The County Commission of Upshur County, West Virginia, held their regular meeting at the Courthouse Annex on Thursday, October 12, 2017 at 9:00 a.m. Sam Nolte called the meeting to order. Present were Troy A. Brady, Commissioner; Sam Nolte, Commissioner; Carol Smith, Upshur County Clerk; Tabatha Perry, Assistant County Administrator; Jeanne Zickefoose, Administrative Assistant and Jacqueline Dinklocker, Secretary. Terry Cutright, Commissioner, was not in attendance. The meeting began with a moment of silent meditation and prayer followed by the Pledge of Allegiance. All motions passed unanimously, unless otherwise stated.

After discussion, on motion by Troy A. Brady, seconded by Sam Nolte, the Commission approved the regular meeting minutes of October 5, 2017 as submitted.

Sam Nolte provided a review of Agenda Items to be covered in today’s meeting.

After discussion, on motion by Troy A. Brady, seconded by Sam Nolte, the Commission approved and authorized the President to sign the Small Cities Block Grant #16SCBG0008, Elkins Road PSD Phase III Water System Improvements Project, drawdown request #3 in the amount of $11,580.00 (copy included).

After discussion, on motion by Troy A. Brady, seconded by Sam Nolte, the Commission approved Jennifer Preteroti as volunteer for the Lewis-Upshur Animal Control Facility.

Sam Nolte reviewed the following “For Your Information” items (copies included):

1. Upshur County E911 Communication Reports—September 2017
   - Monthly Call Summary Report
   - Monthly Department Summary Report
   - Monthly and YTD Wrecker Report

2. Newsletters and/or Event Notifications:
   - Invitation to tour the Fresenius Kidney Care of Upshur County on October 16th from 1:00 p.m. to 4:00 p.m. at Northridge Drive, Suite 116
   - Trunk of Treat on Monday, October 30th from 6:00 p.m. to 8:00 p.m. at the Public Safety Complex parking lot.

3. Agendas and/or Notice of Meetings:
   - Elkins Road Public Service District-October 10, 2017
   - Upshur County Safe Structures and Sites Enforcement Board -October 12, 2017
   - Buckhannon Upshur Airport Authority-October 12, 2017

4. Meeting Minutes:
   - James W. Curry Library and Park Advisory Board -August 23, 2017
   - Upshur County Solid Waste Authority-September 11, 2017
   - Upshur County Solid Waste Authority Director’s Report-August 15, 2017 & September 11, 2017

5. Meetings:
   - 10/03/17-6:00 p.m.-Hodgesville PSD
   - 10/05/17-6:00 p.m.-Buckhannon Upshur Board of Health
   - 10/05/17-7:00 p.m.-Selbyville VFD
   - 10/05/17-7:00 p.m.-Banks District VFD
   - 10/09/17-12:00 p.m.-Upshur County Family Resource Network-cancelled
   - 10/09/17-4:30 p.m.-Upshur County Solid Waste Authority
   - 10/09/17-5:30 p.m.-B-U Recreational Park Advisory Board
   - 10/09/17-6:00 p.m.-Lewis-Upshur Community Corrections Board-Upshur County
UPSHUR COUNTY COMMISSION MEETING
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- 10/10/17-5:30 p.m.-Elkins Road PSD
- 10/10/17-7:30 p.m.-Adrian VFD
- 10/11/17-7:00 p.m.-Buckhannon River Watershed Association-Bd. Of Directors
- 10/11/17-12:00 p.m.-Upshur County Senior Center Board
- 10/11/17-3:00 p.m.-Tennerton PSD
- 10/11/17-7:00 p.m.-Warren District VFD
- 10/11/17-7:00 p.m.-Ellamore VFD
- 10/11/17-6:00 p.m.-Upshur County Citizens Corp - CERT
- 10/12/17-1:00 p.m.- Adrian PSD
- 10/12/17-3:00 p.m.-Upshur County Conventions & Visitors Bureau–UCDA Office
- 10/12/17-4:00 p.m.-Upshur County Safe Sites & Structures Ordinance Enforcement Bd.
- 10/12/17-4:00 p.m.- Buckhannon Upshur Airport Authority
- 10/12/17-7:30 p.m.-Buckhannon VFD
- 10/15/17-6:00 p.m.-Washington District VFD
- 10/16/17-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
- 10/17/17-4:00 p.m.-Upshur County Public Library Board
- 10/17/17-5:00 p.m.-Upshur County EETAB
- 10/17/17-6:30 p.m.-Upshur County Fire Board
- 10/18/17-7:00 a.m.-Upshur County Development Authority-Executive Board
- 10/18/17-12:00 p.m.- Lewis-Upshur LEPC-Upshur location
- 10/19/17-3:00 p.m.-Upshur County Farmland Protection Board
- 10/19/17-6:30 p.m.-Upshur County Youth Camp Board
- 10/23/17-10:00 a.m.-Mountain CAP of WV, Inc. a CDC
- 10/23/17-6:30 p.m.-Upshur County Fire Fighters Association
- 10/23/17-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
- 10/23/17-11:00 a.m.-Region VI Local Elected Officials-Annual Meeting
- 10/25/2017-10:00 a.m.-James W. Curry Library and Park Advisory Board

6. Appointments Needed or Upcoming
- Upshur County Fire Board (Community Representative-3rd District)-June 30, 2017

Tabled Items
1. US Census Bureau Local Updated Census Address Project
The Commission approved all invoices for payment (copies included)
The Commission approved all Vacation Orders.
The Commission approved the following “Settlements” (copies included):
  • Phyllis Ann Bailey—Final Settlement Waiver
  • Steven G. Carpenter—Final Settlement Waiver
  • Martha Ellen Martin—Final Settlement Waiver
  • John Porter Siron, Jr.—Final Settlement
  • Neva Mae Snyder—Final Settlement Waiver
  • Ralph J. White—Final Settlement Waiver
  • Virginia Alice White—Final Settlement Waiver
The Commission approved the following “Exonerations and/or Refunds” (copies included):
  • Autozone Store #104679; Wilson & Franco—#4215—$851.65
• Bico Drilling Tools, Inc.—#4216—$7,197.19
• Bruce E. Hollen—#4217—$44.61
• Joshua M. or Erica K. Evans—#4218—$22.59

The Commission approved the following “Consolidation of Land Tracts” (copies included):
• Buckhannon District-Map 3E Parcel 9 blended with Map 3E Parcel 10.2, to make Map 3E Parcel 19 - Owner, Kathy Sue Woody
• Buckhannon District-Map 5K Parcel 28.4 blended with Map 5K Parcel 27.1 and Map 5K Parcel 27.7 to make Map 5K Parcel 27.1 - Owner, Aubrey G. Linger

The Commission reviewed agenda items for future meetings, received project updates and discussed administrative business items.

With no further business, on motion by Troy A. Brady, seconded by Sam Nolte, the Commission meeting adjourned at 11:15 a.m.