UPSHUR COUNTY COMMISSION MEETING
January 19, 2017

The County Commission of Upshur County, West Virginia, held their regular meeting at the Courthouse Annex on Thursday, January 19, 2017 at 9:00 a.m. Terry Cutright called the meeting to order. Present were Terry Cutright, Commissioner; Troy A. Brady, Commissioner; Sam Nolte, Commissioner; Carol Smith, Upshur County Clerk; Carrie Wallace, County Administrator; Tabatha Perry, Assistant County Administrator; and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer followed by the Pledge of Allegiance. All motions passed unanimously, unless otherwise stated.

After discussion, on motion by Troy A. Brady, seconded by Sam Nolte, the Commission approved the regular meeting minutes of January 12, 2017 as submitted.

Terry Cutright reviewed the following “For Your Information” items (copies included):
2. Lewis-Upshur Animal Control Facility Adoption Financial Transaction-December 2016
3. Newsletters and/or Event Notifications:
   - James W. Curry Public Library Calendar of Events-February 2017
4. Agendas and/or Notice of Meetings:
   - Upshur County Senior Center Board-January 9, 2017
   - Upshur County Farmland Protection Board-January 19, 2017
   - Elkins Road PSD-February 7, 2017
5. Meeting Minutes:
   - Upshur County Board of Health-September 19, 2016
   - Upshur County Board of Health-October 19, 2016
   - Upshur County Board of Health-November 17, 2016
   - Elkins Road PSD-December 7, 2016
6. Meetings:
   - 01/18/17-12:00 p.m.-Lewis Upshur LEPC-Lewis location
   - 01/19/17-3:00 p.m.- Upshur County Farmland Protection Board-Farm Bureau Office
   - 01/19/17-6:30 p.m.-Upshur County Youth Camp Board-WVU Extension Office
   - 01/24/17-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
   - 01/30/17-6:00 p.m.- Upshur County Fire Fighters Association
   - 02/02/17-7:00 p.m.-Banks District VFD
   - 02/02/17-7:00 p.m.-Selbyville VFD
   - 02/07/17-5:30 p.m.-Elkins Road PSD
   - 02/07/17-6:00 p.m.-Hodgesville PSD
   - 02/08/17-7:00 p.m.-Buckhannon River Watershed Association
   - 02/08/17-12:00 p.m.-Upshur County Senior Center Board
   - 02/08/17-3:00 p.m.-Tennerton PSD
   - 02/08/17-6:00 p.m.-Upshur County Citizens Corp-CERT
   - 02/08/17-7:00 p.m.-Warren District VFD
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- 02/08/17-7:00 p.m.-Ellamore VFD
- 02/09/17-1:00 p.m.- Adrian PSD
- 02/09/17-3:00 p.m.-Upshur County Conventions & Visitors Bureau–UCDA Office
- 02/09/17-4:00 p.m.-Upshur County Safe Sites & Structures Ordinance Enforcement Bd.
- 02/09/17-4:00 p.m.- Buckhannon Upshur Airport Authority
- 02/09/17-7:30 p.m.-Buckhannon VFD
- 02/13/17-12:00 p.m.-Upshur County Family Resource Network
- 02/13/17-4:00 p.m.-B-U Recreational Park Advisory Board
- 02/13/17-4:00 p.m.-Lewis-Upshur Community Corrections Board-Lewis
- 02/14/17-7:30 p.m.-Adrian VFD
- 02/15/17-7:00 a.m.-Upshur County Development Authority-Executive Board
- 02/19/17-6:00 p.m.-Washington District VFD
- 02/20/17-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
- 02/21/17-6:30 p.m.-Upshur County Fire Board
- 02/21/17-5:00 p.m.-Upshur County EETAB
- 02/27/17-10:00 a.m.-Mountain CAP of West Virginia, CDC
- TBA-4:00 p.m.- Upshur County Public Library Board
- 03/02/17-6:00 p.m.-Buckhannon Upshur Board of Health
- 03/22/17-10:00 a.m.-James W. Curry Advisory Board

7. Appointments Needed or Upcoming:
- Upshur County Building Commission (Joe Malcolm-11-10-2016)—Commission
- Upshur County Farmland Protection Board- (unexpired term—6-30-2019-Farm
- Safe Structures and Sites Ordinance Enforcement Board (unexpired term-6-30-2018)-Community Member

8. Board of Review & Equalization Meeting Schedule
- 02/01/2017-1:00 p.m.-No appointments---Review Property Books
- 02/03/2017-9:00 a.m.
- 02/06/2017-1:00 p.m.-Coal, Oil & Gas and Industrial Appointments (3:00 p.m.)
- 02/09/2017-1:00 p.m.
- 02/14/2017-9:00 a.m.
- 02/16/2017-9:00 a.m.-Adjournment

Dennis Cortes, Upshur County resident appeared before the Commission and offered to donate three protective (crash) barriers to place around an air conditioning unit located on property owned by the County.

The Commission approved all invoices for payment (copies included)
The Commission approved all Vacation Orders.
The Commission approved the following “Settlements” (copies included):
- Curtis Randall “Randy” Nelson—Final Settlement Waiver
- Eddie Clifford Perry—Final Settlement Waiver
- Douglas Gilbert Simons—Final Settlement
At 9:30 a.m., the Commission discussed Safe Structures and Sites Ordinance Enforcement Board Case # 041416-01 owned by Thomas Moates. Robert Moates, Upshur County resident, appeared before the Commission at the November 17, 2016 meeting, on behalf of his father, Thomas Moates, and requested an extension for compliance. The Commission granted a 60 day extension with a compliance deadline of January 19, 2017. Ms. Wallace advised that Thomas Moates called on Tuesday (January 17) to request an additional extension, due to the weather, his health and the limited time that he has to devote to the project. Commissioner Brady advised that he has driven by the property and noted that there is still a considerable amount of work to be done. Sam Nolte made a motion to grant an extension of 60 days with mandatory compliance at the end of the 60 days. After discussion, on motion by Sam Nolte, seconded by Troy A. Brady, the Commission approved an amended motion to grant an extension of 60 days (with the option of granting further extensions). Terry Cutright requested photographs for the Commission to review so that the Commission can monitor the progress of clean-up efforts.

The Commission reviewed agenda items for future meetings, received project updates and discussed administrative business items.

The Commission recessed at 12:00 p.m.

The Commission attended meetings of the Upshur County Department Supervisors and the Upshur County Policy Board (copies included).

The Commission reconvened at 2:25 p.m.

With no further business, on motion by Troy A. Brady, seconded by Sam Nolte, the Commission meeting adjourned at 2:30 p.m.