Upshur County Commission
Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: March 31, 2016

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
  • March 24, 2016

9:15 a.m. Laura Meadows, Executive Director, Upshur County CVB - Approval and signature of a Resolution recommending the establishment of a “Retiree Attraction Committee” whose purpose shall be to access, develop, and promote our Community as a retirement destination community.

9:30 a.m. Delegate Bill Hamilton- Presentation of a Legislative Citation recognizing Chelsea Cox and Cheyenne Anderegg for their emergency response and successful rescue of Richard Baisden from the Middle Fork River on January 26, 2016.

9:45 a.m. Burl Smith, Upshur County Solid Waste Authority - Approval and signature of Proclamation declaring April, 2016 as Make it Shine Month.

10:00 a.m. Dave Beckner and Ed McDaniels – Request for the national motto “In God We Trust” to be placed on Upshur County Sheriff’s Department vehicles.

11:15 a.m. Steve Linger- Director E911 Com Center – Request for employee schedule change.
*Item may lead to Executive Session per WV Code §6-9A-4
(A) Matters arising from the appointment, employment, retirement, promotion, transfer, demotion, disciplining, resignation, discharge, dismissal or compensation of a public officer or employee, or prospective public officer or employee unless the public officer or employee or prospective public officer or employee requests an open meeting; or*

11:30 a.m. Dr. Joseph Reed, Joshua Sowards, State Coordinator for the Healthy Bodies Healthy Spirits effort, Rev. Julie Sterling, Presbyterian Church, Alicia Rapking, Parish House and Crosslines Director - Proclamation declaring April as Healthy Bodies Healthy Spirits Month in Upshur County.

1:00 p.m. Ron Watson, Harrison County Commission President – requesting the Upshur County Commission join the TEAM (Together Everyone Achieves More) and pledge their financial support in efforts to secure “major” airlines when the Essential Air Service contract for the North Central Regional Airport is put out to bid in 2016.

Items for Discussion / Action / Approval:

1. Approval and signature of FY 17 PRO Grant Application, Agreement and Conditions and Assurances in the amount of $20,000.00 for the Prevention Resource Officer (PRO) at the Buckhannon Upshur Middle School.
2. Approval and signature of FY 17 PRO Agreement for the Prevention Resource Officer (PRO) at the Buckhannon Upshur High School.

3. Approval and signature of a letter to Terri Moxley, EBSO Insurance Agency as official notification that the Upshur County Commission has appointed Thornburg Insurance Agency as their exclusive Agent of Record to access any and all data related to Upshur County’s Health Plan.

4. Approval of Recommendation to Overrule Response to Estate Claim of St. Joseph’s Hospital for The Estate of Nathaniel Wayne Beckner, deceased, by Daya Wright, Fiduciary Commission.

5. Approval of Recommendation for Removal of Michael Dean as Administrator of the Estate of Patricia Beth Dean, deceased, by Daya M. Wright, Fiduciary Commission.

6. Approval of Recommendation for Extension of Time to Settle Estate for the Estate of Robert James Stansbury, deceased.

7. Correspondence from Kenna Leonard, Union Elementary School PTO, requesting a donation for the auction at their annual Spring Carnival/Auction to be held April 9, 2016.

8. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exoneration/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from James Hollen, City Engineer and Thomas Landis, Water Treatment Plant Supervisor regarding the scheduled improvements at the City of Buckhannon’s Water Treatment Plant (WTP). The Notice to Proceed for the project was issued on March 14, 2016 and the project should be completed by September 10, 2016.

2. Correspondence from David Coffman, Upshur County Sheriff, reiterating his support of additional courthouse security, which would include armed security guards and a metal detector and x-ray machine at courthouse and annex entrances.

3. Announcement of the Literacy Volunteers of Upshur County Book Sale to be held on April 14, 2016 – April 16, 2016. The traditional sale will be held at the Holy Rosary Catholic Church and the inventory reduction sale will be held at the Moose Lodge.

4. Correspondence from Dominion Transmission, Inc. including an update on the Atlantic Coast Pipeline project for March, 2016.

5. Agendas and/or Notice of Meetings:
   • Upshur County Solid Waste Authority April 11, 2016

6. Meeting Minutes:
   • James W. Curry Library and Park Advisory Board October 28, 2015
7. Meetings:

- 04/05/16 5:30 p.m. Elkins Road PSD
- 04/05/16 6:00 p.m. Hodgesville PSD
- 04/06/16 7:00 a.m. Upshur County Development Authority – Executive Board Meeting
- 04/07/16 7:00 p.m. Banks District VFD
- 04/07/16 7:00 p.m. Selbyville VFD
- 04/11/16 12:00 p.m. Upshur County Family Resource Network
- 04/11/16 4:30 p.m. Upshur County Solid Waste Authority
- 04/11/16 6:00 p.m. Buckhannon-Upshur Recreational Park Advisory Board
- 04/11/16 6:00 p.m. Lewis-Upshur Community Corrections Board -- Lewis County
- 04/12/16 7:00 p.m. Buckhannon River Watershed Association
- 04/12/16 7:30 p.m. Adrian VFD
- 04/13/16 6:00 p.m. Buckhannon-Upshur Board of Health
- 04/13/16 12:00 p.m. Upshur County Senior Center Board
- 04/13/16 1:30 p.m. Upshur County Conventions & Visitors Bureau – UCDA Office
- 04/13/16 6:00 p.m. Upshur County Citizens Corp - CERT
- 04/13/16 7:30 p.m. Warren District VFD
- 04/14/16 1:00 p.m. Adrian PSD
- 04/14/16 3:00 p.m. Tennerton PSD
- 04/14/16 4:00 p.m. Upshur County Safe Sites & Structures Ordinance Board
- 04/14/16 7:30 p.m. Buckhannon VFD
- 04/14/16 4:00 p.m. Buckhannon Upshur Airport Authority–meeting held at Airport
- 04/17/16 6:00 p.m. Upshur County Youth Camp Board
- 04/18/16 12:00 p.m. Upshur County Fire Board
- 04/19/16 4:00 p.m. UC Enhanced Emergency Telephone Advisory Board
- 04/19/16 5:00 p.m. Wes-Mon-Ty Resource Conservation & Development
- 04/19/16 6:30 p.m. Upshur County Fire Board
- 04/20/16 7:00 p.m. Ellamore VFD
- 04/20/16 12:00 p.m. Lewis Upshur LEPC ---- Lewis location
- 04/20/16 7:00 a.m. Upshur County Development Authority
- 04/25/16 10:00 a.m. Mountain CAP of West Virginia, CDC
- 04/27/16 10:00 a.m. James W. Curry Advisory Board
- 04/28/16 4:00 p.m. Upshur County Farmland Protection Board
- TBA 6:00 p.m. Upshur County Fire Fighters Association

8. Appointments Needed or Upcoming:

- Upshur County Fire Board (Vacant Position – 6-30-16) --- 1st District Community Representative
- Upshur County Farmland Preservation Board (Vacant Position – 06-30-15) – At large – Non Farming
Tabled Items
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Approval and signature of a letter to Ernest George, Fire Chief of the Coalton Volunteer Fire Department, requesting reconsideration of current procedures for responding to medical emergencies for Randolph County residents in Ellamore.

2. Approval and adoption of the Substance Abuse and Testing Policy of Upshur County E911 Communication Center.

Next Regular Meeting of the Upshur County Commission
April 7, 2016 --- 9:00 a.m.
Upshur County Courthouse Annex