UPSHUR COUNTY COMMISSION MEETING
December 7, 2017

The County Commission of Upshur County, West Virginia, held their regular meeting at the Courthouse Annex on Thursday, December 7, 2017 at 9:00 a.m. Terry Cutright called the meeting to order. Present were Terry Cutright, Commissioner, Troy A. Brady, Commissioner; Sam Nolte, Commissioner; Carol Smith, Upshur County Clerk; Carrie Wallace, Upshur County Administrator; and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer followed by the Pledge of Allegiance. All motions passed unanimously, unless otherwise stated.

After discussion, on motion by Sam Nolte seconded by Troy A. Brady, the Commission approved the regular meeting minutes of November 30, 2017 as submitted.

Terry Cutright provided a review of Agenda Items/Scheduled Appointments to be covered in today’s meeting.

Carrie Wallace requested to delay discussion on Agenda Item #1 until later in the meeting to accommodate for Deputy Mark Davis to be present, per his request.

After discussion, on motion by Troy A. Brady seconded by Sam Nolte, the Commission approved and authorized the signing of the Special Election Invoice Certification for reimbursement of expenditures related to the October 7, 2017 Special Election in the amount of thirty-seven thousand two hundred and seventy-three dollars and eighty-one cents ($37,273.81).

After discussion, on motion by Sam Nolte seconded by Troy A. Brady, the Commission approved the advertisement for “Requests for Proposals for Legal Representation in Opioid Litigation” as discussed during the regular meeting of the County Commission on November 30, 2017. Proposals must be received by Monday, January 8, 2018 at close of business to be considered for Commission review on Thursday, January 11th at 9:15 a.m. in the regularly scheduled Commission meeting. Interviews will be scheduled at the Commission’s discretion following the review.

After discussion, on motion by Sam Nolte seconded by Troy A. Brady, the Commission accepted/approved Mary Herndon’s application requesting the closure of an unused paper alley located between parcels of land that she owns in Buckhannon District. The application has been submitted per WV Code §7-1-3h and has been reviewed previously by the Commission during their regularly scheduled meetings on November 2nd and 9th, 2017. The hearing date and time to consider the request will be scheduled for Thursday, January 11th at 9:15 a.m. in the Upshur County Courthouse Annex Commission Meeting Room.

Terry Cutright reviewed the following “For Your Information” items:
1. Upshur County Sheriff’s Financial Statement for period ending October 2017.
2. Upshur County Building Permits for November 2017
3. Newsletters and/or Event Notifications:
   - Mountain Lakes Preservation Alliance, Sierra Club; and Protect Our Water, Heritage, Rights (POWHR) – Organizer Training II: Power Organizing from 6:00 p.m. on December 8th until 4:30 p.m. on December 10th at Jackson’s Mill.
4. Agendas and/or Notice of Meetings:
   - Elkins Road PSD-December 5, 2017
   - Upshur County Senior Center-December 6, 2017
   - City Council of Buckhannon-December 7, 2017
   - Upshur County Solid Waste Authority-December 11, 2017
5. Meeting Minutes: (none)

6. Meetings:
Appointments Needed or Upcoming: (none)

Terry Cutright requested Carrie Wallace to add “Discussion of 2020 Census Local Update of Census Addresses Operation (LUCA) participation” to next week’s agenda for action prior to the December 15th deadline.

Carol Smith, Upshur County Clerk, reviewed budget revisions. After discussion, on motion by Sam Nolte, seconded by Troy A. Brady, the Commission approved the budget revisions as discussed
with a “Request for Revision to Approved Budget” to be sent to the Office of the State Auditor for approval.

The Commission reviewed agenda items for future meetings, received project updates and discussed administrative business items.

The Commission approved all invoices for payment (copies included).
The Commission approved all Vacation Orders.
The Commission approved the following “Settlements” (copies included):

- William C. Eskew, Jr.—Final Settlement Waiver
- Melvin R. Hyre—Final Settlement Waiver
- Mabel Iris Mick—Final Settlement Waiver
- Dean Max Reed—Final Settlement
- Fred Eugene Riffle—Final Settlement Waiver
- Richard Lynn Wagner—Final Settlement Waiver

The Commission approved the following “Consolidation of Land Tracts” (copies included):

- Washington District-Map 6H Parcel 88.1to blend with Map 8 Parcel 42 to make Map 6H Parcel 88.1-Owners Timothy P. and Linda S. Smith

Lieutenant Mark Davis and Corporal Rocky Hebb appeared before the Commission to discuss the Addendum to Prevention Resource Officer Agreement for Fiscal Year 2017-2018 Canine Officer. This agreement will supplement the current Prevention Resource Officer Agreement and allow for the PRO to be in possession of a male Labrador Retriever/German Shorthaired Pointer fully trained in narcotics detection and obedience to be utilized at the Buckhannon-Upshur High School. After discussion, on motion by Troy A. Brady seconded by Sam Nolte, the Commission approved and authorized the President to sign the addendum. The agreement will be reviewed by the Sheriff and the Board of Education for their approval.

With no further business, on motion by Sam Nolte seconded by Terry Cutright, the Commission meeting adjourned at 12:15 p.m.