckhannon-Upshur Recreational Park. Ms. Wallace advised that the agreement is the same as last year’s contract (copy included). After discussion, on motion by Terry Cutright, seconded by Troy A. Brady, the Commission approved and authorized the President to sign the contract agreement.

After discussion, on motion by Troy A. Brady, seconded by Terry Cutright, The Commission approved the advertising for the Buckhannon-Upshur Recreational Park pool and pavilion facilities (copy included).

After discussion, on motion by Troy A. Brady, seconded by Terry Cutright, the Commission approved adjustments to the pay rates for Assistant Pool Managers for the 2015 season of the Buckhannon-Upshur Recreational Park pool which were approved at the April 23, 2015 meeting of the Upshur County Commission. The corrected pay rates are as follows: Chase Long, $9.85 per hour; Kristin Cosner, $9.55 per hour and Adam Brumley, $9.55 per hour (copy included).

After discussion, on motion by Terry Cutright, seconded by Troy A. Brady, the Commission approved the employment of full time seasonal kitchen/housekeeping staff members for the Upshur County Youth Camp with pay rates as follows: Rosalyn Freeman–Head Cook-$8.85/hr., Elsie Sayre -$8.75/hr., Bobbie Browning-$8.75/hr., Roberta Huffman-$8.75/hr., Cendall Cowan -$8.75/hr., Morgan Rice--$8.75/hr., Cori Cowan–$8.75/hr., Megan Russell--$8.75/hr. Jessica Cartrette--$8.75/hr. and Rebecca Demastes-$8.75/hr., and grounds keeping/lifeguard staff: Joseph Lance Wyatt-$8.75/hr., Zachary Haddix-$8.75/hr. and Benjamin Reynolds- $8.75/hr. Effective date of employment for all is May 26, 2015 (copies included).

After discussion, on motion by Terry Cutright, seconded by Troy A. Brady, the Commission approved the employment of Kista J. Allman, and Levi S. Heatherly as full time Tele-communicators and Sandra K. Bowman as part time Tele-communicator at the rate of $10.00 per hour effective May 11, 2015 as recommended by Steven M. Linger, E911 Communications Center Director.

After discussion, on motion by Troy A. Brady, seconded by Terry Cutright, the Commission approved the employment of Nichole D. Campbell as full time housekeeper at the rate of $8.00 per hour effective May 3, 2015 as recommended by Greg Harris, Director of Facilities Operations.

JC Raffety reviewed the following “For Your Information” items (copies included):
1. Correspondence from Tabatha R. Perry to Rod Hunte regarding the Randolph County YMCA Swim Team “RAYS” use of the Buckhannon-Upshur Recreational Facility for training from 7:45 a.m. to 9:15 a.m. during the 2015 summer season
2. Correspondence from Glen B. Gainer, III, WV State Auditor (by Ora L. Ash, Deputy State Auditor) approving the Levy Estimate (Budget) for the 2015-2016 fiscal year
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3. Correspondence from Ron Hooton to Tabatha R. Perry, Assistant County Administrator, responding to the Commission office’s letter of concern regarding Carper Road and Darylene Drive

4. Correspondence from Richard W. Edwards, Mayor, to the Honorable Kimberly D. Bose, Secretary for the Federal Energy Regulatory Commission, expressing the City of Buckhannon’s concerns regarding the proposed river and stream crossings of the Atlantic Coast Pipeline in Upshur County

5. Correspondence from Robert L. Pennington, P.E., Deputy State Highway Engineer—Programming and Planning, of the Division of Highways, regarding the Statewide Transportation Improvement (STIP) public review and comment period. All written comments are to be received no later than May 1, 2015

6. Correspondence from Mountain Lakes Preservation Alliance regarding concerns related to the Atlantic Coast Pipeline

7. Agendas and/or Notice of Meetings: None

8. Meeting Minutes:
   - Upshur County Farmland Protection Board—October 23, 2014

9. Meetings
   - 05/07/15-7:00 p.m.-Banks District VFD
   - 05/07/15-7:00 p.m.-Selbyville VFD
   - 05/05/15-6:00 p.m.-Hodgesville PSD
   - 05/05/15-5:30 p.m.-Elkins Road PSD
   - 05/13/15-12:00 p.m.-Upshur County Senior Center Board
   - 05/13/15-1:30 p.m.-UC Conventions & Visitors Bureau–UCDA Office
   - 05/13/15-6:00 p.m.-Upshur County Citizens Corp-CERT
   - 05/13/15-7:00 p.m.-Warren District VFD
   - 05/14/15-1:00 p.m.-Adrian PSD
   - 05/14/15-3:00 p.m.-Tennerton PSD
   - 05/14/15-4:30 p.m.-UC Safe Sites & Structures Ordinance Board
   - 05/14/15-7:30 p.m.-Buckhannon VFD
   - 05/12/15-4:00 p.m.-B-U Airport Authority—meeting held at Airport
   - 05/11/15-12:00 p.m.-Upshur County Family Resource Network
   - 05/11/15-4:30 p.m.-Upshur County Solid Waste Authority
   - 05/11/15-6:00 p.m.-B-U Recreational Park Advisory Board
   - 05/11/15-6:00 p.m.-Lewis-Upshur Community Corrections Board
   - 05/06/15-6:00 p.m.-Buckhannon River Watershed Association
   - 05/19/15-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
   - 05/12/15-7:00 p.m.-Adrian VFD
   - 05/13/15-7:00 p.m.-Ellamore VFD
   - 05/20/15-12:00 p.m.-Lewis Upshur LEPC—Upshur location
   - 05/21/15-6:30 p.m.-Upshur County Youth Camp Board
   - 05/19/15-6:30 p.m.-Upshur County Fire Board
   - 05/06/15-7:00 a.m.-UC Development Authority—Exec. Board
   - 05/17/15-6:00 p.m.-Washington District VFD
   - 05/18/15-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
   - 05/19/15-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
   - 05/19/15-4:00 p.m.-U C Public Library Board
   - 05/20/15-7:00 a.m.-U C Development Authority—Full Board
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- 05/28/15-4:00 p.m.-Upshur County Farmland Protection Board
- 05/25/15-10:00 a.m.-Mountain CAP of West Virginia, CDC
- 05/27/15-10:00 a.m.-James W. Curry Advisory Board
- TBA-6:00 p.m.-Upshur County Fire Fighters Association

10. Appointments Needed or Upcoming:
- UC Safe Structures and Sites Board (Vacant Position--6-30-14)---Community
- UC Enhanced Emergency Telephone Board (Vacant Position--6-30-13)---Community
- Upshur County Civil Service Board (Vacant Position--12-31-13)---Commission

The Commission approved all invoices for payment (copies included)
The Commission approved all Vacation Orders.
The Commission approved the following Settlements:
- Betty G. Booth—Final Settlement
- Donna Brown—Final Settlement
- Tony Lee Burr—Final Settlement
- Mary Agnes Connors—Final Settlement
- Larry Wayne Cutright, Sr. —Final Settlement
- Veldon Benton Linn—Final Settlement
- Joseph Harold Merrifield, Sr.—Final Settlement
- Vincent W. Miller—Final Settlement
- Gary Thomas Riffle—Final Settlement

The Commission approved the following “Exonerations and/or Refunds”: (copies included)
- Betsy L. George--#3575--$28.34
- Betsy L. George--#3576--$22.06
- Joseph B. Melton or Caron D. (Bailey)--#3577--$245.10
- Arletta and Kenneth Huddleston--#3578--$472.87
- Central Towing Service and Salvage, Inc.--#3579--$411.57
- Dewayne or Karen Sutton--#3580--$2.10
- Judy Warner--#3581--$431.26
- Floyd E. or Joy L. Mullins--#3582--$106.40
- Robert P. Cutlip--#3583--$28.34
- Melvin D. Perry--#3584--$147.89

The Commission recessed at 10:41 a.m.
The Commission reconvened at 11:00 a.m.

James Farry, Office of Emergency Management Director appeared before the Commission for the purpose of an exit interview. On motion by Terry Cutright, seconded by Troy A. Brady, the Commission entered into executive session per WV Code 6-9A-4 at 11:00 a.m. Present were JC Raffety, Troy A. Brady, Terry Cutright, Carrie Wallace, Tabatha Perry and James Farry. The Commission returned to open session at 11:45 a.m. No decisions were made in executive session.
The Commission recessed at 12:28 p.m.
The Commission reconvened at 3:00 p.m.
James Powell, Loudin Insurance Company representative and Trip King, Commercial Insurance Co. representative, appeared before the Commission for the purpose of review of Personal Property and Worker’s Compensation Insurance proposal. JC Raffety advised that the Commission may further review the proposal in January of 2016.

With no further business, on motion by Troy A. Brady, seconded by Terry Cutright, the Commission adjourned at 4:50 p.m.