Upshur County Commission

Agenda

Location of Meeting:  Upshur County Courthouse Annex
Date of Meeting:  September 22, 2016

9:00 a.m.  Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
•  September 15, 2016

9:15 a.m.  Craig Presar, WVU Extension Service Agent, on behalf of the Community Educational Outreach Services (CEOS) – Presentation of Proclamation for WV Breast Cancer Awareness Day (October 3, 2016) and Breast Cancer Awareness Month (October 2016)

9:30 a.m.  Robert Sargent on behalf of Parents of Murdered Children – Presentation of Proclamation designating September 25, 2016 as National Day of Remembrance for Murder Victims

9:45 a.m.  Laura Queen, Victim Services Coordinator -- Announcement of Victims of Crime Act Grant Award in the amount of $34,662 and review of Victim Advocate Services. Approval and signature of the Grant Contract Agreement, Resolution, Certifications and Supplemental Special Conditions. These funds will provide for a majority of the salary of a full-time Victim Advocate in the Upshur County Prosecuting Attorney’s Office to provide direct services to crime victims in Upshur County.

10:00 a.m.  Brian Gaudet, Circuit Clerk – Discuss resignation of Deputy Clerk Harley Squires, effective September 28, 2016, and plan for replacement
Item may lead to Executive Session per WV Code §6-9A-4
(A)  Matters arising from the appointment, employment, retirement, promotion, transfer, demotion, disciplining, resignation, discharge, dismissal or compensation of a public officer or employee, or prospective public officer or employee unless the public officer or employee or prospective public officer or employee requests an open meeting; or


10:30 a.m.  Discuss Relocation of the Seventeenth Family Court Circuit in an effort to accommodate the addition of a Judge to the Twenty-Sixth Judicial Circuit Court

10:45 a.m.  Craig Presar, WVU Extension Service Agent -- Discussion of WVU Extension Office salaries
Item may lead to Executive Session per WV Code §6-9A-4
(A)  Matters arising from the appointment, employment, retirement, promotion, transfer, demotion, disciplining, resignation, discharge, dismissal or compensation of a public officer or employee, or prospective public officer or employee unless the public officer or employee or prospective public officer or employee requests an open meeting; or
Items for Discussion / Action / Approval:

1. Correspondence from Tanisha C. Travis, Senior Justice Program Specialist with the Division of Justice and Community Services, announcing the Justice Assistance Grant (JAG) award in the amount of $20,000. These funds will provide one Prevention Resource Officer (PRO) at the Buckhannon-Upshur Middle School. Approval and signature of Contract Agreement, Resolution, Standard Conditions and two Certifications.

2. Correspondence from Tabatha R. Perry, on behalf of the Buckhannon-Upshur Parks and Recreation Advisory Board, requesting the approval of the Buckhannon-Upshur Schools and Upshur County Recreation Park Cooperative Trail Complex sign and location placement.

3. Approval and signature of correspondence to Region VII Planning and Development Council requesting an amendment to our current Hazard Mitigation Plan strategies to include additional structural projects; specifically Mitigation Reconstruction.

4. Approval of Lewis-Upshur Animal Control Facility Volunteer, Angela K. Meyer.

5. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Mary Ippoliti-Smith, Executive Leadership Team with Maddie’s Fund, announcing the award of a grant in the amount of $1,000 for the Lewis-Upshur Animal Control Facility.

2. Correspondence from Governor Earl Ray Tomblin approving a Justice Assistance Grant (JAG) award in the amount of $20,000. These funds will provide one Prevention Resource Officer (PRO) at the Buckhannon-Upshur Middle School.

3. CASH MOB Buckhannon Flyer – Ye Olde Computer Shoppe, Thursday, September 22nd from 10:00 a.m. to 5:00 p.m.

4. Upshur County Employee and Dependent Flu Clinic Flyer – Event to be held on Friday, September 30th from 1:00 p.m. to 4:00 p.m. in the Commission Meeting Room

5. Upshur County Animal Control Officer Dog Report – August 2016


7. Upshur County Sheriff’s Financial Statement for period ending July 2016

8. James W. Curry Public Library Calendar of Events – October 2016
9. Couponing with the Nifty Thrifty Lady Flyer – 1:00 p.m. on October 17th at the James W. Curry Public Library

10. Upshur County Mileage Reports – August 2016
   • Upshur 911
   • Maintenance
   • Emergency Management
   • Sheriff
   • Addressing and Mapping
   • Community Corrections
   • Dog Pound

11. Agendas and/or Notice of Meetings:
   • WesMonTy RC&D Board of Directors September 20, 2016
   • Elkins Road PSD – Special Meeting September 20, 2016
   • Upshur County Public Library September 20, 2016
   • Upshur County Farmland Protection Board September 22, 2016
   • City Council of Buckhannon – Special Session September 27, 2016

12. Meeting Minutes:
   • Buckhannon-Upshur Chamber of Commerce August 15, 2016
   • WesMonTy RC&D Board of Directors August 23, 2016
   • Upshur County Public Library Board August 23, 2016

13. Meetings:
   • 09/06/16 5:30 p.m. Elkins Road PSD
   • 09/06/16 6:00 p.m. Hodgesville PSD
   • 09/01/16 7:00 p.m. Banks District VFD
   • 09/01/16 7:00 p.m. Selbyville VFD
   • 09/12/16 12:00 p.m. Upshur County Family Resource Network
   • 09/12/16 4:30 p.m. Upshur County Solid Waste Authority
   • 09/12/16 6:00 p.m. Buckhannon-Upshur Recreational Park Advisory Board
   • 09/12/16 6:00 p.m. Lewis-Upshur Community Corrections Board-Lewis County
   • 09/13/16 6:00 p.m. Buckhannon River Watershed Association
   • 09/13/16 7:30 p.m. Adrian VFD
   • 09/19/16 6:00 p.m. Buckhannon-Upshur Board of Health
   • 09/21/16 7:00 a.m. Upshur County Development Authority
   • 09/07/16 7:00 a.m. Upshur County Development Authority – Executive Board
   • 09/14/16 12:00 p.m. Upshur County Senior Center Board
   • 09/28/16 1:30 p.m. Upshur County Conventions & Visitors Bureau – UCDA Office
   • 09/14/16 6:00 p.m. Upshur County Citizens Corp - CERT
   • 09/14/16 7:30 p.m. Warren District VFD
   • 09/08/16 1:00 p.m. Adrian PSD
   • 09/08/16 3:00 p.m. Tennerton PSD
   • 09/08/16 4:00 p.m. Upshur County Safe Sites & Structures Ordinance Board
   • 09/08/16 7:30 p.m. Buckhannon VFD
14. Appointments Needed or Upcoming:
- Buckhannon-Upshur Parks & Recreation Advisory Board (Vacant Position – 6-30-18)- Commission
- Hodgesville Public Service District (8-5-16 – Donnie Kincaid)

Tabled Items
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Robin Keough requesting a revision of the Lewis-Upshur Animal Control Facility Volunteer Program. Ms. Keogh requests (1) the volunteer age limit be changed from 18 years of age to 16 years of age with the stipulation that the volunteer be supervised by an adult volunteer, (2) the volunteer application be modified to address younger applicants and (3) hours for volunteering be expanded on Saturday to 9:00 a.m. to 12:00 p.m. and offer Sunday hours.

2. Review and discuss US Cellular services for local government.

3. Approval and adoption of Updated Procedures to Dispatch Wrecker Services.

Next Regular Meeting of the Upshur County Commission
September 29, 2016 --- 9:00 a.m.
Upshur County Courthouse Annex