UPSHUR COUNTY COMMISSION MEETING
March 12, 2015

The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, March 12, 2015 at 9:00 a.m. JC Raffety called the meeting to order. There were present JC Raffety, Commissioner; Troy A. Brady, Commissioner; Terry Cutright, Commissioner; Carrie Wallace, County Administrator and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by Troy A. Brady, seconded by Terry Cutright, the Commission approved the regular meeting minutes of March 05, 2015 as submitted.

JC Raffety provided a review of the announcement of the 4th Annual CCAWV (County Commissioners’ Association of West Virginia) County Government Essay Contest for 8th grade students across West Virginia. Monetary prizes will be awarded to 1st, 2nd and 3rd place student winners (copy included). There will also be a prize for the 1st place winner’s Teacher to be used for classroom activities. All entries must be emailed to Vivian@ccawv.org by 5:00 p.m. on April 17, 2015.

After discussion, on motion by Terry Cutright, seconded by Troy A. Brady, the Commission approved and authorized the President to sign the “Letter of Support” for the Upshur County Development Authority to include with its submission of a grant proposal for “Frontier’s America’s Best Communities Grant” as discussed at the February 19, 2015 meeting of the Upshur County Commission.

After discussion, on motion by Troy A. Brady, seconded by Terry Cutright, the Commission approved and authorized the Commission to sign the “Property Use Agreement between the Upshur County Commission and the Upshur County Youth Baseball Association (copy included) as discussed at the February 5, 2015 meeting of the Upshur County Commission. The Agreement is for the usage of property located at the Upshur County Wellness Complex and is for a period of 10 (ten) years.

After discussion, on motion by Terry Cutright, seconded by Troy A. Brady, the Commission approved and authorized the President to sign the West Virginia, Homeland Security and Emergency Management Sub-Grant in the amount of $31,242.00 (copy included) for the benefit of the Office of Emergency Management.

After discussion, on motion by Terry Cutright, seconded by Troy A. Brady, the Commission approved the resignation of Helen Phillips as Upshur County Assessor effective March 31, 2015 (copy included).

After discussion, on motion by Terry Cutright, seconded by Troy A. Brady, the Commission approved the resignation of Debora Barnes, as Deputy Assessor, effective April 30, 2015 (copy included).

After discussion, on motion by Terry Cutright, seconded by Troy A. Brady, the Commission approved the resignation of Laura Ann Stewart as Deputy Assessor, effective March 13, 2015 (copy included)

JC Raffety reviewed the following “For Your Information” items: (copies included).

1. Correspondence from What’s Next Upshur County announcing regional meetings to discuss economic opportunities for the community
2. Correspondence from Ora L. Ash, Deputy State Auditor, announcing property tax levy rates and taxes levied for 2015-2016
3. Correspondence from the United States of America Federal Energy Regulatory Commission announcing a notice of intent to prepare an environmental impact statement for the planned Supply Header Project and Atlantic Coast Pipeline Project, request for comments on environmental issues, and notice of public scoping meetings.
4. Correspondence from the West Virginia Development Office regarding the Governor’s proclamation of April 2015 as Fair Housing Month for the State of West Virginia and encouragement for the Upshur County Commission to do the same—JC Raffety requested Carrie Wallace to follow up with preparing a Fair Housing Resolution/Proclamation designating April as Fair Housing Month in Upshur County
5. Correspondence from Advanced Alarm Technologies, Inc. expressing interest in bidding on future security system purchases
6. Upshur County Public Library Newsletter—March/April 2015

9. Agendas and/or Notice of Meetings:
   • Elkins Road Public Service District—March 3, 2015
10. Meeting Minutes: None
11. Meetings:
   • 03/05/2015-7:00 p.m.-Banks District VFD
   • 03/05/2015-7:00 p.m.-Selbyville VFD
   • 03/03/2015-6:00 p.m.-Hodgesville PSD
   • 03/03/2015-5:30 p.m.-Elkins Road PSD--Cancelled
   • 03/11/2015-12:00 p.m.-Upshur County Senior Center Board
   • 03/11/2015-1:30 p.m.-Upshur County Conventions & Visitors Bureau-UCDA Office
   • 03/11/2015-6:00 p.m.-Upshur County Citizens Corp - CERT
   • 03/11/2015-7:30 p.m.-Warren District VFD
   • 03/12/2015-7:00 p.m.-Adrian PSD
   • 03/12/2015-3:00 p.m.-Tennerton PSD
   • 03/12/2015-4:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
   • 03/12/2015-7:30 p.m.-Buckhannon VFD
   • 03/12/2015-7:00 a.m. -Buckhannon Upshur Airport Authority—meeting at airport
   • 03/09/2015-12:00 p.m.-Upshur County Family Resource Network
   • 03/09/2015-4:30 p.m.-Upshur County Solid Waste Authority
   • 03/09/2015-6:00 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
   • 03/09/2015-6:00 p.m.-Lewis-Upshur Community Corrections Board
   • 03/04/2015-6:00 p.m.-Buckhannon-Upshur Watershed Association
   • 03/17/2015-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
   • 03/10/2015-1:00 p.m.-Adrian VFD
   • 03/11/2015-7:00 p.m.-Ellamore VFD
   • 03/18/2015-7:00 p.m.-Lewis Upshur LEPC
   • 03/19/2015-6:30 p.m. -Upshur County Youth Camp Board
12. Budget Hearing Schedule—Contact Carrie Wallace at clwallace@upshurcounty.org for a detailed list of meeting schedule

- Monday, March 9th beginning at 1:00 p.m.
- Tuesday, March 10th beginning at 9:00 a.m.
- Wednesday- March 11th beginning at 9:00 a.m.
- Thursday- March 12th beginning at 11:00 a.m.
- Friday-1:00 March 13th beginning at 9:00 a.m.

13. Appointments Needed or Upcoming:

- Upshur County Safe Structures and Sites Board-(Vacant Position- 06-30-14)- Community
- Upshur County Enhanced Emergency Telephone Advisory Board-(Vacant Position- 06-30-13)- Community
- Upshur County Civil Service Board-(Vacant Position- 12-31-13)- Commission

Jodie Akers and Roy Wager, Upshur County Board of Education representatives, appeared before the Commission and provided a review of the West Virginia Justice Assistance Grant Program Application. The grant request will provide resources for funding the Prevention Resource Officer (PRO) Program at the Buckhannon Upshur Elementary Schools with the officer serving each school on a rotational schedule. Ms. Akers reviewed data in support of the success of the Program at the Buckhannon- Upshur High School and the Buckhannon-Upshur Middle School and Mr. Wager commended Officers C J Day and Rocky Hebb for their services as PRO Officers. Commissioners expressed concerns about the budget and the cost of funding an additional PRO Program on the elementary school level and being able to sustain it in future years. Mr. Wager requested the Commission to provide written correspondence to the Board of Education itemizing the concerns for further discussion. No action was taken at this time.

JC Raffety reviewed correspondence from Donald W. Rice, Appraiser and Mapper in the Office of the Upshur County Assessor expressing interest in filling the upcoming vacancy as Upshur County Assessor due to the retirement of Helen Phillips. On motion by Terry Cutright, seconded by Troy A. Brady, the Commission entered executive session per WV Code 6-9A-4 for discussion. Present were JC Raffety, Troy A. Brady, Terry Cutright, Carrie Wallace, Donald Rice and Helen Phillips. Mr. Rice and Ms. Phillips exited the meeting at 9:43 a.m. The meeting returned to open session at 9:46 a.m. No decisions were made in executive session.
After discussion, on motion by Troy A. Brady, seconded by Terry Cutright, the Commission approved Donald W. Rice to fill the position of Upshur County Assessor as recommended by Helen Phillips effective April 1, 2015 through the remainder of the unexpired term at the rate/salary of $49,157 per WV Code. Commissioners commented that Mr. Rice’s experience in the Assessor’s office was an important factor to the stability of the office.

The Commission recessed at 9:47 a.m.

The Commission reconvened at 9:48 a.m.

Tim Higgins, Upshur County resident, appeared before the Commission and provided an update concerning the status of the WV Legislature HB 2208 and SB 109 as discussed at the March 05, 2015 meeting of the Upshur County Commission.

The Commission recessed at 9:53 a.m.

The Commission reconvened at 10:12 a.m.

Kathy McMurray, Executive Director of Mountain CAP and Tracy Shoyer-Carlyle, Director of the Upshur County Office, appeared before the Commission as Child Advocacy Representatives to request funding for the 2015-2016 fiscal year. Ms. McMurray provided data in facts and figures; noting that grants and donations are not enough and would like to see the CAC as a regular line item in the Upshur County budget. Commissioners commented on the importance of the Child Advocacy Center for the protection of children and advised that the funding would be considered during the budget meetings.

The Commission approved all invoices for payment: (copies included)

The Commission approved all Vacation Orders.

The Commission approved the following Settlements:

- Phyllis Gray Anderson-Final Settlement
- Delores Lucille Henline-Final Settlement
- Donna Marie Hershberger-Final Settlement
- Edward L. Jackson-Final Settlement
- Ellet W. Osburn, Jr.-Final Settlement
- Levaughn Yoakum.-Final Settlement

The Commission approved the following “Exonerations and/or Refunds”: (copies included)

- Donna D. or Dustin Bender--#3557--Corrective Ticket
- Roger Dale Marsh--#3558--$18.72
- Roger Dale Marsh--#3559--$16.82
- Roger Dale Marsh--#3560--$15.12

The Commission approved the following “Request to Attend Meeting”: (copies included)

- Janella L. Cochran—March 20, 2015

With no further business, on motion by Terry Cutright, seconded by Troy A. Brady, the Commission meeting adjourned at 11:20 a.m. and attended budget hearings.