The County Commission of Upshur County, West Virginia, held their regular meeting at the Courthouse Annex on Thursday, August 3, 2017 at 9:00 a.m. Terry Cutright called the meeting to order. Present were Terry Cutright, Commissioner; Troy A. Brady, Commissioner; Sam Nolte, Commissioner; Carol Smith, Upshur County Clerk; Carrie Wallace, County Administrator; Tabatha Perry, Assistant County Administrator and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer followed by the Pledge of Allegiance. All motions passed unanimously, unless otherwise stated.

After discussion, on motion by Sam Nolte, seconded by Troy A. Brady, the Commission approved the regular meeting minutes of July 27, 2017 with typographical corrections.

After discussion, on motion by Troy A. Brady, seconded by Sam Nolte, the Commission approved Poll Workers, Alternates and Emergency Ballot Commissioners for the October 7, 2017 Special Election (Road Bond) as submitted by Carol Smith, Upshur County Clerk (copy included).

After discussion, on motion by Sam Nolte, seconded by Troy A. Brady, the Commission approved and authorized the President to sign the 2017 Application and Schedule for Excess Loss Insurance with Gerber Life Insurance Company, effective July 1, 2017 through June 30, 2018 (copy included).

After discussion, on motion by Troy A. Brady, seconded by Sam Nolte, the Commission approved and authorized the President to sign the Service Agreement between EBSO, Inc, and the Upshur County Commission, effective July 1, 2017 (copy included).

The Commission discussed a request from the Board of Directors and Staff of the Central Outreach Center Board for a one-time donation to aid in preparing a recently purchased building with warehouse racking and shelving, a forklift, additional parking, building renovations and other necessities (copy included). Commissioners agreed that due to budgetary constraints, a donation was not possible at this time. After discussion, on motion by Sam Nolte, seconded by Troy A. Brady, the Commission denied the request.

The Commission discussed a request from Jackie Heroman for a $5,000 monetary contribution for the Make-A-Wish Foundation “Walk for Wishes” event to be held on September 30th. Ms. Heroman presented information concerning the fundraising event during a regularly scheduled Commission meeting of the Commission on July 13, 2017. Terry Cutright commented that although the goals of “Make-A-Wish” is a great cause, he didn’t feel that fulfilling the request would be proper use of taxpayer dollars and advised that donations should be sought from businesses and private citizens. After discussion, on motion by Sam Nolte, seconded by Troy A. Brady, the Commission denied the request.

After discussion, on motion by Sam Nolte, seconded by Troy A. Brady, the Commission approved the reappointment of Tom O’Neill and Virgil LaRosa as members of the Buckhannon Upshur Airport Authority with term expirations of June 30, 2020 as recommended by the BUAA Board (copy included).

After discussion, on motion by Troy A. Brady, seconded by Sam Nolte, the Commission approved Kimberly Karickhoff as volunteer for the Lewis-Upshur Animal Control Facility.

After discussion, on motion by Troy A. Brady, seconded by Sam Nolte, the Commission approved the resignation of Chasity Watson as Tri-County Child Exchange and Visitation Center Site Supervisor, effective July 31, 2017.
UPSHUR COUNTY COMMISSION MEETING
August 3, 2017

Terry Cutright reviewed the following “For Your Information” items (copies included):
1. Correspondence from John M. Anguilli, Field Regulatory Specialist for SWN Production Company, LLC, enclosing the Maintenance Plan/Monitoring and Emergency Action Plan for the Upshur County Freshwater Impoundments
2. Upshur County Sheriff’s Settlement for Fiscal Year Ending June 30, 2017
3. Upshur County Building Permits—June 2017
4. Correspondence from the Federal Energy Regulatory Commission enclosing the Atlantic Coast Pipeline and Supply Header Project Final Environmental Impact Statement Volume I. The final EIS is available for public viewing on the FERC’s website (www.ferc.gov) using the eLibrary link.
5. Newsletters and/or Event Notifications
   • Dominion Energy-Atlantic Coast Pipeline-Project Update June 2017
   • Free Foot Screenings on August 15th by appointment at Dr., Jennifer Michael’s office located in the Medical Plaza adjacent to St. Joseph’s Hospital
   • Lunch and Learn “Event on August 29th from 12:00 p.m. to 1:00 p.m. in Parkersburg, WV
6. Agendas and/or Notice of Meetings:
   • James W. Curry Library/Park Advisory Board—July 26, 2017
7. Meeting Minutes:
   • James W. Curry Library/Park Advisory Board—June 28, 2017
8. Meetings:
   • 08/01/17-6:00 p.m.-Hodgesville PSD
   • 08/03/17-7:00 p.m.-Selbyville VFD
   • 08/08/17-5:30 p.m.-Elkins Road PSD
   • 08/03/17-7:00 p.m.-Banks District VFD
   • 08/08/17-7:30 p.m.-Adrian VFD
   • 08/09/17-7:00 p.m.-Buckhannon River Watershed Association-Bd. Of Directors
   • 08/09/17-12:00 p.m.-Upshur County Senior Center Board
   • 08/09/17-3:00 p.m.-Tennerton PSD
   • 08/09/17-7:00 p.m.-Warren District VFD
   • 08/09/17-7:00 p.m.-Ellamore VFD
   • 08/09/17-6:00 p.m.-Upshur County Citizens Corp - CERT
   • 08/10/17-1:00 p.m.- Adrian PSD
   • 08/10/17-3:00 p.m.-Upshur County Conventions & Visitors Bureau–UCDA Office
   • 08/10/17-4:00 p.m.-Upshur County Safe Sites & Structures Ordinance Enforcement Bd.
   • 08/10/17-4:00 p.m.- Buckhannon Upshur Airport Authority
   • 08/10/17-7:30 p.m.-Buckhannon VFD
   • 08/14/17-12:00 p.m.-Upshur County Family Resource Network
   • 08/14/17-4:30 p.m.-Upshur County Solid Waste Authority
   • 08/14/17-5:30 p.m.-B-U Recreational Park Advisory Board
   • 08/15/17-5:00 p.m.-Upshur County EETAB
   • 08/15/17-6:30 p.m.-Upshur County Fire Board
   • 08/16/17-7:00 a.m.-Upshur County Development Authority-Executive Board
   • 08/16/17-12:00 p.m.- Lewis-Upshur LEPC-Lewis location
   • 08/17/17-6:30 p.m.-Upshur County Farmland Protection Board-Cancelled
UPSHUR COUNTY COMMISSION MEETING
August 3, 2017

- 08/17/17-6:30 p.m.-Upshur County Youth Camp Board
- 08/20/17-6:00 p.m.-Washington District VFD
- 08/21/17-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
- 08/22/17-4:00 p.m.-Upshur County Public Library Board
- 08/23/2017-10:00 a.m.-James W. Curry Library and Park Advisory Board
- 08/28/17-6:30 p.m.-Upshur County Fire Fighters Association
- 08/28/17-10:00 a.m.-Mountain CAP of West Virginia, CDC
- 09/07/17-6:00 p.m.-Buckhannon Upshur Board of Health
- 09/11/17-6:00 p.m.-Lewis-Upshur Community Corrections Board-Upshur County
- 10/23/17-Region VI Local Elected Officials-Annual Meeting
- TBD-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development

9. Appointments Needed or Upcoming

- Wes-Mon-Ty Resource Conservation & Development Council (2-year term)-Commission Representative
- Upshur County Fire Board (Community Representative-3rd District)-June 30, 2017

Tabled Items

1. US Census Bureau Local Updated Census Address Project

Robert Hinton, Upshur County Development Authority Director, appeared before the Commission and provided a review of data and information concerning the Department of Agriculture grant award for broadband access. Mr. Hinton provided a handout with information and advised that the $3 million grant, which will be matched with $450,000 local funds, will provide funding for affordable and reliable broadband coverage in Upshur, Randolph and Barbour counties and generate opportunities in education, tourism and job creation. Mr. Hinton advised that construction is expected to begin in the 1st quarter of 2018 and should provide coverage to over 90% of the area.

April Pierson-Keating, Mountain Lakes Preservation Alliance and Upshur Indivisible representative, appeared before the Commission and advised that her presentation for a funding request was not ready at this time and will follow up to reschedule for a future meeting.

Terry Cutright provided an introduction of John B. (JB) McCuskey, WV State Auditor. Mr. McCuskey formerly served 2 terms in the WV House of Delegates and was elected as State Auditor in the November 2016 General Election.

The Commission approved all invoices for payment (copies included)

The Commission approved all Vacation Orders.

The Commission approved the following “Settlements” (copies included):

- Patricia Beth Dean—Third Annual Settlement
- Imogene Marie Hamlin—Final Settlement Waiver
- Patricia M. Queen—Final Settlement Waiver
- Calvin Herbert Rice—Final Settlement Waiver
- Loretta Todd Strader—Final Settlement

The Commission approved the following “Exonerations and/or Refunds” (copies included):

- Christopher M. Stanton—#4150—$87.46
- Matthew E. or Richard E. Ogden—#4151—$187.82
- Jonathan L. or Amy J. Smith—#4152—$51.07
- James J. and Laura Jane Crumbaker—#4153—$165.72
The Commission approved the following “Request to Attend Meeting” (copies included):

- Brian Shreves—July 18, 2017

The Commission reviewed agenda items for future meetings, received project updates and discussed administrative business items.

With no further business, on motion by Sam Nolte, seconded by Troy A. Brady, the Commission meeting adjourned at 11:30 a.m.