The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, April 02, 2015 at 9:00 a.m. JC Raffety called the meeting to order. There were present JC Raffety, Commissioner; Troy A. Brady, Commissioner; Terry Cutright, Commissioner; Carrie Wallace, County Administrator and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by Terry Cutright, seconded by Troy A. Brady, the Commission approved the regular meeting minutes of March 26, 2015 as submitted.

After reading of the minutes, on motion by Terry Cutright, seconded by Troy A. Brady, the Commission approved the special meeting minutes of March 31, 2015 as submitted.

After discussion, on motion by Terry Cutright, seconded by Troy A. Brady, the Commission approved and authorized the President to sign the National Service Day Proclamation which designates April 7, 2015 as National Service Recognition Day in Upshur County (copy included).

After discussion, on motion by Troy A. Brady, seconded by Terry Cutright, the Commission approved and authorized the President to sign the Grounds Keeping Contract with Sam’s Lawn and Garden in the amount of $17,790.00 effective April 2, 2015 (copy included). Carrie Wallace provided a review of the contract as discussed at the March 5, 2015 opening of bids.

After discussion, on motion by Terry Cutright, seconded by Troy A. Brady, the Commission approved and authorized the President to sign the work order from ThyssenKrupp in the amount of $3,371.00 for the replacement of an emergency phone in the Courthouse Annex elevator with one that is ADA compliant (copy included).

After discussion, on motion by Troy A. Brady, seconded by Terry Cutright, the Commission approved and authorized the President to sign the Emergency 24 Cancellation Forms for the fire protection monitoring service of the Upshur County Courthouse and Upshur County Library (copy included). Monitoring will now be provided by the Upshur County E911 Communications Center using software installed by Micrologic.

Carrie Wallace provided a review of Agenda item #5; “Request from Union Elementary 2nd Grade Teachers for a donation of 10 (ten) one day pool passes to include in an auction basket for the school carnival” (copy included). Ms. Wallace advised that the request came in last week but was too late to include on the agenda for the March 26 Commission meeting. Since the donation was needed to be included in a March 30, 2015 fundraiser event, the tickets were purchased with payment being held pending approval of the request. After discussion, on motion by Troy A. Brady, seconded by Terry Cutright, the
Commission approved the donation. Ms. Wallace was requested to follow up to return the payment for the pool passes to the teachers.

Carrie Wallace requested to postpone Agenda item #6 to a future meeting pending receipt of a written request from Steve Linger, E911 Communications Center Director.

After discussion, on motion by Troy A. Brady, seconded by Terry Cutright, the Commission approved the resignation of Michelle Posey as full time Community Corrections Case Manager effective April 3, 2015.

After discussion, on motion by Troy A. Brady, seconded by Terry Cutright, the Commission approved the employment of Ashley Brook Ware as full time Community Corrections Case Manager effective April 6, 2015 at the rate of $10.25 per hour (copy included).

JC Raffety reviewed the following “For Your Information” items: (copies included).

1. Correspondence from Jodie Akers, Director of Student Services, requesting the presence and participation of JC Raffety, Commission President, at the Spring 2015 Countywide Safety Planning Committee Meeting on Wednesday, April 15, 2015 at 9:00 a.m. at the Upshur County Board of Education
2. Correspondence from Wiley Creasey, Upshur County Resident, requesting the repair of Darylene Drive, also known as Carper Road—JC Raffety requested Carrie Wallace to follow up with correspondence to the Dept. of Highways
3. Invitation to the Children’s Memorial Flag Day Luncheon on April 16, 2015 at noon at the Chapel Hill United Methodist Church
4. Invitation to wear blue on Friday, April 10, 2015 in support of children across West Virginia who are subject to child abuse
5. Agendas and/or Notice of Meetings:
   • City Council—April 2, 2015
6. Meeting Minutes: None
7. Meetings:
   • 04/02/2015-7:00 p.m.-Banks District VFD
   • 04/02/2015-7:00 p.m.-Selbyville VFD
   • 04/07/2015-6:00 p.m.-Hodgesville PSD
   • 04/07/2015-5:30 p.m.-Elkins Road PSD—Cancelled
   • 04/08/2015-12:00 p.m.-Upshur County Senior Center Board
   • 04/08/2015-1:30 p.m.-Upshur County Conventions & Visitors Bureau-UCDA Office
   • 04/08/2015-6:00 p.m.-Upshur County Citizens Corp - CERT
   • 04/08/2015-7:30 p.m.-Warren District VFD
   • 04/09/2015-7:00 p.m.-Adrian PSD
   • 04/09/2015-3:00 p.m.-Tennerton PSD
   • 04/09/2015-4:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
   • 04/09/2015-7:30 p.m.-Buckhannon VFD
UPSHUR COUNTY COMMISSION MEETING
April 02, 2015

- 04/14/2015-7:00 a.m.-Buckhannon Upshur Airport Authority—meeting at airport
- 04/13/2015-12:00 p.m.-Upshur County Family Resource Network
- 04/13/2015-4:30 p.m.-Upshur County Solid Waste Authority
- 04/13/2015-6:00 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
- 04/13/2015-6:00 p.m.-Lewis-Upshur Community Corrections Board
- 04/01/2015-6:00 p.m.-Buckhannon River Watershed Association
- 04/21/2015-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
- 04/14/2015-1:00 p.m.-Adrian VFD
- 04/08/2015-7:00 p.m.-Ellamore VFD
- 04/15/2015-7:00 p.m.-Lewis Upshur LEPC
- 04/16/2015-6:30 p.m. -Upshur County Youth Camp Board
- 04/21/2015-6:30 p.m.-Upshur County Fire Board
- 04/08/2015-7:00 a.m.-Upshur County Development Authority – Exec. Board-CANCELLED
- 04/19/2015-6:00 p.m.-Washington District VFD
- 04/20/2015-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
- 04/21/2015-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
- 04/24/2015-4:00 p.m. -Upshur County Public Library Board
- 04/22/2015-7:00 a.m. -Upshur County Development Authority – Full Board
- 04/23/2015-4:00 p.m.-Upshur County Farmland Preservation
- 04/17/2014-10:00 a.m.-Mountain CAP of West Virginia, CDC
- 04/22/2015-10:00 a.m.-James W. Curry Advisory Board
- TBA-6:00 p.m.-Upshur County Fire Fighters Association
- 03/25/2015-2:00 p.m.-FY 16 Court Security Grant

8. Appointments Needed or Upcoming:
   - Upshur County Safe Structures and Sites Board-(Vacant Position- 06-30-14)- Community
   - Upshur County Enhanced Emergency Telephone Advisory Board-(Vacant Position- 06-30-13)- Community
   - Upshur County Civil Service Board-(Vacant Position- 12-31-13)- Commission

   The Commission approved all invoices for payment: (copies included)

   The Commission approved all Vacation Orders.

   The Commission approved the following Settlements:
   - Stanley Brent Chidester-Final Settlement
   - Thomas Ray Kelley-Final Settlement

   The Commission approved the following “Request to Attend Meeting” (copies included):
   - James Farrell—April 14, 2015

   The Commission recessed at 9:50 a.m.

   The Commission attended a presentation/demonstration of voting machines and equipment by Election Systems and Software (ES&S) at the Office of the County Clerk.
The Commission reconvened at 10:30 a.m.

Jeff Saltis, Upshur County resident appeared before the Commission and expressed concerns about members of the Upshur County Sheriff’s Department. Mr. Saltis requested to meet in executive session per WV Code 6-9A-4. Carrie Wallace advised that it would be Sheriff Coffman’s option since the complaints were against his Department. Sheriff Coffman stated that he would like to hear the complaints in open session.

JC Raffety advised that because of time constraints, Mr. and Ms. Saltis and Sheriff Coffman could each review their concerns and rebuttal in 15 minute sessions and at 11:00, would break for a scheduled agenda appointment, then, continue sessions of 15 minutes each until done.

Mr. Saltis reviewed his concerns which included nepotism, harassment and retaliation. Mr. Saltis stated that since an arrest of his son which occurred in January, 2012, he feels that his family has been an ongoing target of harassment. He stated that his son has been pulled over and his car searched 12 times without justification since the first arrest occurred. Other various complaints included: son being repeatedly pulled over and searched; family members being pulled over without cause other than driving a vehicle that was being targeted/profiled; former PRO Officer not following protocol; police officers making defamatory remarks in public settings; officers making arrests/serving warrants during late hours when no magistrate was available to set bail-(Mr. Saltis) stated other options were available; Deputy Theron Caynor and City Police Officer Nick Caynor serving warrants/making arrests together. In addition, Mr. Saltis expressed concerns about the father/son relationship between the Sheriff and Magistrate Coffman. Mr. Saltis stated that whenever his family made a complaint or called for assistance, it was not acted on.

Sheriff Coffman rebutted some of the complaints and advised that he would investigate the other issues and requested a complete listing of charges. Sheriff Coffman stated that prior to being elected Sheriff, the issue his relationship with Magistrate Coffman was addressed with the WV Ethics Commission (no objection was received). In addition, the Sheriff stated that any time a case that involves a potential conflict of interest comes before Magistrate Coffman; he informs the defendant of his relationship to the Sheriff and gives the option to appear before an alternate magistrate. (Mr. Saltis acknowledged that was the case when his son appeared before Magistrate Coffman.)

Steve Rawlings, West Virginia Counties Risk Pool (WVCoRP) representative, appeared before the Commission. WVCoRP is currently the provider of personal property insurance for Upshur County. Mr. Rawlings provided background information and data concerning the creation of the Risk Pool and provided an overview of services/insurance alternatives offered by the company.
Jeff Saltis returned and reiterated some of his complaints. Sheriff Coffman stated that during the break, he looked into one of the issues that Mr. Saltis had made reference to and had determined that it had been handled by State Police. Sheriff Coffman expressed concerns that Mr. Saltis did not talk to him prior to appearing before the Commission and assured that the charges would be investigated.

Upshur County resident, Elissa Mills, appeared before the Commission and expressed concerns regarding the incidence of missing dogs and cats. Ms. Mills discussed the policy at the Lewis-Upshur Animal Control facility of having no allowance for a hold time for cats and requested consideration for the policy to be changed to a minimum 3 day hold to give owners an opportunity to retrieve their pets. Ms. Mills also discussed the advantages of a Trap/Neuter/Release (TNR) program.

With no further business, on motion by Terry Cutright, seconded by Troy A. Brady, the Commission meeting adjourned at 12:05 p.m.