The County Commission of Upshur County, West Virginia, held their regular meeting at the Courthouse Annex on Thursday, April 16, 2015, at 9:00 a.m. JC Raffety called the meeting to order. There were present JC Raffety, Commissioner; Troy A. Brady, Commissioner; Terry Cutright, Commissioner; Carrie L. Wallace, County Administrator; Tabatha R. Perry, Assistant County Administrator; and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer followed by the Pledge of Allegiance. All motions passed unanimously, unless otherwise stated.

After reading of the minutes, on motion by Troy A. Brady, seconded by Terry Cutright, the Commission approved the regular meeting minutes of April 16, 2015, as submitted.

JC Raffety reviewed correspondence from Circuit Court Judge, Jacob E. Reger, announcing the employment of a Drug Court Probation Officer and Case Manager and noted that the Commission has provided for office space for the employees as requested by Judge Reger.

After discussion, on motion by Terry Cutright, seconded by Troy A. Brady, the Commission approved the amendments to the Rental Contract for the Buckhannon-Upshur Recreational Park pool and/or pavilion facilities (copy included).

After discussion, on motion by Troy A. Brady, seconded by Terry Cutright, the Commission approved the request from Rod Hunte, Randolph County YMCA Swim Team (RAYS) Head Coach, to use the Buckhannon-Upshur pool for the 2015 season from 7 a.m. to 9:00 daily at the rate of $300.00 for the season (copy included).

After discussion, on motion by Troy A. Brady, seconded by Terry Cutright, the Commission approved the advertisement/job posting for the positions of lifeguards and admission workers for the Buckhannon-Upshur Recreational Park facility for the 2015 season (copy included). Applications must be received on or before the close of business on Monday, May 11, 2015.

After discussion, on motion by Terry Cutright, seconded by Troy A. Brady, the Commission approved the employment of Kristin Cosner at the rate of $9.35 per hour, Adam Brumley at the rate of $9.35 per hour and Chase Long at the rate of $9.65 per hour for positions as seasonal full time temporary Assistant Pool Managers. Effective date of employment is on or around May 16, 2015 (copies included).

After discussion, on motion by Troy A. Brady, seconded by Terry Cutright, the Commission approved the employment of Tonya Lake and Lilian Lake as Monitors for the Tri-County Child Exchange and Visitation Program effective April 23, 2015 as requested by Beth Burkhart, Program Coordinator (copy included).

After discussion, on motion by Terry Cutright, seconded by Troy A. Brady, the Commission approved the employment of Natasha N. Perry as part-time Administrative Assistant for the Addressing and Mapping Office effective April 26, 2015 at the rate of $8.00 per hour. Ms. Perry will work approximately 19.5 hours per week.

JC Raffety reviewed correspondence from James Farrell expressing interest in the position of Director of the Office of Emergency Management. After discussion, on motion by Terry Cutright seconded by Troy A. Brady, the Commission approved Mr. Farrell as Director of the Office of Emergency Management effective May 1, 2015 at the rate of $12.00 per hour (copy included).

After discussion, on motion by Troy A. Brady, seconded by Terry Cutright, the Commission approved the resignation of Henry T. McDonald as E911 Communications Center Tele-communicator effective April 23, 2015 (copy included).

After discussion, on motion by Troy A. Brady, seconded by Terry Cutright, the Commission approved the termination of Roy R. Chapman, Jr. as E911 Communications Center Tele-communicator effective April 23, 2015 as recommended by Steve Linger, E911 Communications Center Director.

JC Raffety reviewed the following “For Your Information” items (copies included):
1. Correspondence from Terri Jo Bennett to HERE Global B.V. regarding the release of Addressing and Mapping data to the aforementioned company under the Freedom of Information Act
2. Correspondence from April Keating, Mountain Lakes Preservation Alliance, responding to Dominion’s correspondence regarding the Atlantic Coast Pipeline in the Commission agenda from Thursday, April 16, 2015
3. Upshur County E911 Communication Center Reports—March 2015
   • Monthly Call Summary Report
   • Monthly Departmental Summary Report
   • Monthly and YTD Wrecker Report
4. Agendas and/or Notice of Meetings: None
JC Raffety opened a Public Hearing at 9:30 a.m. to hear comments and concerns from customers of the Elkins Road Public Service District concerning the Small Cities Block Grant application in the amount of $1,500,000 for the Elkins Road PSD Water Extension Project. Cary Smith, Region VII Planning and Development Council representative, provided an update on the project. Greg Belcher, Chapman Technical Group representative, reviewed the project and answered questions from area residents concerning additional and/or upgraded services and the possibility of future rate increases. Shane Whitehair, Region VII representative, requested residents to provide documentation in support of the project to include with the application and noted that public feedback would increase the chances for approval of the application. The project will improve current service (resolve low pressure problems), increase fire protection service (via additional hydrants), add new customers, and add new office and storage facilities. After discussion, on motion by Terry Cutright, seconded by Troy A. Brady, the Commission approved and authorized the President to sign the grant application. At 9:45 a.m. the public hearing was adjourned.
The Commission recessed at 9:55 a.m.
The Commission reconvened at 10:30 a.m.
The Commission approved all invoices for payment (copies included)
The Commission approved all Vacation Orders.
The Commission approved the following “Request to Attend Meeting” (copies included):
  • Carrie Wallace—May 17 and 18, 2015
  • Tabatha R. Perry—May 17 and 18, 2015
The Commission approved the following Settlements:
  • Dorothy D. Short—Final Settlement
With no further business, on motion by Troy A. Brady, seconded by Terry Cutright, the Commission adjourned at 10:45 a.m.